



# Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

January 8, 2014

**APPROVED**

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

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**Board Members Present:**

**William “Bill” T Fujioka Chair**, CEO, County of Los Angeles  
**Reginald “Reggie” Harrison**, Deputy City Manager, City of Long Beach  
**LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat  
**Gregory “Greg” L. Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat  
**Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association  
**Kim Raney**, Police Chief, City of Covina, representing At Large Seat  
**Bill Walker**, Fire Chief, City of Alhambra, representing the Los Angeles Area Fire Chiefs Association

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**Representatives For Board Members Present:**

**Patricia “Patty” J. Huber**, representing Miguel Santana, for the City of Los Angeles Chief Administrative Office  
**Ronnie Villanueva**, representing James G. Featherstone, for the City of Los Angeles Fire Department  
**David Betkey**, representing, Leroy “Lee” D. Baca, for the County of Los Angeles Sheriff Department  
**Cathy Chidester**, representing Dr. Mitchell H. Katz, for the County of Los Angeles Department of Health Services  
**Nancy L. Ramirez**, representing Steven K. “Steve” Zipperman, for the Los Angeles School Police Department  
**Matias Farfan**, representing Gerry Miller, Chief Legislative Analyst, City of Los Angeles

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**Officers Present:**

**Pat Mallon**, LA-RICS Executive Director

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**Absent:**

**Charles “Charlie” L. Beck**, Vice Chair, Police Chief, City of Los Angeles  
**Mark Alexander**, City Manager, City of La Canada Flintridge, representing the Contract Cities Association  
**Wendy L. Watanabe**, Auditor-Controller, County of Los Angeles  
**Mark J. Saladino**, Treasurer and Tax Collector, County of Los Angeles  
**Patricia Saucedo**, LA-RICS Board Secretary



- I. **CALL TO ORDER**
- II. **ANNOUNCE QUORUM – Roll Call**

Chair Bill Fujioka made an acknowledgement that a quorum was present and wished everyone a Happy New Year.

- III. **APPROVAL OF MINUTES – (1)**

- 1. December 5, 2013 – Regular Meeting Minutes.

**Ayes:** 13 – Raney, Pickwith, Harrison, Huber, Simay, Walker, Fujioka, Villanueva, Chidester, Ramirez, Jackson, Betkey, Farfan

**MOTION APPROVED.**

- IV. **CONSENT CALENDAR – (None)**
- V. **REPORTS – (2–5)**

- 2. Committee Reports
    - a. Legislative Committee – No Report
    - b. Finance Committee – Report was deferred to Agenda Item 7
    - c. Operations Committee – No Report
    - d. Technical Committee – No Report
  - 3. Director's Report – Pat Mallon

Executive Director Pat Mallon provided an update on the LTE project. As previously reported, the task of completing the project descriptions has been undertaken by the Jacobs Team. Completing the project descriptions internally will save us over a month in the overall schedule.

LTE negotiations resumed following the holiday break this past Monday. We are working expeditiously toward a goal of bringing a contract to your Board on or before February 6, 2014, preferably at a Special Meeting to be scheduled before the end of the month.

Board Member Jackson had raised a question regarding connectivity. Our consultant, Televate has prepared a report that will be sent to the Board Members by the end of the week which outlines the three options for connectivity. This report will also be added to the Board agenda for next month as a discussion item.

On the LMR system, Motorola has completed Project Descriptions on the 88 sites which includes the 15 bounded coverage area sites. We are working with them to identify site-specific issues that may require revisiting site due to limitations and potentially the identification of alternate or additional sites. The information contained in the Project Descriptions will serve as the basis for an Environmental Impact Report (EIR). The time required to complete an EIR is estimated to be approximately 12 months under expedient conditions.

In reference to the LMR contract, as of today's dates, Amendments 1, 3 and 4 have been approved by your Board. Amendment 2 was done under your delegation of authority. The maximum contract sum, with Amendments 1 through 4, is \$282,809,231.



Our legal counsel is reviewing and responding to the comments and questions from member cities relative to Site Access Agreements. Katz and Associates, as part of the Jacobs Team, is reaching out to the cities that have County owned sites in their jurisdiction in an effort to inform them of the benefits of having an LA-RICS site in their respective jurisdictions. We have sent draft Site Access Agreements to 41 Cities and have received comments from four. We would encourage Board Members to contact those cities they represent and request that they send their comments at the earliest opportunity.

On the Frequency Use Agreements, we are at a point in the Phase 1 process where we need to identify the specific frequencies that Motorola will use in the LMR system design. We are making some headway in discussions with the County for their 70 - 700 MHz frequencies and the UHF T-Band channels. A Memorandum of Understanding for these frequencies is being drafted and is forecasted to go before the Los Angeles County Board of Supervisors in January/February 2014. We are still awaiting responses from the City of Los Angeles and the City of Long Beach. We will need additional UHF channels, beyond those in the TV Channel 15 compliment for the ACVRS and NBMD systems. We are working with the County and the City of Los Angeles on an implementation plan which will hopefully allow use of current operating channels once the DTVRS system is implemented and their operations have migrated to the new system.

An Oversight Committee meeting was held on January 7, 2014, via a conference call. Committee members were briefed on the development of the Funding Plan and the Outreach Plan. They were also informed that there will be a membership discussion item on today's agenda. The Funding Plan item will be covered under agenda item 7.

On Public Outreach, under the Jacob's contract, Katz and Associates has begun scheduling meetings with members to provide program information and follow up on their questions and comments regarding the LTE Site Access Agreements. They are also moving forward on updating the LA-RICS Website and Video.

4. Project Manager's Report – Pat Mallon

Executive Director Pat Mallon stated the Jacob's report is included in your agenda as item #4, and includes the Motorola Solutions-LMR Project report.

5. Grant Status Report – Pat Mallon

Executive Director Pat Mallon had nothing to report this month.

Board Member Simay had a question regarding grant funding as to whether or not we will be leaving money on the table. Executive Director Pat Mallon responded by saying that there is approximately \$5 million in USAI10 funds that remains unencumbered. We are working with the Grant Administrator to get an extension from FEMA.



**VI. DISCUSSION ITEM (6 - 7)**

**6. Membership in the Los Angeles Regional Interoperable Communication System Authority**

Amanda Drukker, Counsel to LA-RICS provided a brief overview of the report that was sent to Board Members under Attorney-Client privilege that outlined whether allowing members of the Authority ("Members") to participate for purposes of only the Land Mobile Radio system or only the Long Term Evolution broadband system requires a change to the Authority's Joint Powers Agreement.

After a detailed discussion on the item, Chair Fujioka requested that the Board be provided with a document outlining the various options, operational challenges and the pros and cons of the options. This draft document will be sent to Board Members within the next two weeks and will be continued to the next meeting to allow for further discussions. Chair Fujioka also encouraged members to share the draft with their respective colleagues to allow maximum participation in the membership discussion.

Board Member Jackson suggested that the Operations Committee be involved in the process. He also recommended that these options be tied to the Funding Plan.

**7. Draft Cost Allocation Working Paper**

Aaron Pfannenstiel of PMC provided a summary of the Draft Cost Allocation Working Paper. His summary included the results of an online stakeholder survey that was sent to Authority member cities. The survey was completed by 57 jurisdictions. Nearly all respondents were cities but responses were also received from Los Angeles County Fire Department and the University of California, Los Angeles.

PMC conducted a stakeholder meeting to share the results of the survey and get additional feedback from Authority members. Two meetings were held on November 20 and 21, 2013. Approximately 35 members attended the November 20, 2013 meeting and 37 attended the November 21, 2013 meeting.

Stakeholder Meeting #2 took place on December 18 and 19, 2013, to share the results from Stakeholder Meeting #1 and to present information about the cost allocation methodology and preferred variables outlines in the Draft Funding Plan.

Board Member Jackson asked for a copy of the questions that were a part of the online survey as well as a copy of the sign in sheets for both meetings. Board Member Jackson also requested consideration to have one of Stakeholder Meeting #3 in the South Bay Region of Los Angeles County. A question and answer dialogue took place and Board Members were satisfied with the responses received.

**VII. ADMINISTRATIVE MATTERS (None)**



- VIII. CLOSED SESSION REPORT – (None)**
- IX. MISCELLANEOUS – (None)**
- X. PUBLIC COMMENTS**
- XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

- 8. Project Funding
- 9. Project Risk Controls
- 10. Design of Systems

**XII. ADJOURNMENT**

Chair Bill Fujioka announced that the next Board meeting will be held on February 6, 2014. He also announced that based on the new Brown Act rules, a motion is required to adjourn meetings. A motion was moved and seconded and the meeting was adjourned.