



# **AGENDA**

## **LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

### **BOARD OF DIRECTORS REGULAR MEETING**

Thursday, March 3, 2011 • 9:00 a.m. – 10:30 a.m.

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications Systems Authority (the "Authority")

#### **AGENDA POSTED: February 28, 2011**

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

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#### **Members:**

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
3. **Mark R. Alexander**, City Manager, representing California Contract Cities Association
4. **Leroy D. Baca**, Sheriff, County of Los Angeles
5. **Reginald Harrison**, Deputy City Manager, City of Long Beach
6. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
7. **Dr. Mitchell H. Katz**, Director, DHS, County of Los Angeles
8. **Gerry Miller**, Chief Legislative Analyst, City of Los Angeles
9. **Daryl L. Obsy**, Fire Chief, County of Los Angeles
10. **Millage Peaks**, Fire Chief, City of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Harold Scoggins**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
15. **Miguel Santana**, CAO, City of Los Angeles
16. **Gregory Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat
17. **Steven K. Zipperman**, Police Chief, Los Angeles School Police Department

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#### **Officers:**

1. **Scott Poster**, Task Force Leader
2. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
3. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
4. **Vacant**, Board Secretary



**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

- I. CALL TO ORDER**
- II. ANNOUNCE QUORUM** – Roll Call
- III. APPROVAL OF MINUTES** – from the February 3, 2011, Board of Directors Regular Meeting
- IV. CONSENT CALENDAR** – (None)

**V. REPORTS (1 – 5)**

- 1. Committee Reports
  - a. Finance Committee – Greg Simay
  - b. Legislative Committee – Scott Poster
  - c. Operations Committee – Scott Edson
  - d. Technical Committee – Kevin Nida
- 2. Project Status – Scott Poster
  - a. Director Progress
  - b. Negotiations
  - c. LA SafetyNet
  - d. Voice/Data System RFP Evaluation Overview – DELTAWRX
- 3. Grant Status – Susy Orellana-Curtiss / Scott Poster
  - a. Urban Areas Security Initiative (UASI)
  - b. State Homeland Security Grant Program (SHSGP)
  - c. Broadband Technology Opportunities Program (BTOP)
  - d. Justice Association Grant (JAG) / American Recovery and Reinvestment Act (ARRA)
  - e. Public Safety Interoperable Communications (PSIC) Grant

- 4. JPA Counsel Jose Silva to share with the Board the relevant section in the Brown Act Code regarding hiring and interviewing individuals [Independent contractor] in closed session.

Per Counsel, the relevant section of the Brown Act referred to below is Section 54957(b)(1), which provides, in pertinent part, "...nothing contained in this chapter shall be construed to prevent the legislative body of a local agency from holding close session during a regular or special meeting to consider the appointment [or] employment of a public employee...". Under applicable Attorney General opinions, a "public employee" includes independent contractors if the independent contractor would be acting in a position that would typically be filled by a public employee, e.g., the director of LA-RICS.

- 5. John Geiger, General Manager of Standards & Practices, County of Los Angeles ISD, to discuss what RFP information can be shared with the JPA as a whole or with a smaller entity.



**VI. ADMINISTRATIVE MATTERS (6 – 10)**

**6. Contract Broadband Engineering Services – Poster**

- a. ACTION ITEM: It is recommended that the Authority authorize the Task Force Leader to execute a contract with a qualified engineering firm with expertise in Long Term Evolution ("LTE") technology to consult and serve as subject matter experts for the technical aspects of the LA-SafetyNet project for a term no longer than three (3) years and in an amount not to exceed \$1,500,000.00.

**Attachment:** Item 6

**7. 1511 Certification for the BTOP Grant – Henry**

- a. ACTION ITEM: It is recommended that the Authority authorize the Task Force Leader to execute the certification in accordance with the federal grant requirement.

**Attachment:** Item 7

**8. FCC Notice of Proposed Rulemaking regarding Channels 14 through 20 – Poster**

- a. ACTION ITEM: It is recommended that the Authority authorize the Task Force Leader to engage retained legal counsel to file comments to the FCC's Notice of Proposed Rulemaking in regards to Channels 14 through 20 prior to the March 18, 2011. Deadline

**Attachment:** Item 8

**9. FCC Notice of Proposed Rulemaking regarding Technical Framework of the Broadband System – Poster**

- a. ACTION ITEM: It is recommended that the Authority authorize the Task Force Leader to engage retained legal counsel to file comments to the FCC's Further Notice of Proposed Rulemaking in regards to the Interoperable Public Safety Network in the 700 MHz Band prior to the April 11, 2011 deadline.

**Attachment:** Item 9

**10. Motion by Board Member LeRoy Jackson (Member at Large)**

- a. ACTION ITEM: Motion to release certain non-public information in connection with the voice/data solicitation to the Board of Directors.

**Attachment:** Item10



**VII. MISCELLANEOUS – (None)**

**VIII. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD**

- a. Project Funding and Guidance Feedback
  - To what extent a subscriber unit would speak to part of the financing packet
  - To what extent will that be viewed as the responsibility of the agency
- b. Project Risk Controls

**IX. PUBLIC COMMENT**

- X. ADJOURNMENT – NEXT MEETING:** Thursday, April 7, 2011 at 9:00 a.m.  
at the Grace E. Simons Lodge.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



# **Board of Directors MEETING MINUTES**

## **LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

February 3, 2011

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

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### **Board Members Present:**

**William “Bill” T Fujioka Chair**, CEO, County of Los Angeles  
**Leroy “Lee” D. Baca**, Sheriff, County of Los Angeles County  
**LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat  
**Millage Peaks**, Fire Chief, City of Los Angeles  
**Donald “Don” Pedersen**, Police Chief, City of Culver City, At Large Seat  
**Kim Raney**, Police Chief, City of Covina, At Large Seat  
**Harold Scoggins**, Fire Chief, City of Glendale, representing the Los Angeles Area Fire Chiefs Association  
**Gregory “Greg” Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat

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### **Representatives For Board Members Present:**

**Cathy Chidester**, representing Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles  
**June Gibson**, representing Gerry Miller, Chief Legislative Analyst, City of Los Angeles  
**Patricia “Patty” J. Huber**, representing Miguel Santana, CAO, City of Los Angeles  
**Sandy Jo MacArthur**, representing Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles  
**Daryl Osby**, representing P. Michael Freeman, Fire Chief, County of Los Angeles  
**Nancy Ramirez**, representing Steven K. “Steve” Zipperman, Police Chief, Los Angeles School Police Department

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### **Officers Present:**

**Scott Poster**, Task Force Leader  
**Connie Yee**, representing Wendy L. Watanabe, Los Angeles County Auditor-Controller

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### **Absent:**

**Mark R. Alexander**, City Manager, City of La Cañada Flintridge, representing Contract Cities Association  
**Reginald “Reggie” Harrison**, Deputy City Manager, City of Long Beach  
**Scott Pickwith**, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association  
**Mark J. Saladino**, Los Angeles County Treasurer and Tax Collector  
**Vacant**, Board Secretary



I. CALL TO ORDER

A meeting of the Los Angeles Regional Interoperable Communications Systems Authority Board of Directors was called to order on February 3, 2011 at 9:00 a.m. by Chair Bill Fujioka.

II. ANNOUNCE QUORUM – Roll Call

Chair Bill Fujioka made an acknowledgement without a formal roll call that a quorum was present.

A. ANNOUNCEMENT: COMMITTEE REQUEST

Interim Director Scott Poster announced that today was the first day a stenographer [Ms. Stewart] was present and recording the Minutes. A request was made for each person to announce their name when speaking into the microphone and be cognizant of the overlap of voices.

III. APPROVAL OF MINUTES

Motion was made for approval of the Minutes from the January 6, 2011, Board of Directors Regular Meeting. **MOTION APPROVED**

IV. CONSENT CALENDAR

None.

V. REPORTS (1 – 4)

1. Committee Reports

- Finance Committee. Before providing the Finance Committee report Greg Simay, Chair, mentioned that he and Mike Thayer had attended a meeting with the Burbank City Council and Supervisor [Michael] Antonovich and that one of the items discussed was LA-RICS' progress and some of its issues.

He then gave highlights from the unapproved Finance Committee Minutes. He stated that all the finance and revenue options discussed in earlier meetings are still on the table; and one action item that came out of Old Business was a request to provide a projection of cash flows for the next few years that distinguishes between grant allowable and unallowable expenditures.

The Upfront Cost of implementing finance and revenue options is not quite ready for the Committee. He mentioned that Mr. Jan Takata has developed an extensive description and timeline of the steps involved and hopefully this report will be ready as an attachment for the March 3, 2011 Board of Directors Meeting.

The Committee has investigated the merits of a phased approach; however, they still need to initiate discussions with the Technical and Operations Committees to get their point of view on: (1) what makes sense technically and operationally; (2) determine which agencies or systems are in immediate need of replacement or upgrade; (3) what would be ideal phasing; (4) to what extent could a finance plan take advantage of that; (5) and are there any specific phasing advantages peculiar to finance that would work without compromising the technical or operations....

They also discussed revenue opportunities from the private sector, including development fees. A public member noted that public safety impact fees are often charged to developers, who pass these types of fees to the eventual property owners. However, there can be a



political issue if a property owner pays twice for the service. As an example, he talked about the new football stadium the people are talking about, which obviously would have an impact on public safety and this was something that wasn't planned in the original system.

The Finance Committee has been charged with ensuring that Contract Cities are not double-charged in the process, which depends on the current arrangements they have with the County. Therefore, this is currently being researched.

He also mentioned that in Section 2.04 of LA-RICS Joint Powers Agreement there are all kinds of finance-related duties and budget related duties, such as developing a financial plan, or developing an annual budget, which was done last year (\$17M budget). There are things that we should be doing under this section but haven't been because we're still in the vendor evaluation and negotiation phase. Mr. Jose Silva addressed this issue with the Committee and we [the Finance Committee] then made a motion to request that the Board of Directors request the JPA's Auditor to conduct the first year's financial audit. And that of all the duties, probably the one that we need to get going on that we haven't done anything sufficiently is the financial audit especially with grants continuing to play an important role in our current level of funding. It's probably very timely to go ahead and have that independent audit. So the [Finance] Committee passes that recommendation on to the Board.

The Finance Committee is scheduled for the fourth Thursday of every month, with the next meeting scheduled for Thursday, February 24, 2011, 1:00 P.M., at the Monterey Park facility.

Chair Bill Fujioka asked that the "Financial Audit" and its cost be on next month's Agenda for formal action.

- Operations Committee. Scott Edson, Chair, reported that the Operations Committee's primary purpose is to review and recommend the operating policies and procedures that will ensure system resources are used efficiently to meet the needs of all the members. He also stated that Sheriff Baca just got back from visiting the Federal Communications Commission (FCC) and Capitol Hill; and that the President is supporting the "D" Block for public safety.

With the "D" Block being assigned to public safety, this could mean up to another 10 MHz of spectrum; however, we will have to see how that all plays out. It will play into the LA-RICS solution. He went on to say that they previously reported that they have completed scenarios/real-life scenarios, of how the radio systems that are available to the various processes, negotiation processes or other processes would work to ensure that the solutions that are proposed by the vendors are real life in response to what we do. The Operations and Technical Committees will get together in the near future to discuss: (1) frequency allocation, its use and its purpose; (2) determine what the true needs are and; (3) start looking at how they will manage that.

John Lenihan, Chair of the Operations Committee Ad Hoc Procedures Working Group, stated that they have been closely working on looking at digital and analog conventional channels to ensure that our business processes, whether it be law enforcement or whether it be firefighting are properly addressed. John Lenihan stated that the Request for Proposal (RFP) went out nearly a year ago as a hybrid system that included analog conventional repeated channels in addition to the digital trunk system that will be the bulk of the system. Each one of those technologies provides capabilities for both fire and law but for different purposes; however, the analog conventional is a desired ability for both disciplines.





The Ad Hoc Committee has found that there are some member agencies that are not aware of the ramifications of going purely to a digital trunk radio system; therefore, they are doing a lot more outreach. They are going to get the Operations and Technical Committees together to collaborate on how they can increase the number of analog conventional channels throughout the next process. They are currently looking at possibly as many as 106 additional analog conventional repeated pair and the inclusion of the state and the national interoperable channels. They plan to put these channels into the LARTACS section, many of which are today utilized at the communications centers such as statewide frequencies. They want to retain that ability to talk out on those channels. A more recent event is that the NTIA [National Telecommunications and Information Administration] has added national interoperable channels to the mix. They have decided this is an important capacity or capability to have in our system. The next phase of the system is to include those channels in the LARTACS system and both of these will be tackled in conjunction with technical and operational.

Board Member LeRoy Jackson brought up a question raised at a previous meeting and stated he didn't hear talk about Public Works or General Services. John Lenihan responded that he did not bring that up because it became a non-issue. They looked at the likelihood of the County's secondary responders, their Public Works that are on CWIRS (Countywide Integrated Radio System) and the City Municipal Services that are on the Star System, staying on their current systems for the foreseeable future. They are still compiling numbers; however, the inclusion of other municipal services of the smaller entities does not appear to have a significant impact on the loading.

Chair Bill Fujioka asked at what point would we decide to move them onto the primary system and if that is possible. John Lenihan responded that would be done in conjunction with a load analysis to be determined by the Technical Committee. They would see what kind of loading once the system is up and running. There would be a lot of data on how we are using it, where the peak times are, and what it will take to incorporate the County and the City services.

Chair Bill Fujioka then said that the Public Works Department plays an important role during major incidents, especially with the Station Fire and subsequent mud slides and other potential flood damage. The ability of the Public Works Department to talk to Sheriff's and Fire is important because they are out there.

John Lenihan said that as LA-RICS comes online, there will be a lot of tools available to patch despaired systems and it would be invisible to the end user at the radio level; however, they would be able to use their radio and talk to another agency on a different system through our patch.

Chair Bill Fujioka said it is important and he wants us to be mindful of the fact that Public Works and even Animal Control are out there in the thick of things when we have a major fire (incident). Scott Edson gave an example of a scenario where the Los Angeles Police Department (LAPD) and Los Angeles County Sheriff's Department had an incident and then brought in County or City Public Works. He said you could patch them on one talk group where they could all talk together without interference from anybody else.

Board Member Leroy Baca talked about the two things that they have been discussing: (1) the total effort by the White House to support the "D" Block for all local law enforcement use and; (2) the opportunity for them to continue to sell spectrum to the private sector of which they intend to accumulate a fund of about \$10.5 billion that could be applied to the development of the programs that are going to be done with this "D" Block spectrum as well as what we currently have. They do intend to go to Congress to unwind the "D" Block status as it was being described through a



Congressional initiative that approved that. The second point, however, is when we are talking about the approval authority and the allocation of SHSGP dollars as well as UASI dollars, the representative of the County Police Chiefs made a rather bold statement about the impracticality of what we are doing and expressed a lack of faith in the fact that we were going to go forward and get this accomplished. From this issue, he would ask this Committee to (a) entertain a motion and; (b) to write a letter to the representative of the County Chiefs asking them to send a true technically proficient representative to this meeting or any other meeting when it comes to the actual intricacies of what is discussed here. When people don't understand all the technical ramifications of the current level of development between the County Fire and City Fire, and the City Police and the County Sheriff that we really need the Police Chiefs to join us so there will be a better understanding.

Chair Bill Fujioka said that he doesn't know, unless there are any objections, if a motion is necessary but that he could just reach out to that person and ask. Board Member LeRoy Jackson stated as this was not on the Agenda, if a Board Member wants to add something to the Agenda we have a part at the end of the Agenda to bring that up at a future meeting; however, it can certainly be discussed. The Chiefs' Association has their own independence and opportunity. They are actually represented by a Board Member themselves, so he would have concerns taking this up without it being an Agenda item. Chair Bill Fujioka then said to ask the representative from the Chiefs' Association.

Board Member Kim Raney stated that he holds an At Large Seat and that the President of the Chiefs' Association was not at today's meeting. The Independent Police Chiefs this past two years attended a workshop specifically about radio interoperability in Los Angeles County. They are still unified in support of this project as it moves forward. While there are independent concerns from different cities, the Independent Police Chiefs still stand behind LA-RICS.

Chair Bill Fujioka said that we would rely on Chief Raney to carry that message forward to his Association because he is well within his right and authority.

Board Member Leroy Baca said that he would ask Chief Raney if he could be the representative of the Chiefs with the approval authority. He thinks that would be helpful. Board Member Kim Raney said that he would have to take it up with them.

Board Member Harold Scoggins asked where the 100+ analog channels will come from to support the system. He said, "A lot of the smaller agencies communicate a great deal, as Chair Bill Fujioka stated, with their Public Works Department, Water and Power Department, so being on the same radio network would be important."

John Lenihan responded that as far as where the spectrum is going to come from, they certainly have to know what spectrum is available and they are going to solicit the member agencies to find out what spectrum is going to be contributed. If an agency first decides that they want to hang on to a "legacy channel" that's already analog conventional, then that takes the impetus off of us having to allocate for that. The other thing that needs to be worked out is some sort of shared spectrum model. It would require a business model that would allow that to happen. It would require some technical adaptations to accomplish it. But shared spectrum is certainly one possibility.

Scott Edson added that there are approximately 500+ pairs of channels in this area right now among all the agencies. With regards to your second point, we will not lose focus of the secondary responders. They would always be looking at that opportunity during any kind of evaluation or planning to see when the right fit will be for that opportunity.



Chair Bill Fujioka asked Scott Edson if he could address this specific concern in a future report.

Board Member Leroy Baca asked if there was an explanation as to why because the technologies of analog and digital have separate versatility. Analog allows for a dispatcher to be able to monitor two, three, four or five different frequencies at one time whereas digital apparently does not. So it's a cost and management issue relative to combining the two frequencies in some degree of effectiveness.

Board Member Millage Peaks stated that from a Fire Service operational standpoint, it is important to point out that the analog frequencies would be used in tactical situations. One of their biggest concerns is that when you are in the heat of battle you would have the reliability that analog would provide for penetrating buildings and working below a three-foot threshold on the ground.

Board Alternate Sandy Jo MacArthur asked, "When talking about looking for the additional channels (the 106 channels), are we talking about the footprint for the entire region and not just for fire or for law or a specific agency for the analog."

John Lenihan stated that at this point, it is agency specific because that is the best we can do. He mentioned the shared spectrum model and where cities can group together. At least with Fire, when doing tactical work, it is possible to do a shared spectrum.

Board Alternate Sandy Jo MacArthur was still unclear on this. She's not sure if the Los Angeles analog, a footprint for Los Angeles County, means for our regional County or if it specifically for an agency, either Fire or Sheriff.

John Lenihan stated that as it stands now, seeing that the channels will be allocated to the agency; the expectation would be that the footprint of that channel would cover just that agency's responsible jurisdiction.

Board Alternate Sandy Jo MacArthur explained that she is asking because this is the first she is hearing of this. She doesn't disagree that you're looking to see approximately 106 additional channels. Her question is that is this just for the specific agency or does that now help with the entire region?

Scott Edson stated that of the total analog and the total digital some will be repeated and some will be Countywide repeated. This is something that still has to be determined.

Board Alternate Sandy Jo MacArthur stated the second question is regarding the radio. She has heard from both fire and law and their concern is whether a radio can switch from digital to analog and asked if there can there be just one radio.

John Lenihan asked Sandy Jo if she was talking about switching from digital to analog or about channel selection or scanning. Board Alternate Sandy Jo MacArthur stated that between the analog and the digital, which makes sense. John Lenihan said that the radio has a per channel setting and that it is one radio where you can switch channels.

Board Member LeRoy Jackson said that at this point in time, public works channels, transit channels, and public utility channels are not included in the interoperability plan as such and asked if they will interface but not be involved in the plan itself. John Lenihan asked if he [LeRoy Jackson] was asking if it was for the County and the City agencies. Board Member LeRoy Jackson said it was for all agencies.



John Lenihan said that the County will stay on the CWIRS system; the City Municipal Services will stay on the Star System; and the member agencies of LA-RICS will be permitted to incorporate their municipal services onto the LA-RICS system. Each of the three systems will have the ability to talk to each other.

Board Member Harold Scoggins stated if a local government would be expected to offer up their analog channels to the LA-RICS system. He said their public works and other public utilities would need those channels to continue to communicate locally.

Scott Edson said that to some degree they understand those will be left behind for the secondary responder and that they may look at that as an asset to add to the overall LA-RICS system. Chair Bill Fujioka reiterated that would be part of his very comprehensive report back as we move forward.

- Legislative Committee. Scott Poster, Task Force Leader, representing Fire Chief P. Michael Freeman, reported that he or the new Fire Chief for Los Angeles County will be convening the Legislative Committee within the next few weeks to deal with some priority issues. The Legislative Committee is being tasked with: (1) "D" Block Auction & Allocation; (2) responding to a FCC Notice of Proposed Rulemaking regarding Channels 14 through 20; (3) Notice of Proposed Rulemaking regarding the Technical Framework of the Broadband System; (4) and the FCC Order of Permanent Fixed Systems in a 7[00] MHz span. This organization has 45 days [March 11, 2011] to respond to the Notice of Proposed Rulemaking. It is very important that LA-RICS responds to the legislative request.

As previously stated, according to information coming from the State of the Union Address, it appears that the Administration is supportive of re-allocating the "D" Block to public safety. However, it's imperative that our Legislative Committee have communication with the 122<sup>nd</sup> Congress to ensure that we get support from the Administration for that "D" Block allocation to public safety.

Sheriff Baca has been influential in ensuring this happens. The future proposal that the FCC or the Presidential Administration has talked about is to sell the spectrum in other areas not related to the PSST (Public Safety Spectrum Trust) "D" Block to raise the \$10.5 billion to support the national broadband build out. The Administration is looking for direction to develop standards for the LTE 4G Network. All those issues need to be presented to the Legislative Committee so they can take them to Washington for an opinion.

Board Member Millage Peaks asked if we have a full time lobbyist in Washington D.C.

Board Member Leroy Baca said that we have a legislative lobbyist group the County hired. He believes the City also has a group. We intend to meet with both these groups. He would be back in Washington, Sunday [February 6, 2011] and will make an effort to combine the two. The other significant part of this is that he did meet with Congressman David Dryer, one of the top five Republicans, who is now on the Rules Committee. He has asked him to put this on the high-end of his radar screen so we can continue to move forward through the legislative process.

Board Member LeRoy Jackson said that Chair Bill Fujioka mentioned that many of the other agencies in or among the joint powers have advocates also; and that we may want to have some way of coordinating with them so that all have a baseline to carry back as they go to lobby in Washington as well.



Chair Bill Fujioka said that we could do this and that he was going to ask each of the member agencies if they have a Legislative Representative; and if so, to identify that person and provide the contact information to Scott Poster so we can make sure word goes out. When we have to, we can descend as a group. This is a huge issue. If we speak as one voice for all the member agencies, it becomes a more powerful voice.

- Technical Committee. Kevin Nida, Chair, reported that at the January Technical Committee meeting, they discussed justification for pursuing the "D" Block. The Technical Committee voted unanimously to pursue that. A week later, U. S. Secretary of Homeland Security Janet Napolitano announced that the "D" Block would go to public safety. The other item addressed by Chief John Lenihan was channel usage, analog and national interoperability channels being added into the LA-RICS system. They can support that and will ensure everything works correctly.

## 2. Project Status

**This section addressed reports and communications only. No action was required by the Board of Directors.**

Scott Poster provided the following brief description of the Project Status:

- The FCC Chairman Julius Genachowski appointed Battalion Chief Lenihan to the Emergency Response Interoperability Center Public Safety Advisory Committee. This nomination is important as it gives LA-RICS a regional voice at a critical time of the national broadband development. Some of the things that he will be tasked to do are the broadband technical and operational requirements, interconnectivity of public broadband networks best practices. His term ends August 6, 2012.
- On January 21, 2011, Susy Orellana-Curtiss joined the LA-RICS team as our Chief of the Administrative Division. She comes from the Los Angeles County District Attorney's Office. Her initial tasks are development of the division and establish administrative and financial processes and procedures and prepare for an audit of LA-RICS.
- The last vendor demo was February 1-2, 2011 at the Los Angeles City EOC [Emergency Operation Center] for the system as part of the evaluation. The Evaluation Team will disband on February 7, 2011 and evaluation will conclude completely on February 8, 2011 in preparation for the negotiation process. The evaluators will be debriefed and return to their member agencies.
- The environmental assessment for LA SafetyNet is on schedule and the required reports have been submitted. The Site Development Team is developing a plan. Assistant Fire Chief John Vidovich from Los Angeles City Fire is coordinating the process for the City of Los Angeles; and Nancy Wong from the Los Angeles County Internal Services Department (ISD) is coordinating the County's effort. Sara Henry of LA-RICS is the team leader for the Site Acquisition Team. There will be two teams working parallel, one from the City and one from the County. They will be assessing approximately 114 sites, of which 75 have been visited.
- Effective outreach to our Joint Powers Authority Board Members as well as to the public to support this project is important. One of the things heard at the UASI Authority Meeting was that over the last few years, the outreach, the law enforcement side particularly, needs to be developed and coordinated until they completely understand what LA-RICS is. Over the last





few weeks, we have heard several police departments who come to LA-RICS state they are unclear on the impact of LA-RICS on their departments and their current processes and procedures. Captain Scott Edson from the Sheriff's Department and Battalion Chief John Lenihan from Los Angeles County Fire have been working diligently on the operational outreach. But that outreach to the Independent Cities in particular is critical so that they can get information back to us and completely understand the effect of the processes on their system.

Board Member Harold Scoggins asked if all the 114 sites are in the City and the County. Scott Poster replied, "Yes." There are going to be a lot more sites that have not been identified by the vendor. The 114 sites that we have right now have been identified as definite use sites. Since the vendor has not been able to look at all the sites at this point, we know that these 114 are going to be used so that is where we are concentrating our efforts now. We anticipate up to 290 to maybe over 300 sites for the broadband system.

Board Member Leroy Baca said that in defense of these individual police departments that may or may not be participating, what's important is that you invite them all to come to a meeting and give them an intensive briefing on where we are with the vision. They will know that all these various possibilities, as it relates to fire and police, are in the planning process. What's critical is that "when all hell breaks loose," fire and police are welded together in the problem-solving mode. So in regards to clarify LA-RICS impact on the police departments, Board Member Leroy Baca thinks that it's an educational issue.

Scott Poster also mentioned that Captain Edson and Battalion Chief Lenihan have developed a presentation and questions so that they can talk to each independent agency and let them know what the impact is.

Board Member Kim Raney stated that he just wanted to re-enforce what the Sheriff said. Every year when the Los Angeles County Chiefs go away for the annual workshop, they reserve a spot for LA-RICS. They had LA-RICS presentations for at least four or five years including last April where they again invited LA-RICS. Unfortunately, there may have been a communication breakdown because the presentation they got wasn't what they expected.

### 3. Grant Status

Sara Henry, LA-RICS Grant Specialist, addressed the JPA Board. Prior to her presentation Board member LeRoy Jackson asked if she was going to provide an oral report; and if so, requested a copy in writing. Sara Henry agreed to provide the JPA Board with a written document.

Ms. Henry stated that at the last Finance meeting, there was a request for further details on the grants allocated to LA-RICS and our plans for getting 2011 funds.

- Broadband Technology Opportunities Program (BTOP).  
Four required reports (i.e., the American Recovery and Reinvestment Act (ARRA) Grant Reporting, Quarterly, Financial, and Annual reports) were submitted in a timely manner during the month of January.
- Urban Areas Security Initiative (UASI) Grant.
  - UASI '08, \$30,279,404.00 allocated to system design;
  - UASI '09, \$26,496,695.00 funds split between system design and equipment purchase.  
The specifics for the design (\$14.4M) and for equipment (\$12M);
  - UASI '10, \$25,507,599.00, allocated for equipment purchase.



- State Homeland Security Grant Program (SHSGP).
  - SHSGP '08, \$6.8M allocated to system design;
  - SHSGP '09, \$5,769,201.00 allocated to the system design;
  - SHSGP '10 SHSGP, \$5,315,000.00 allocated to equipment.
- Public Safety Interoperable Communications (PSIC) Grant.
  - \$22,278,788 allocated to system design.

**Broadband Portion of the System**

- \$144.6M has been allocated.

**Equipment Purchases**

- \$37.7M, between UASI and SHSGP

**Land/Mobile Radio Portion of the System**

- \$84.7M total funds for UASI, SHSGP, and PSIC; the grand total is about \$122.4M;
- \$154.6M for the BTOP; and the total of those sums is \$277.1M.

- 2011 Grant.

We were invited to the UASI Approval Authority Meeting, and were allocated 48% of the 2011 grant. There is no figure because the Department of Homeland Security has not released the grant. These meetings are in preparation for the Notice.

**4. Comments & Reports from Counsel**

Scott Poster, Task Force Leader. County Counsel's report is included in the item and needs no discussion.

**VI. ADMINISTRATIVE MATTERS (5 – 7)**

**5. DISCUSSION ITEM**

Scott Poster stated that the Negotiation Team is being developed and will meet the week of February 14, 2011 to discuss progress and strategy. Members of the Negotiation Team are from the Los Angeles County Sheriff's Department, Los Angeles Police Department, Los Angeles County Fire, Internal Services Department, County Counsel, and some consultants. They are looking to have a representative from Independent Cities prior to the week of February 14, 2011. Negotiations are tentatively scheduled to begin February 22, 2011 for approximately 40 hours per week. Their intent is to end negotiations by July 4, 2011 which is an optimistic date.

He requested that the Board determine how it wants to receive communication and updates from the Negotiation Team. Members of the team will be available upon request and the names of the Members of the Negotiation Team will be available upon request from each Board Member.

Board Alternate Sandy Jo MacArthur said that she had a couple of questions. She wanted to know if they were working on the process strategy and if so, would they come back so they can better understand what the process will be.



Scott Poster stated that strategy and negotiation will be developed on February 14, 2011. If a Board Member wishes to be part of it, he/she can come to LA-RICS and discuss at that point. But we will not be bringing that back as we intend to start with active negotiations beginning February 22, 2011. We can communicate back each month and at any interval required or asked by the Board in any manner, shape or form, which is why he is requesting the communication method.

Chair Bill Fujioka said it is difficult discussing negotiation strategy in an open session.

Board Alternate Sandy Jo MacArthur said that she was thinking more along the lines of the process; and if they could just come over and meet, then she would do that. Scott Poster stated that this is a transparent process and we are open to getting communication and any dialogue from the Board Members.

Chair Bill Fujioka stated he was going to ask Mr. Jackson if he could help us with the representative from the Independent Cities. Board Member LeRoy Jackson said that he will; however, he didn't think we can give that sort of input/direction as individuals talking to staff. He thinks we would have some real challenges and engagement in the process...

Board Alternate Sandy Jo MacArthur said that she wasn't asking to have the input as much as to understand the process, and if that was acceptable? Board Member LeRoy Jackson stated that he didn't know and that would make it public information.

Chair Bill Fujioka said that with respect to just the general process, could he give the Board a description of the general process? Scott Poster then called upon the professional standards person, John Geiger, for comment.

John Geiger, General Manager of Standards & Practices, County of Los Angeles ISD, said the RFP with a Statement of Requirements, was released. The Statement of Requirements needs to be melded into a Statement of Work, which involves a collaborative process with the vendor based upon the proposal that the vendor has brought to the table. Ultimately, the language from that Statement of Work needs to be cleared by Counsel, who will be in the room the entire time. Then it becomes Exhibit 1 to the terms and conditions. Now, as you may recall from your review of the RFP, we released a template of terms and conditions and sought objections from the proposers. At the conclusion of the process, what comes back to this Board is a signature ready contract that has been executed by the vendor.

Board Member LeRoy Jackson asked if we have settled upon a vendor that we're negotiating with or will there be multiple negotiations. John Geiger said that he would not know that until the Evaluation Committee reports back on February 8, 2011. We have the option under the RFP for consecutive discussions, if for whatever reason we're not able to satisfactorily close with that vendor. We also have the option for concurrent negotiations if we feel this is in the Authority's best interest.

Chair Bill Fujioka said that until we finish the evaluation of the proposals, we cannot say which one in the team's professional judgment meets our needs. John Geiger said that both in terms of the technicalities, the operational functionality, the legal terms and conditions, we'll be privy to the scoring on Wednesday morning, February 9, 2011.

Board Alternate Sandy Jo MacArthur said if we decide we are going with Vendor A, it's optimistic to think we'll be done with negotiations in July and we decide we're going to go with Plan B. We could actually postpone it may be another six or eight months if we were to do it that way. John Geiger said that it is and he thinks that we have always said that a six-month negotiation period is aggressive, but realistic with full-time negotiations goal. We certainly will leave an abundance of time for analysis by this and the constituents after we've reached closure on the contract and have a signature-ready





contract for your consideration. But that is why our recommendation has always been once we know the proposals are set to go, that we go in full time. And although I know it is burdensome on the Board Members and the participants, you really get the most traction by going day-to-day until you have a completed document.

Board Alternate Cathy Chidester asked if there is a potential for an appeals process to delay all of this.

John Geiger responded there always is. And coming from a legal standpoint, he actually always welcomes administrative review. He welcomes it when the vendor can point out something that might have been problematic in the process that has evaded his scrutiny. More often than not, it's a misunderstanding, a misperception and we can readily clarify that. But there is an administrative review process built into this overall process and it happens right up front. Incidentally, we will keep this posted in the event of any such occurrence.

Chair Bill Fujioka asked if there were any others questions...with respect to being kept apprised, briefed, updated, any comments on that.

Board Member LeRoy Jackson said that his concern was that that he didn't know anything about the RFP process other than it is sent out and people submit it. He would like to see a list of the vendors who took out the RFP packages, who submitted those packages (which would be public documents and accessible), who was not included in our RFP process of review or excluded from that, and who are the individuals/companies we are actually in negotiations with?

John Geiger agreed with Leroy Jackson and that all of those are available upon request by the Public Record Acts. They will not be, however, a public record until the Evaluation Committee has completed its task, until negotiations have been completed, and something then is submitted via the Agenda. It doesn't actually have to come up for a hearing; however, once agendized, all those documents and all that information goes into the public record. Until then, under California Supreme Court ruling, it really does stay privileged and confidential to ensure that the public entities' needs are best addressed by the process.

Board Member LeRoy Jackson then asked if we have any right to know who has submitted RFP responses to the proposals at this time or the number of individuals that you're going to negotiate with. John Geiger responded not until that recommendation is made. He personally doesn't know the number we're going to negotiate with until Wednesday February 9, 2011. He would have to confer with Counsel as to whether that number can be released. He thinks there is some strategic advantage to those proposers who are not in the room to know how many proposers are in the room.

Chair Bill Fujioka asked him to confer with Counsel so that by our next meeting, we can find out exactly what can be released. Maybe just talk to them and find out what information can be shared, whether with the JPA as a whole or with a smaller entity. If the vendor knows there's only one, it kind of cuts our competitive edge somewhat.

## **6. DISCUSSION ITEM**

Scott Poster said that an RFP for the Director of the Authority was released on January 27, 2011. Proposals are to be submitted before March 10, 2011. The resumes will be reviewed and the top ten will be selected by a Committee established by the Task Force Leader. An Ad Hoc Committee will be formed to interview and select two candidates, who will then be presented to the Board of Directors in a closed session.



Board Member LeRoy Jackson asked who the notices went to and where we advertised. Scott Poster said that on February 1<sup>st</sup> and 2<sup>nd</sup>, the notices were sent to all the communication interests within the United States, approximately 1 to 2000 sites. They have already received numerous phone calls and interests from different sites and communications experts in groups, including NACO (National Association of Counties) throughout the country. It was well publicized on a nationwide basis.

Board Member LeRoy Jackson asked if the 88 participating agencies also received the proposal.

Scott Poster said that the Director's RFP was posted on the website and notices were sent to all participating agencies.

Chair Bill Fujioka asked Mr. Jackson if he received a copy. Board Member LeRoy Jackson said he had not yet received a specific copy, other than via the web page. He mentioned that since this is a consulting contract he didn't understand how we can go into an executive session.

Scott Poster said that has been researched and that Counsel could comment on that.

Jose Silva, Principal Deputy County Counsel, and Counsel for the JPA, stated there is a specific exception which indicates that if a person is an independent contractor but is going to be acting in a role that is like an officer or an employee, then a closed session to interview and to discuss that person is appropriate.

Chair Bill Fujioka said that as these proposals will be submitted on March 10, 2011, after our next meeting, if by the next meeting, he (Jose Silva) could share that relevant section of the Code with each Board Member.

## **7. DISCUSSION ITEM**

Scott Poster said they intend to issue an RFP for a contract for the BTOP Mobile Broadband Engineering Services. A part of the Negotiation Team will require some expertise in LTE Engineering. They are going to release an RFP and will bring back a contract for approval on March 3, 2011.

Board Member Greg Simay asked if he sees this BTOP initiative as being the foundation for internet-based radio, 10 or 15 years off, but with one of the things that this engineering firm will look at is the possible usefulness of that system on the time scale.

Chair Bill Fujioka asked Greg Simay to define what he means by internet radio. Board Member Greg Simay stated that he could see some time in the 2020's where voice would just ride on top of your data system, and you wouldn't necessarily be stuck in the UHF ranges. But part of what's exciting about BTOP is this might be eventually the foundation of what he would call a third-generation radio system that comes into its own in 10 or 15 years when some technical issues have been worked out further.

Scott Poster agreed. His technical experts have informed him that the tendency for voice radio over the next five to ten years will be pushed toward the broadband. Broadband is an emerging technology with the LTE technology that we are putting forth in this region. It is a technology that is actually being discussed on national levels. And he would have to get better input from the Technical Committee and the experts to appropriately respond to that question.

## **VII. MISCELLANEOUS – (None)**



VIII. ITEMS FOR FURTHER DISCUSSION AND ACTION BY THE BOARD

These issues are **to be discussed at a future meeting**:

- a. Project Funding and Guidance Feedback
  - To what extent a subscriber unit would speak to part of the financing packet
  - To what extent will that be viewed as the responsibility of the agency
- b. Project Risk Controls
- c. Authority to the Task Force Leader to enter into contracts without having to come back to the Board

IX. PUBLIC COMMENTS

No additional comments from the public on items of interest were received.

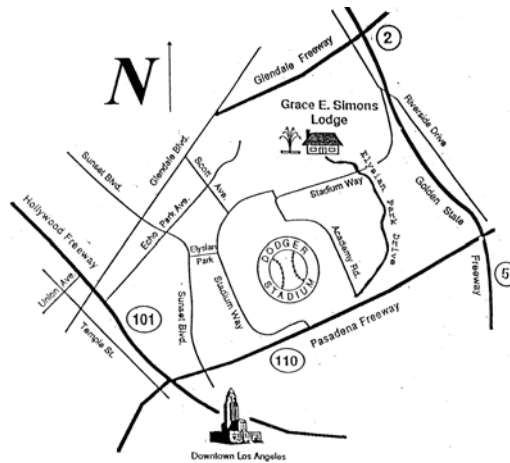
X. ADJOURNMENT and NEXT MEETING

Chair Bill Fujioka adjourned the meeting at 10:14 a.m.

The next regular meeting of the Board of Directors is scheduled for Thursday, March 3, 2011, at 9:00 a.m. at the Grace E. Simons Lodge

Grace E. Simons Lodge...1025 Elysian Park Drive...Los Angeles, CA...90012

Map and Driving Directions:



- **5 Freeway NORTH:**

Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **5 Freeway SOUTH:**

Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **110 Freeway NORTH:**

Take the 110 North to the 5 North. Exit Stadium Way, Turn Left on Riverside Drive. Turn Left on Stadium Way, Turn Right at top of hill on Elysian Park Drive.

- **2 Freeway SOUTH:**

Take the 2 South to the 5 South. Exit Stadium Way, Turn Left on Stadium Way. Turn Right at the top of the hill on Elysian Park Drive.

- **101 NORTH:**

Exit Glendale Blvd/Echo Park. Go straight on Union Ave. Turn left on Temple St. Turn left on Glendale Blvd. Turn right on Scott Ave. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.

- **Sunset Boulevard WEST:**

Take Sunset Blvd., West, Turn right on Elysian Park Avenue. Turn left on Stadium Way. Turn right on Academy Road, immediately turn left back onto Stadium Way. Go half (1/2) mile and turn left on Elysian Park Drive.