



# AGENDA

## LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, February 6, 2014 • 9:00 a.m.

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

#### **AGENDA POSTED: January 31, 2014**

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

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#### **Members:**

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
3. **Mark R. Alexander**, City Manager, representing the California Contract Cities Association
4. **Leroy D. Baca**, Sheriff, County of Los Angeles
5. **Reginald Harrison**, Deputy City Manager, City of Long Beach
6. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
7. **Dr. Mitchell H. Katz**, Director, DHS, County of Los Angeles
8. **Gerry F. Miller**, Chief Legislative Analyst, City of Los Angeles
9. **Daryl L. Osby**, Fire Chief, County of Los Angeles
10. **James G. Featherstone**, Interim Fire Chief, City of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Bill Walker**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
15. **Miguel Santana**, CAO, City of Los Angeles
16. **Gregory L. Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat
17. **Steven K. Zipperman**, Police Chief, Los Angeles School Police Department

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#### **Officers:**

1. **Patrick Mallon**, Executive Director
2. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
3. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
4. **Patricia Saucedo**, Board Secretary



**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

**II. ANNOUNCE QUORUM – Roll Call**

**III. APPROVAL OF MINUTES (1)**

1. January 8, 2014 Regular Meeting Minutes

**Attachment: Item 1**

**IV. CONSENT CALENDAR – (None)**

**V. REPORTS (2–5)**

2. Committee Reports
  - a. Legislative Committee – Darryl Osby
  - b. Finance Committee – Stephen Sotomayor
  - c. Operations Committee – No Report
  - d. Technical Committee – No Report
3. Director's Report – Pat Mallon
4. Project Manager's Report – Pat Mallon

**Attachment: Item 4**

5. Grant Status Report – Pat Mallon

**VI. DISCUSSION ITEMS (6 – 7)**

6. Membership & Infrastructure Credit

**Attachment: Item 6**

7. Televate's PSBN Connectivity Options Report

**Attachment: Item 7**

**VII. ADMINISTRATIVE MATTERS (8)**

8. Approve Amendment No. 2 to the Televate Professional Broadband Engineering Consulting Services Contract – Pat Mallon  
It is recommended that your Board:

1. Approve an increase to the Maximum Contract Sum in the amount of \$1,800,000, increasing the Maximum Contract Sum amount from \$1,500,000 to \$3,300,000.
2. Approve an increase to Televate's, LLC (Televate) hourly labor rates.
3. Delegate authority to the Executive Director as follows:



- a. Execute Amendment Two with Televate, substantially similar in form to Attachment A, to extend the term to and including April 17, 2016;
- b. Approve changes in Televate's scope of work to allow Televate to perform tasks that will support the Authority in successfully implementing the Public Safety Broadband Network (PSBN) system and provide further technical expertise from the time of design review to final system acceptance, and subsequently through transition to FirstNet and/or California First Responders Network (CalFRN);
- c. Approve including a provision in the contract to allow for a Cost of Living Adjustment (COLA) that meets County policy, for the final additional one year period set forth in the Agreement;
- d. Approve and execute Amendments that do not affect the scope of work, term or any terms or conditions of the Agreement, or increase the Maximum Contract Sum.

**Attachment: Item 8**

**VIII. CLOSED SESSION REPORT (None)**

**IX. MISCELLANEOUS – (None)**

**X. PUBLIC COMMENTS**

**XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

9. Project Funding
10. Project Risk Controls
11. Design of Systems
12. PSBN Proposed Agreement

**XII. ADJOURNMENT and NEXT MEETING:**

Special Meeting, Thursday, February 13, 2014 at location to be determined.



#### BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitati

on may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



# Board of Directors MEETING MINUTES

## LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

January 8, 2014

Grace E. Simons Lodge  
1025 Elysian Park Drive, Los Angeles, CA 90012

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**Board Members Present:**

**William “Bill” T Fujioka Chair**, CEO, County of Los Angeles  
**Reginald “Reggie” Harrison**, Deputy City Manager, City of Long Beach  
**LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat  
**Gregory “Greg” L. Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat  
**Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association  
**Kim Raney**, Police Chief, City of Covina, representing At Large Seat  
**Bill Walker**, Fire Chief, City of Alhambra, representing the Los Angeles Area Fire Chiefs Association

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**Representatives For Board Members Present:**

**Patricia “Patty” J. Huber**, representing Miguel Santana, for the City of Los Angeles Chief Administrative Office  
**Ronnie Villanueva**, representing James G. Featherstone, for the City of Los Angeles Fire Department  
**David Betkey**, representing, Leroy “Lee” D. Baca, for the County of Los Angeles Sheriff Department  
**Cathy Chidester**, representing Dr. Mitchell H. Katz, for the County of Los Angeles Department of Health Services  
**Nancy L. Ramirez**, representing Steven K. “Steve” Zipperman, for the Los Angeles School Police Department  
**Matias Farfan**, representing Gerry Miller, Chief Legislative Analyst, City of Los Angeles

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**Officers Present:**

**Pat Mallon**, LA-RICS Executive Director

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**Absent:**

**Charles “Charlie” L. Beck**, Vice Chair, Police Chief, City of Los Angeles  
**Mark Alexander**, City Manager, City of La Canada Flintridge, representing the Contract Cities Association  
**Wendy L. Watanabe**, Auditor-Controller, County of Los Angeles  
**Mark J. Saladino**, Treasurer and Tax Collector, County of Los Angeles



- I. **CALL TO ORDER**
- II. **ANNOUNCE QUORUM – Roll Call**

Chair Bill Fujioka made an acknowledgement that a quorum was present and wished everyone a Happy New Year.

III. **APPROVAL OF MINUTES – (1)**

- 1. December 5, 2013 – Regular Meeting Minutes.

**Ayes:** 13 – Raney, Pickwith, Harrison, Huber, Simay, Walker, Fujioka, Villanueva, Chidester, Ramirez, Jackson, Betkey, Farfan

**MOTION APPROVED.**

- IV. **CONSENT CALENDAR – (None)**
- V. **REPORTS – (2–5)**

- 2. Committee Reports
  - a. Legislative Committee – No Report
  - b. Finance Committee – Report was deferred to Agenda Item 7
  - c. Operations Committee – No Report
  - d. Technical Committee – No Report
- 3. Director's Report – Pat Mallon

Executive Director Pat Mallon provided an update on the LTE project. As previously reported, the task of completing the project descriptions has been undertaken by the Jacobs Team. Completing the project descriptions internally will save us over a month in the overall schedule.

LTE negotiations resumed following the holiday break this past Monday. We are working expeditiously toward a goal of bringing a contract to your Board on or before February 6, 2014, preferably at a Special Meeting to be scheduled before the end of the month.

Board Member Jackson had raised a question regarding connectivity. Our consultant, Televate has prepared a report that will be sent to the Board Members by the end of the week which outlines the three options for connectivity. This report will also be added to the Board agenda for next month as a discussion item.

On the LMR system, Motorola has completed Project Descriptions on the 88 sites which includes the 15 bounded coverage area sites. We are working with them to identify site-specific issues that may require revisiting site due to limitations and potentially the identification of alternate or additional sites. The information contained in the Project Descriptions will serve as the basis for an Environmental Impact Report (EIR). The time required to complete an EIR is estimated to be approximately 12 months under expedient conditions.

In reference to the LMR contract, as of today's dates, Amendments 1, 3 and 4 have been approved by your Board. Amendment 2 was done under your delegation of authority. The maximum contract sum, with Amendments 1 through 4, is \$282,809,231.



Our legal counsel is reviewing and responding to the comments and questions from member cities relative to Site Access Agreements. Katz and Associates, as part of the Jacobs Team, is reaching out to the cities that have County owned sites in their jurisdiction in an effort to inform them of the benefits of having an LA-RICS site in their respective jurisdictions. We have sent draft Site Access Agreements to 41 Cities and have received comments from four. We would encourage Board Members to contact those cities they represent and request that they send their comments at the earliest opportunity.

On the Frequency Use Agreements, we are at a point in the Phase 1 process where we need to identify the specific frequencies that Motorola will use in the LMR system design. We are making some headway in discussions with the County for their 70 - 700 MHz frequencies and the UHF T-Band channels. A Memorandum of Understanding for these frequencies is being drafted and is forecasted to go before the Los Angeles County Board of Supervisors in January/February 2014. We are still awaiting responses from the City of Los Angeles and the City of Long Beach. We will need additional UHF channels, beyond those in the TV Channel 15 compliment for the ACVRS and NBMD systems. We are working with the County and the City of Los Angeles on an implementation plan which will hopefully allow use of current operating channels once the DTVRS system is implemented and their operations have migrated to the new system.

An Oversight Committee meeting was held on January 7, 2014, via a conference call. Committee members were briefed on the development of the Funding Plan and the Outreach Plan. They were also informed that there will be a membership discussion item on today's agenda. The Funding Plan item will be covered under agenda item 7.

On Public Outreach, under the Jacob's contract, Katz and Associates has begun scheduling meetings with members to provide program information and follow up on their questions and comments regarding the LTE Site Access Agreements. They are also moving forward on updating the LA-RICS Website and Video.

4. Project Manager's Report – Pat Mallon

Executive Director Pat Mallon stated the Jacob's report is included in your agenda as item #4, and includes the Motorola Solutions-LMR Project report.

5. Grant Status Report – Pat Mallon

Executive Director Pat Mallon had nothing to report this month.

Board Member Simay had a question regarding grant funding as to whether or not we will be leaving money on the table. Executive Director Pat Mallon responded by saying that there is approximately \$5 million in USA110 funds that remains unencumbered. We are working with the Grant Administrator to get an extension from FEMA.



**VI. DISCUSSION ITEM (6 - 7)**

**6. Membership in the Los Angeles Regional Interoperable Communication System Authority**

Amanda Drukker, Counsel to LA-RICS provided a brief overview of the report that was sent to Board Members under Attorney-Client privilege that outlined whether allowing members of the Authority ("Members") to participate for purposes of only the Land Mobile Radio system or only the Long Term Evolution broadband system requires a change to the Authority's Joint Powers Agreement.

After a detailed discussion on the item, Chair Fujioka requested that the Board be provided with a document outlining the various options, operational challenges and the pros and cons of the options. This draft document will be sent to Board Members within the next two weeks and will be continued to the next meeting to allow for further discussions. Chair Fujioka also encouraged members to share the draft with their respective colleagues to allow maximum participation in the membership discussion.

Board Member Jackson suggested that the Operations Committee be involved in the process. He also recommended that these options be tied to the Funding Plan.

**7. Draft Cost Allocation Working Paper**

Aaron Pfannenstiel of PMC provided a summary of the Draft Cost Allocation Working Paper. His summary included the results of an online stakeholder survey that was sent to Authority member cities. The survey was completed by 57 jurisdictions. Nearly all respondents were cities but responses were also received from Los Angeles County Fire Department and the University of California, Los Angeles.

PMC conducted a stakeholder meeting to share the results of the survey and get additional feedback from Authority members. Two meetings were held on November 20 and 21, 2013. Approximately 35 members attended the November 20, 2013 meeting and 37 attended the November 21, 2013 meeting.

Stakeholder Meeting #2 took place on December 18 and 19, 2013, to share the results from Stakeholder Meeting #1 and to present information about the cost allocation methodology and preferred variables outlines in the Draft Funding Plan.

Board Member Jackson asked for a copy of the questions that were a part of the online survey as well as a copy of the sign in sheets for both meetings. Board Member Jackson also requested consideration to have one of Stakeholder Meeting #3 in the South Bay Region of Los Angeles County. A question and answer dialogue took place and Board Members were satisfied with the responses received.





**VII. ADMINISTRATIVE MATTERS (None)**

**VIII. CLOSED SESSION REPORT – (None)**

**IX. MISCELLANEOUS – (None)**

**X. PUBLIC COMMENTS**

**XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

8. Project Funding
9. Project Risk Controls
10. Design of Systems

**XII. ADJOURNMENT**

Chair Bill Fujioka announced that the next Board meeting will be held on February 6, 2014. He also announced that based on the new Brown Act rules, a motion is required to adjourn meetings. A motion was moved and seconded and the meeting was adjourned.