



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS SPECIAL MEETING

Thursday, December 15, 2011 • 9:00 a.m.
739 Kenneth Hahn Hall of Administration
500 West Temple St., Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: December 13, 2011

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Mark R. Alexander**, City Manager, representing California Contract Cities Association
3. **Leroy D. Baca**, Sheriff, County of Los Angeles
4. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
5. **Brian Cummings**, Fire Chief, City of Los Angeles
6. **Reginald Harrison**, Deputy City Manager, City of Long Beach
7. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
8. **Dr. Mitchell H. Katz**, Director, DHS, County of Los Angeles
9. **Gerry Miller**, Chief Legislative Analyst, City of Los Angeles
10. **Daryl L. Osby**, Fire Chief, County of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Miguel Santana**, CAO, City of Los Angeles
15. **Harold Scoggins**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
16. **Gregory L. Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat
17. **Steven K. Zipperman**, Police Chief, Los Angeles School Police Department

Officers:

1. **Patrick Mallon**, Executive Director
2. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
3. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
4. **Patricia Saucedo**, Board Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES

1. November 3, 2011 Minutes – Regular Meeting

Attachment: Item 1

IV. CONSENT CALENDAR – (None)

V. REPORTS (2–3)

2. Committee Reports

- A. Finance Committee – Greg Simay
- B. Legislative Committee – No Report
- C. Operations Committee – No Report
- D. Technical Committee – No Report

3. Director's Report – Pat Mallon

VI. DISCUSSION ITEMS (4)

4. Grant Status – Pat Mallon

Attachment: Item 4

VII. ADMINISTRATIVE MATTERS (5–7)

5. JPA Elections for At Large Board Members – Pat Mallon

RECOMMENDATION: It is recommended that your Board set the date for At Large Member Directors mail-in ballot elections for Thursday, June 7, 2012.

Attachment: Item 5

6. Services Provided by County of Los Angeles Departmental Staff – Pat Mallon

RECOMMENDATION: It is recommended that your Board:

- 1) Confirm and acknowledge the delegated authority action taken by Executive Director, per action taken by your Board at the October 7, 2010 Board of Directors Meeting and consistent with the approved Fiscal Year 2011-12 Operating Budget, to execute Agreements and Memorandum of Understanding (MOU) for services provided by Los Angeles County (County) departmental staff to the Authority; and



- 2) Confirm and acknowledge the Executive Director's delegated authority to enter into new Agreements and MOUs for services provided by County departmental staff to the Authority, consistent with the approved Fiscal Year 2011-12 Operating Budget and future fiscal years' approved Operating Budget, as applicable; and
- 3) Delegate authority to the Executive Director to amend current and future Agreements and MOUs for services provided by County departmental staff to the Authority, consistent with the approved Fiscal Year 2011-12 Operating Budget and future fiscal years' approved Operating Budget, as applicable.

Attachment: Item 6

7. Repurposing UASI Grant Funds – Greg Simay

RECOMMENDATION: It is recommended that the Board of Directors encourage the City of Los Angeles to utilize any and all repurposed Urban Area Security Initiative 2008 (UASI) funding toward other IJ1 Interoperable Communications projects that expand the capacity of existing regional communications systems and improve regional communications by directly benefiting more than one agency.

Attachment: Item 7

VIII. MISCELLANEOUS – (None)

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

8. Project Funding
9. Project Risk Controls

X. PUBLIC COMMENT

XI. ADJOURNMENT and NEXT MEETING:

Thursday, January 5, 2012, at 9:00 a.m., at the Grace E. Simons Lodge.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend at (323) 881-8291 or (323) 881-8295.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded and the recording is kept for 30 days.



Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Thursday, November 3, 2011 • 9:00 a.m.
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

William “Bill” T Fujioka Chair, CEO, County of Los Angeles
Scott Pickwith, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing Contract Cities Association
Reginald “Reggie” Harrison, Deputy City Manager, City of Long Beach
Gregory “Greg” L. Simay, Assistant General Manager, City of Burbank Water & Power, At Large Seat
Harold Scoggins, Fire Chief, City of Glendale, representing the Los Angeles Area Fire Chiefs Association
Brian Cummings, Fire Chief, City of Los Angeles Fire Department
Gerry Miller, Chief Legislative Analyst, City of Los Angeles
LeRoy J. Jackson, City Manager, City of Torrance, representing At Large Seat

Representatives For Board Members Present:

Derek Webster, representing Kim Raney, Police Chief, City of Covina, At Large Seat
Dave Tankensen, representing Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat
Patricia “Patty” J. Huber, representing Miguel Santana, CAO, City of Los Angeles
Scott Poster, representing Daryl L. Osby, Fire Chief, County of Los Angeles
Cathy Chidester, representing Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles
Nancy L. Ramirez, representing Steven K. “Steve” Zipperman, Police Chief, Los Angeles School Police Department
David Betkey, representing Leroy “Lee” D. Baca, Sheriff, County of Los Angeles

Officers Present:

Pat Mallon, LA-RICS Executive Director
Rachelle Anema, representing Wendy L. Watanabe, Los Angeles County Auditor-Controller
Beatriz Cojulun, representing Patricia Saucedo, Board Secretary

Absent:

Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles
Mark J. Saladino, Los Angeles County Treasurer and Tax Collector

AGENDA ITEM 1



- I. CALL TO ORDER – Chair Fujioka called the meeting to order.
- II. ANNOUNCE QUORUM – Roll Call. Chair Fujioka acknowledged that quorum was present.
- III. APPROVAL OF MINUTES
 1. October 6, 2011 Minutes (Regular Meeting) – **MOTION APPROVED.**
- IV. CONSENT CALENDAR – None
- V. REPORTS
 2. Committee Reports
 - A. Finance Committee – Board Member Simay stated that the Finance Committee would prepare a cost allocation scheme to recommend to the Board in advance of receiving the actual dollar amounts from the bids. Chair Fujioka asked if the methodology would be shared with the Board. Board Member Simay explained that they would primarily bring forward the methodology with 3 or 4 variables, such as population and number of sworn officers.

Chair Fujioka stated he was involved with developing the formula for the AB 109 money for public safety realignment. He explained that the formula applied to LA County was different from every other county in California because they could not reach agreement; therefore, it would be good to have options when looking at the formula.

Board Member Simay stated that the Finance Committee would look at the nature of the obligations between contract cities and the County to avoid the double counting issue. He also stated that if the Authority were to get unlimited grant funding it would cover 5/6 of the cost, which is good but it points out that anything the Authority can do to increase flexibility where grant funds can be spent would be to great advantage.

Board Member Alexander asked if the Finance Committee will come back to the Board with recommendations or alternative options to consider? Board Member Simay stated that they would do both.

Board Member Simay concluded his report by informing the Board that the statements of receipts and disbursements for the quarter are attached to the agenda.
 - B. Legislative Committee – No Report.
 - C. Operations Committee – No Report.
 - D. Technical Committee – No Report.
 3. Director's Report – Executive Director Mallon provided an update on the Telecommunications System RFP. He stated that the release of the RFP has been delayed, but they anticipate releasing it next Tuesday. He explained that the delay was due, in part, to concerns to expedite the broadband process, specifically the CEQA and NEPA being critical path items. Executive Director Mallon stated that staff worked with Televate to identify 255 sites in the County to roll out a broadband



prescriptive site list that gives 96% coverage in the urban area. He explained that this would allow the Authority to immediately begin the CEQA and NEPA process with the environmental consultant and save approximately six months.

Board Member Jackson asked if the prescriptive sites were included in the original list that was distributed months ago. Executive Director Mallon stated that some of them were in the original list but most of the prescriptive sites were not in the prior site list.

Board Member Jackson ask if the site list can be transmitted to the cities at the time the RFP is released so that cities are aware of which sites are being used. Executive Director Mallon stated that he will be contacting city managers individually.

Board Member Scoggins stated that if the city managers are only contacted, the list may be stacked in a pile. He requested that fire chiefs and police chiefs also be contacted in order to get a timely response. Executive Director Mallon stated that he is calling the police chiefs and fire chiefs before he contacts the city managers. Board Member Scoggins expressed concern about adequate coverage.

Alternate Member Poster asked if there is a contingency plan if a member withdraws and their site is used in the prescriptive list. Executive Director Mallon stated that if we were to lose a site there would be limited coverage in that area, however, he reminded the Board that this would only apply to the broadband coverage only.

Board Member Alexander asked how they are dealing with sites in the contract cities. Executive Director Mallon stated that he is reaching out to city mangers from contract cities.

Executive Director Mallon stated that the Board had approved the release of a project management RFP, however, that RFP has been placed on hold until the released of the Telecommunications RFP. He anticipates the release of the project management RFP in the next two to three weeks.

Executive Director Mallon stated that the environmental RFP has been out with responses due on November 17, 2011. He also stated that the site list would be shared with the environmental consultants.

Executive Director Mallon stated that he has also contacted the CEO's office to discuss CEQA legislation to exempt or shorten the CEQA process for the LA-RICS project.

VI. DISCUSSION ITEMS

4. Release of Information During Solicitation Process - Executive Director Mallon stated that at the October 6, 2011, meeting the Board requested a description of the RFP solicitation process, and specifically at what points certain information could be released to the Board. Executive Director Mallon reviewed the attachment describing what information could be released at the different stages of the procurement process.

Board Member Jackson stated that he was very appreciative for the information.



VII. ADMINISTRATIVE MATTERS

5. Ad Hoc Advisory Membership Plan Committee – Pat Mallon

RECOMMENDATION: Establishment of an Ad Hoc Advisory Committee to review membership options and provide recommendations to the Board of Directors for their consideration.

Executive Director Mallon stated that staff recommends establishing an Ad Hoc Advisory Membership Plan committee to examine the feasibility of different membership plans, funding plan options pertaining to different forms of membership, opt-in/opt-out options, and Board of Director voting structure for different forms of membership. Executive Director Mallon also recommended potential representatives for the Committee. Board Members Alexander clarified that the At Large Seat was for any Board Member not just the At Large Directors. Executive Director Mallon affirmed.

Chair Fujioka received a first and second to the motion. Board Member Jackson objected as to the makeup of the committee. Board Member Alexander clarified that if the Chair appoints the members, it is not subject to the Brown Act. Chair Fujioka stated that the motion at hand would allow for the Chair to appoint the committee. **MOTION APPROVED.**

6. JPA/Deltawrx Relationship – Pat Mallon

RECOMMENDATION: Affirmation of services contributed by the County of Los Angeles to the Authority.

Executive Director Mallon explained that Deltawrx is a contractor to the County of Los Angeles and contributed by the County to the Board. He stated that Deltawrx was a critical element in the rewriting of the RFP.

Board Member Jackson asked if their role would change in this new RFP process. Executive Director Mallon stated that Deltawrx served as subject matter experts in the prior RFP process, however, in the new process they can serve as facilitators only.

Board Member Scoggins asked if as facilitators could Deltawrx respond to questions or participate in ongoing conversations? Executive Director Mallon stated that they could not do either, that they could not be in any position to influence evaluators.

Chair Fujioka received a first and second to the motion. **MOTION APPROVED.**

7. Service Contract Solicitation Protest Policy – Pat Mallon

RECOMMENDATION: Confirm the County of Los Angeles ("County") Services Contract Solicitation Protest Policy, as previously adopted by your Board, will be administered by County contracting staff who were not involved in preparing the subject solicitation and will not use, support, or administer the system or services resulting from the subject solicitation.

Executive Director Mallon explained that a description of the County's Protest Policy was included in the attachment. He reviewed the attachment with the Board.



Executive Director Mallon stated that the recommendation for the review panel is to use three experienced and trained ISD managers that are not involved in the procurement process. He explained that an alternative would be to use a panel of JPA representatives who are experienced procurement managers with no benefit derived from the project and no involvement with the project.

Board Member Jackson asked if the report would be made available to the Board with each step. John Geiger from ISD stated that the intention for the three-person review panel would be qualified managers County-wide, not just from ISD. John Geiger further stated the reports will come back to the Board, and the three-person review panel report would be a recommendation to the Board.

Board Member Alexander asked if any of the perspective bidders have an existing relationship with the County. John Geiger stated that he would imagine so given the 37 Departments and the fairly small number of firms that would qualify to do a system of this size, he would be shocked if anyone here did not have a pre-existing relationship. Chair Fujioka clarified that they would follow conflict policies, so anyone sitting on the panel would not have any direct involvement or be associated with a system. John Geiger added that as existing managers, they are already adhering to the Board of Supervisor's conflict policy that is consistent with state law, however, to participate in a specific panel they would reaffirm that by signing off on a conflict acknowledgement.

Chair Fujioka received a first and second to the motion. **MOTION APPROVED.**

Chair Fujioka announced that although Item 8 involves the Ad Hoc Evaluation Committee, Item 9 is in regards to advice from Counsel presented to the Board under an attorney-client privilege. Chair Fujioka asked if the Board would consider taking up Item 9 first consisting of a closed session and discussion with Counsel.

Board approved. Chair Fujioka requested that the meeting room be cleared for closed session.

CLOSED SESSION – ITEM 9

Closed Session - Conference with Legal Counsel - Anticipated Litigation
(Subdivision (b) of Government Code Section 54956.9)
Significant exposure to litigation (one case)

Meeting Reconvened. Chair Fujioka announced that as to Item 9, no action was taken.

Chair Fujioka stated that he received public comment to an item that already passed. He will take the public comment during general public comment at the end of the meeting.

8. Ad Hoc Evaluation Committee – Pat Mallon

RECOMMENDATION: It is imperative to form the Evaluation Team for the Telecommunications System RFP as soon as possible. After consultation with legal counsel regarding the composition of the Evaluation Team, the following restrictions are recommended:



- a. Members of the new Evaluation Team may not have served as a member of the Evaluation Team who scored proposals in the prior procurement process.
- b. Members of the new Evaluation Team may not have been a member of the Negotiations Team in the prior procurement process.
- c. Members of the new Evaluation Team may not have been a subject matter expert in the prior procurement process.

Executive Director Mallon reviewed the restrictions listed in the recommendation. He stated that based on the restrictions, the Authority would need facilitators. Executive Director Mallon also informed the Board that he had discussions with an outside firm that would qualify to serve as subject matter experts or technical evaluators. He stated that once the composition of the Committee has been approved, he would ask the Board to submit the names of nominees to the project.

Executive Director Mallon further added that in the last evaluation process they relied heavily on operational folks, however, in the interest of moving the evaluations along as quickly as possible he would recommend to rely more on IT or radio system design experience and weigh the operational component with a smaller number of evaluators with actual operational experience and to bring in additional operation folks as subject matter experts.

Executive Director Mallon stated that the recommendation to the Board is to approve the evaluation team with those exclusions, to consider the use of outside consulting capacity as either members of the evaluation team or as subject matter experts, and that members of the Authority provide names of nominees to the project for consideration.

Chair Fujioka clarified that if the JPA believes it is appropriate to put together an ad hoc committee who could evaluate the qualifications of anyone who will participate in this effort.

Board Member Jackson expressed concern in using past facilitators and stated that it was indicated that the County could provide facilitators. Board Member Jackson moved to not use the previous facilitators. Chair Fujioka received a second. Chair Fujioka clarified that the motion at hand would mean that the Authority would not use Deltawrx in the facilitator capacity.

Board Member Alexander asked Counsel if it would be appropriate to publish a list of those individuals who were involved in the last process. Brent Goodrich stated that he did not believe it would be legally necessary. Chair Fujioka asked that we should table this request to the next meeting so that the Board members will understand the request.

Board Member Harrison asked if there was another method to accomplish the request without making it public. Executive Director Mallon stated that staff has a list of everyone involved as prior evaluators but they have never released those names. Executive Director Mallon added that the composition of the proposed evaluation team would exclude anyone who was a prior negotiator, prior subject matter expert, or prior evaluator; which is pretty much the entire staff of LA-RICS with one or two exceptions.

Board Member Simay asked if a prior staff member could provide input during the negotiations with the winning proposer. Executive Director Mallon stated yes.

Chair Fujioka stated that he agrees that transparency is important, but he would like the Executive Director and Counsel to review, therefore, tabling this request.



MOTION APPROVED [Authority would not use Deltawrx in the facilitator capacity for the new procurement].

Chair Fujjoka reiterated his suggestion to create an ad hoc committee to review and evaluate the qualifications of any outside firm that would help in a technical capacity. He stated that we would entertain a motion to do such.

Chair Fujjoka received a first and second to the motion. **MOTION APPROVED.**

Alternate Member Poster asked if the new evaluation team would reflect the composition of the Board. Executive Director Mallon stated that they are anticipating seven evaluators and that he can assure that the representation will be spread out as it was last time. He added the start date for evaluation would be the first of the year and the time commitment would be four to six weeks per proposal, depending on how many proposals it could be between two and four months. He stated that it would be a full-time commitment, 40-hours a week, without outside job related responsibilities.

Board Member Simay stated that it would be best to use an outside firm as subject matter experts and it would be easier to find other alternatives as facilitators. He also stated that since the subject matter expert would be acting on behalf of the Board, the Board should approve the outside firm and they should be aware of the different constituencies on the Board.

Chair Fujjoka asked for a motion to approve 8-1, 8-3 and 8-4, and to table 8-2 until the Board heard back from the ad hoc committee.

Chair Fujjoka received a first and second to the motion. **MOTION APPROVED.**

VIII. MISCELLANEOUS – None

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

- 10. Project Funding
- 11. Project Risk Controls

Board Member Alexander stated that the Board should consider the election of the At Large Members since it is within the six-month timeframe. He stated that the Board should either initiate that process or consider a continuation of the existing members' terms.

- X. PUBLIC COMMENT** – Lisa Specht (partner with Manatt, Phelps and Phillips representing Raytheon) stated: "The Board has adopted the County of Los Angeles Contract and Procedure Policies and at the same time the Board is issuing a RFP with a new review process for protesting decisions relating to the RFP. I raise this because everyone wants a fair process that ends in a speedy conclusion. My question to the Board is what happens if there is a conflict between the RFP procedures and the County policy? As written, the RFP gives the Authority full discretion to choose whether to turn to the County policies or not. One example of a difference, the County policy allows a protestor to bring new information to a review panel. But, the RFP only allows new information that arises from the Authority's written decision. We hope that the protest process leads to a speedy resolution of the issues and we hope we can have some clarification on these two conflicting policies."



XI. ADJOURNMENT and NEXT MEETING:

Chair Fujioka adjourned the meeting at 10:32 a.m. The next meeting will be held on Thursday, December 1, 2011 at 9:00 a.m., at the Grace E. Simons Lodge.



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

December 15, 2011

TO: LA-RICS AUTHORITY BOARD OF DIRECTORS

FROM: PATRICK J. MALLON, EXECUTIVE DIRECTOR

GRANT STATUS

I. Background

On July 7, 2011, staff informed your board that the Public Safety Interoperable Communications FY 07 (PSIC), Urban Areas Security Initiative FY 08 (UASI), and State Homeland Security Grant Program FY 08 (SHSGP) grants had been extended. The table below reflects the current grant and period of performance deadlines.

Grant Program	Grant Award	Deliverables	Grant Deadline	Period of Performance Deadline
FY 08 UASI	\$ 28,883,270	System Design	May 31, 2012	April 30, 2012
FY 08 SHSGP	\$ 6,852,418	System Design	May 31, 2012	April 30, 2012
FY 07 PSIC	\$ 22,278,788	System Design	June 30, 2012	May 31, 2012

II. Cancellation of Procurement

On July 28, 2011, the Board of Directors held a Special Meeting to review the procurement process for the RFP released on April 5, 2010. After discussion, the Board passed a motion to cancel the existing procurement and start a new procurement for the Land Mobile Radio ("LMR) and Long Term Evolution ("LTE") broadband system. Authority staff worked diligently to release the new RFP.

Unfortunately, in anticipation of receiving new proposals in January 2012, evaluating those submitted, and subsequent negotiations with a system provider, we cannot foresee an executable contract until late April or May 2012. Only then can any vendor initiate the detailed design originally envisioned to be funded by the PSIC FY 07, UASI FY 08, and SHSGP FY 08 grant funds. Despite our best effort to expedite the procurement process, it is not conceivable to complete these tasks within the grant performance period.

III. Repurposing of Grants

Grant Administrators (City of Los Angeles – PSIC & UASI / County of Los Angeles – SHSGP), along with LA-RICS staff, are currently working on repurposing the balance of grant funds.



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

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Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

December 15, 2011

Board of Directors
Los Angeles Regional Interoperable Communications System ("LA-RICS") Joint Powers Authority
(the "Authority")

Dear Directors:

AUTHORITY ELECTIONS FOR AT LARGE BOARD MEMBERS

SUBJECT

Per the Authority's Bylaws, the Board of Directors must set date for mail-in ballot election of the At Large Director and Alternate Director seats 6 months prior to the expiration of terms.

BACKGROUND

On June 2, 2011, the Board of Directors approved a motion to suspend Section 3.01 of the Authority's Bylaws for a period of one year (per Article III Section 3.01 of the Bylaws):

"3.01 Election of At Large and Alternate Directors

At Large Directors and Alternate Directors assigned to represent the Member cities (excluding the cities of Los Angeles and Long Beach) shall be elected as follows:

1. *At least six (6) months prior to the expiration of terms, the Board of Directors shall announce and set the date of the Board of Directors meeting for which a mail-in ballot election of the At Large Director and Alternate Director seats shall be conducted as follows:*
 - a. *Seat 1 – Member city that operates both independent police and fire departments (At Large Director);*
 - b. *Seat 2 – Member city that operates an independent police and/or an independent fire department (At Large Director);*
 - c. *Seat 3 – Member city that operates an independent police and/or an independent fire department (At Large Director);*
 - d. *Seat 4 – Member city not otherwise represented on the Board (At Large Director);*
 - e. *Seat 5 - Member city that operates both independent police and fire departments (Alternate Director to Seat 1);*
 - f. *Seat 6 - Member city that operates an independent police and/or an independent fire department (Alternate Director to Seat 2);*
 - g. *Seat 7 - Member city that operates an independent police and/or an independent fire department (Alternate Director to Seat 3);*
 - h. *Seat 8 - Member city not otherwise represented on the Board (Alternate Director to Seat 4).*

AGENDA ITEM 5

2. *Not later than ninety (90) days prior to the date set by the Board of Directors for the mail-in ballot election, Member cities interested in being a candidate to fill an At Large Director or Alternate Director position shall submit to the Secretary of the Board, a written statement containing: (1) the name of their Member city; (2) the name of the primary representative to fill the Board seat; (3) the position and category of the seat for which the Member city is a candidate (i.e., Seat 3 – a city that operates an independent police and/or an independent fire department); (4) a written statement, not longer than five hundred (500) words, of the Member city's qualifications to hold office and any desired statements promoting their eligibility and/or candidacy.*
3. *Thirty (30) days prior to the date set by the Board of Directors for the mail-in ballot election, the Secretary of the Board shall cause a ballot to be mailed to each Member city containing the names of all declared Member city candidates, the written statements of each candidate and a self-addressed return envelope for the return of such ballot.*
4. *Each Member city eligible to vote shall complete the ballot and return the ballot to the Secretary of the Board not later than the time and place of the Board of Directors meeting designated for the mail-in ballot election and final call for receipt of the ballots. Completed ballots may be delivered in person or mailed to the Board's designee, as long as the ballots are received prior to the final call for receipt of ballots.*
5. *Only Member cities (excluding the cities of Los Angeles and Long Beach), shall be eligible to participate in the mail-in ballot election for the At Large Director and Alternate Director seats. Eligible Member cities may vote and have their ballots counted toward only the At Large Director and Alternate Director seats that they meet the criteria to hold (e.g., only a Member city that operates both independent police and fire departments may vote for Seat 1, a seat to be occupied by a Member city that operates both independent police and fire departments).*
6. *At the Board of Directors meeting so designated, the Chair of the Board of Directors shall announce the final call for receipt of ballots. Upon the close of the final call, the Secretary of the Board shall conduct a canvass of the ballots received. The Member city receiving the highest number of votes for each respective seat shall be deemed elected to that seat.*
7. *Newly elected At Large Directors and Alternate Directors shall assume office at the convening of the next Board of Directors meeting.”*

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

It is recommended that your Board set the date for At Large Member Directors mail-in ballot elections for **Thursday, June 7, 2012**. This date is in compliance with the requirements in Section 3.01 of the bylaws. In addition, staff believes that elections held on June 7, 2012, will not disrupt the contracting process for the Telecommunications System Request for Proposal.

The following At Large Directors and Alternates up for election are:

Director Seat 1	Torrance
Director Seat 2	Culver City
Director Seat 3	Burbank
Director Seat 4	Covina

Alternate Seat 1	El Segundo
Alternate Seat 2	Beverly Hills
Alternate Seat 3	Pomona
Alternate Seat 4	Whittier

Tentative Timeline:

Event	Deadline
Candidate nominations due	March 1, 2012
Ballots issued to member agencies	May 1, 2012
Final call for ballots	June 7, 2012

FISCAL IMPACT/FINANCING

There is no fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The Authority's counsel has reviewed the recommended action.

AGREEMENTS/CONTRACTING

No Agreements necessary.

Respectfully submitted,



PATRICK J. MALLON
EXECUTIVE DIRECTOR

PJM:sh

c: Counsel to the Authority



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

December 15, 2011

Board of Directors
Los Angeles Regional Interoperable Communications System ("LA-RICS") Joint Powers Authority
(the "Authority")

Dear Directors:

COUNTY OF LOS ANGELES SERVICES AGREEMENTS AND MEMORANDUM OF UNDERSTANDING

RECOMMENDED ACTIONS

It is recommended that the Authority's Board of Directors:

1. Confirm and acknowledge the delegated authority action taken by Executive Director , per action taken by your Board at the October 7, 2010 Board of Directors Meeting and consistent with the approved Fiscal Year 2011-12 Operating Budget, to execute Agreements and Memorandum of Understanding (MOU) for services provided by Los Angeles County (County) departmental staff to the Authority; and
2. Confirm and acknowledge the Executive Director's delegated authority to enter into new Agreements and MOUs for services provided by County departmental staff to the Authority, consistent with the approved Fiscal Year 2011-12 Operating Budget and future fiscal years' approved Operating Budget, as applicable; and
3. Delegate authority to the Executive Director to amend current and future Agreements and MOUs for services provided by County departmental staff to the Authority, consistent with the approved Fiscal Year 2011-12 Operating Budget and future fiscal years' approved Operating Budget, as applicable.

BACKGROUND

On October 7, 2010, your Board approved forms of (1) Agreement to Provide Services by and between the County of Los Angeles (County), the Chief Executive Officer, and the Authority; and (2) Memorandum of Understanding (MOU) with the applicable County department, for services provided by the County departmental staff to the Authority.

On July 7, 2011, your Board approved Fiscal Year 2011-12 Operating Budget, which included \$5.122 million earmarked for services provided County of Los Angeles Services.

Consistent with these actions, the Executive Director has executed the Agreements to Provide Services and MOUs with the County departments. The Executive Director will additionally execute Agreements to Provide Services and MOUs for services provided by other County department staff, consistent with the approved Fiscal Year 2011-12 Operating Budget.

AGENDA ITEM 6

We are requesting your Board acknowledge the Executive Director's Authority to execute these Agreements and MOUs on behalf of the Authority, as well as amend existing Agreements and MOUs, and enter into future Agreements and MOUs, all consistent with the approved Fiscal Year 2011-12 Operating Budget and future fiscal years' approved Operating Budget, as applicable.

PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will confirm Agreements and MOUs executed to date within Fiscal Year 2011-12 were in accordance with your Board's action taken on October 7, 2010, and will provide clarification on the Executive Directors' delegated authority for execution of future Agreements and MOUs, and amendments to same, all consistent with the approved Fiscal Year 2011-12 Operating Budget and future fiscal years' approved Operating Budgets.

FISCAL IMPACT/FINANCING

There is no fiscal impact at this time.

Respectfully submitted,



PATRICK J. MALLON
EXECUTIVE DIRECTOR

PJM:soc

Attachment

c: Counsel to the Authority



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

December 15, 2011

Board of Directors
Los Angeles Regional Interoperable Communications System ("LA-RICS") Authority
(the "Authority")

Dear Directors:

REPURPOSING OF UASI GRANT FUNDS

RECOMMENDED ACTION

It is recommended that the Board of Directors encourage the City of Los Angeles to utilize any and all re-purposed Urban Area Security Initiative 2008 (UASI) funding toward other IJ1 Interoperable Communications projects that expand the capacity of existing regional communications systems and improve regional communications by directly benefiting more than one agency.

BACKGROUND

On July 28, 2011, the Board of Directors held a Special Meeting to review the procurement process for the RFP released on April 5, 2010. After discussion, the Board passed a motion to cancel the existing procurement and start a new procurement for the Land Mobile Radio ("LMR) and Long Term Evolution ("LTE") broadband system. Authority staff worked diligently on the new RFP, released on November 8, 2011.

Unfortunately, in anticipation of receiving new proposals for the LA-RICS System in January 2012, evaluating those submitted, and subsequent negotiations with a system provider, we cannot foresee an executable contract until late April or May 2012. The period of performance deadline for the UASI 08 grant is April 30, 2012. Despite our best effort to expedite the procurement process, it is not conceivable to expend the grant dollars within performance period, absent a grant extension.

On December 8, 2011, Board Member Greg Simay proposed the recommended action be added to the December 15, 2011 Board of Directors' Special Meeting Agenda. The Urban Area Security Initiative (UASI) 2008 LA-RICS allocation in the amount of \$28,883,270 was earmarked for system design. Without an extension to the UASI 2008 grant, the total allocation cannot be spent within the performance period.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will enable the Board of Directors to encourage the City of Los Angeles to utilize any and all re-purposed Urban Area Security Initiative (UASI) funding toward other IJ1 Interoperable Communications projects that expand the capacity of existing regional communications systems and improve regional communications by directly benefiting more than one agency.

FISCAL IMPACT/FINANCING

LA-RICS staff identified a portion of the Environmental Documentation Services contract as a contingency project for the UASI 08 grant, totaling \$1,000,000 in grant-funded deliverables that can be completed by the

LA-RICS Board of Directors
December 15, 2011
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performance period deadline. The grant administrators are currently exploring contingency projects for the remaining balance of the UASI 08 LA-RICS allocation totaling \$27,883,270.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The Authority's counsel has reviewed the recommended action.

AGREEMENTS/CONTRACTING

No agreements are necessary.

Respectfully submitted,



PATRICK J. MALLON
EXECUTIVE DIRECTOR

PJM:soc

c: Counsel to the Authority