



Board of Directors

SPECIAL MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

March 29, 2012

739 Kenneth Hahn Hall of Administration
500 W. Temple St., Los Angeles, CA 90012

Board Members Present:

William “Bill” T Fujioka Chair, CEO, County of Los Angeles
Brian Cummings, Fire Chief, City of Los Angeles Fire Department
Reginald “Reggie” Harrison, Deputy City Manager, City of Long Beach
Timothy Scranton, Fire Chief, City of Beverly Hills, representing the Los Angeles Area Fire Chiefs Association
LeRoy J. Jackson, City Manager, City of Torrance, representing At Large Seat
Gregory “Greg” L. Simay, Assistant General Manager, City of Burbank Water & Power, At Large Seat
Kim Raney, Police Chief, City of Covina, At Large Seat

Representatives For Board Members Present:

John Lenihan, representing Daryl L. Osby, Fire Chief, County of Los Angeles
David Betkey, representing Leroy “Lee” D. Baca, Sheriff, County of Los Angeles
Nancy L. Ramirez, representing Steven K. “Steve” Zipperman, Police Chief, Los Angeles School Police Department
Sam Olivito, representing Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing Contract Cities Association
Dave Tankenson, representing Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat

Officers Present:

Pat Mallon, LA-RICS Executive Director
Rachelle Anema, representing Wendy L. Watanabe, Los Angeles County Auditor-Controller
Patricia Saucedo, Board Secretary

Absent:

Miguel Santana, CAO, City of Los Angeles
Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles
Gerry F. Miller, Chief Legislative Analyst, City of Los Angeles
Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles
Scott Pickwith, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association
Mark J. Saladino, Los Angeles County Treasurer and Tax Collector



- I. CALL TO ORDER – Chair Fujioka called the meeting to order.
- II. ANNOUNCE QUORUM – Chair Bill Fujioka acknowledged that a quorum was present.
- III. APPROVAL OF MINUTES – (None)
- IV. CONSENT CALENDAR – (None)
- V. REPORTS – (None)
- VI. ADMINISTRATIVE MATTERS/ACTION ITEMS (1)

1. Approve Contract For Project And Construction Management Services

RECOMMENDATIONS: It is recommended that the Board:

- A. Delegate authority to the Executive Director to execute a contract with Jacobs Project Management Co. ("Jacobs"), substantially in the attached form, to provide project and construction management services for the voice and data telecommunications system ("Telecommunications System") which is capable of supporting: (1) land mobile radio ("LMR") and (2) Long Term Evolution ("LTE") broadband mobile data system. The term of this contract continues until the Telecommunications System contractor achieves "Final System Acceptance" for the Telecommunications System, which is currently anticipated to be five (5) years or longer. The not-to-exceed amount for this contract is \$20,871,260.
- B. Delegate authority to the Executive Director, or his designee, to execute amendments to the proposed contract that do any of the following: (a) add the approved project delivery plan as an appendix to the proposed contract; or (b) adjust: (i) Jacobs's project delivery plan and/or staffing plan; (ii) the tasks, milestones, and deliverables to be provided by Jacobs under the proposed contract; and, (iii) any associated payments, so long as such adjustments do not increase the not-to-exceed amount for the proposed contract or increase the scope of work.
- C. Delegate authority to the Executive Director, or his designee, as follows: (a) to issue all notices to proceed under the proposed contract subject to the availability of funding for the work that is the subject of such notices to proceed; (b) to authorize payment of all invoices under the proposed contract up to amounts authorized by the LA-RICS Fiscal Manual; and, (c) to report to the Board of Directors monthly on the status of the contract, including any notices to proceed issued under the contract, expenditures under the contract, and any contract amendments.
- D. Approve an amendment to the FY 2011-2012 Operating Budget, increasing the Grant Funded Expenditures line item by \$2,000,000, totaling \$5,526,183 in Grant Funded Expenditures, for a budget total of \$12,962,183.

Executive Director Pat Mallon presented to the Board the Project and Construction Management Services contract with Jacobs. Pursuant to direction from the Board on December 2011, LA-RICS issued a RFP for PM/CM services. In January four (4) responses were received. With the assistance of the Department of Public Work, a three (3) member evaluation team was formed; they looked at all four proposals. The firm with the highest score without regard to cost was Jacobs. The request before the Board is for authorization and approval of their contract in the



amount of \$20,871,000. The term is expected to be a maximum of five (5) years (over 140,000 hours of services). Executive Director Mallon explained the Recommendation to the Board: to delegate the Executive Director authority to execute the contract, execute amendments, so long as such adjustments do not increase the not-to-exceed amount for the proposed contract or increase the scope of work, delegate to the Executive Director the authority to issue all notices to proceed, authorize payments, so long as they remain within the LA-RICS Fiscal Manual and report to the Board monthly on status of the contract, including any notices to proceed issued under the contract, expenditures under the contract and any contract amendments. This action also involves an approval of an amendment to the FY 2011 – 2012 Operating Budget, increasing the Grant Funded Expenditures line item by \$2,000,000, to allow payments to Jacobs.

Chair Fujioka asked if items under recommendation B will be shared with the Board even though the recommendation would be for delegated authority to Executive Director. Executive Director Mallon stated absolutely.

Executive Director Mallon stated that they have formulated the contract in such fashion that there are a number of gates that need to be passed through and approvals that need to be made. Also, LA-RICS has to ensure that there are sufficient funds within their grant allocations to meet the budget requirement before before issuing a notice to proceed for work in a phase.

Board Member Jackson asked if that what the \$12,000,000 is for, phase one? Executive Director Mallon stated that it is the operating budget for the Fiscal Year 2011-2012 for the whole project support team and not for Jacobs. This is an amendment to the budget for FY 2011-2012 which would allow sufficient funds to pay Jacobs through June 30, 2012. The cost for the preliminary phase is approximately less than \$500,000. The other 1.5 million that would be remaining for the work they would complete on the preliminary phase for LTE, LMR, or both, and would need sufficient funds to move on either of those.

Board Member Jackson asked how the contract amount relates to the original estimate of the contract. Executive Director Mallon replied that he believes it is less than the original estimate.

Executive Director Mallon stated that he would provide monthly reports on any notices to proceed that have been given to Jacobs and how we stand budget wise.

Board Member Jackson asked if Counsel had reviewed the contract. Executive Director Mallon stated that the contract was approved as to form by Counsel. Board Member Jackson asked about the contract's termination provisions. Amanda Drukker explained sections in the contract that provided for termination. **MOTION APPROVED.**

VII. MISCELLANEOUS – (None)

VIII. PUBLIC COMMENTS – (None)

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

2. Project Funding

3. Project Risk Controls

Chair Bill Fujioka asked if Executive Director Mallon could provide a RFP process status report. Executive Director Mallon said that he would do so at the next Board meeting, April 5, 2012.

Board Member Simay would also like an update on grants. Executive Director Mallon stated that he would do so.



- X. **ADJOURNMENT** – The meeting adjourned at 9:25 a.m. The next Regular Board of Directors meeting will be next week, Thursday, April 5, 2012, at 9:00 a.m. at the Grace E. Simons Lodge.