



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS MEETING

Thursday, February 2, 2012 • 9:00 a.m.
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: January 30, 2011

Complete agendas are made available for review at the designated meeting location during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **William T Fujioka**, Chair, CEO, County of Los Angeles
2. **Mark R. Alexander**, City Manager, representing California Contract Cities Association
3. **Leroy D. Baca**, Sheriff, County of Los Angeles
4. **Charles L. Beck**, Vice Chair, Police Chief, City of Los Angeles
5. **Brian Cummings**, Fire Chief, City of Los Angeles
6. **Reginald Harrison**, Deputy City Manager, City of Long Beach
7. **LeRoy J. Jackson**, City Manager, City of Torrance, representing At Large Seat
8. **Dr. Mitchell H. Katz**, Director, DHS, County of Los Angeles
9. **Gerry Miller**, Chief Legislative Analyst, City of Los Angeles
10. **Daryl L. Osby**, Fire Chief, County of Los Angeles
11. **Donald Pedersen**, Police Chief, City of Culver City, representing At Large Seat
12. **Scott Pickwith**, Police Chief, representing the Los Angeles County Police Chiefs Association
13. **Kim Raney**, Police Chief, City of Covina, representing At Large Seat
14. **Miguel Santana**, CAO, City of Los Angeles
15. **Tim Scranton**, Fire Chief, representing the Los Angeles Area Fire Chiefs Association
16. **Gregory L. Simay**, Assistant General Manager, City of Burbank Water & Power, representing At Large Seat
17. **Steven K. Zipperman**, Police Chief, Los Angeles School Police Department

Officers:

1. **Patrick Mallon**, Executive Director
2. **Wendy L. Watanabe**, County of Los Angeles Auditor-Controller
3. **Mark J. Saladino**, County of Los Angeles Treasurer and Tax Collector
4. **Patricia Saucedo**, Board Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES

1. January 5, 2011 Minutes – Regular Meeting

Attachment: Item 1

IV. CONSENT CALENDAR – (None)

V. REPORTS (2–4)

2. Committee Reports

- A. Finance Committee – No Report
- B. Legislative Committee – Chief Daryl Osby
- C. Operations Committee – No Report
- D. Technical Committee – No Report

3. Director's Report – Pat Mallon

- A. Ad Hoc Membership Committee Update

4. Grant Status

- A. UASI 08 / PSIC – Eileen Decker
- B. SHSGP 08 – Pat Mallon

VI. DISCUSSION ITEM (5)

5. 2012 Schedule of LA-RICS Board Meetings – Patricia Saucedo

Attachment: Item 5



VII. ADMINISTRATIVE MATTERS (6-7)

6. Approve Recommendations of Legislative Committee – Pat Mallon

RECOMMENDATION: It is recommended that the Board:

- A. Authorize the Executive Director to prepare and send letters to the Congressional delegation as appropriate in support of the following themes:
 - (i) Support the D Block to public safety; and
 - (ii) Oppose relinquishing spectrum already in use or planned for use by any Authority member agency for the LA-RICS System.
- B. Authorize the Executive Director to prepare and send letters to the Congressional delegation as appropriate in support of the extension to the narrowband requirement, should this issue come to the forefront.

Attachment: Item 6

7. Vacate Dates Established for Elections of At-Large Directors and Alternate Directors - Pat Mallon

RECOMMENDATION: It is recommended that the Board:

- A. Vacate the voting timeline established for the mail-in ballot election of the At Large Directors and Alternate Directors.

Attachment: Item 7

VIII. MISCELLANEOUS – (None)

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD (8-9)

- 8. Project Funding
- 9. Project Risk Controls

X. PUBLIC COMMENT

XI. ADJOURNMENT and NEXT MEETING:

Thursday, March 1, 2012, at 9:00 a.m., at the Grace E. Simons Lodge.



BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend at (323) 881-8291 or (323) 881-8295.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded and the recording is kept for 30 days.



Board of Directors MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 5, 2012 • 9:00 a.m.
Grace E. Simons Lodge
1025 Elysian Park Drive, Los Angeles, CA 90012

Board Members Present:

William “Bill” T Fujioka Chair, CEO, County of Los Angeles
Mark R. Alexander, City Manager, City of La Cañada Flintridge, representing Contract Cities Association
Reginald “Reggie” Harrison, Deputy City Manager, City of Long Beach
LeRoy J. Jackson, City Manager, City of Torrance, representing At Large Seat
Daryl L. Osby, Fire Chief, County of Los Angeles
Scott Pickwith, Police Chief, City of La Verne, representing the Los Angeles County Police Chiefs Association
Gregory “Greg” L. Simay, Assistant General Manager, City of Burbank Water & Power, At Large Seat

Representatives For Board Members Present:

Andrew Fox, representing Brian Cummings, Fire Chief, City of Los Angeles Fire Department
Cathy Chidester, representing Dr. Mitchell H. Katz, Director, DHS, County of Los Angeles
June Gibson, representing Gerry F. Miller, Chief Legislative Analyst, City of Los Angeles
Derek Webster, representing Kim Raney, Police Chief, City of Covina, At Large Seat
Patricia “Patty” J. Huber, representing Miguel Santana, CAO, City of Los Angeles
Dave Betkey, representing Leroy “Lee” D. Baca, Sheriff, County of Los Angeles
Nancy L. Ramirez, representing Steven K. “Steve” Zipperman, Police Chief, Los Angeles School Police Department

Officers Present:

Pat Mallon, LA-RICS Executive Director
Rachelle Anema, representing Wendy L. Watanabe, Los Angeles County Auditor-Controller

Absent:

Charles “Charlie” L. Beck, Vice Chair, Police Chief, City of Los Angeles
Donald “Don” Pedersen, Police Chief, City of Culver City, At Large Seat
Harold Scoggins, Fire Chief, City of Glendale, representing the Los Angeles Area Fire Chiefs Association
Mark J. Saladino, Los Angeles County Treasurer and Tax Collector
Patricia Saucedo, Board Secretary

AGENDA ITEM 1



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

- I. **CALL TO ORDER** – Chair Fujioka called the meeting to order.
- II. **ANNOUNCE QUORUM** – Roll Call. Chair Fujioka acknowledged that quorum was present.
- III. **APPROVAL OF MINUTES**
 - 1. December 15, 2011 Minutes – Special Meeting – **MOTION APPROVED.**

IV. **CONSENT CALENDAR – (None)**

V. **REPORTS (2–4)**

- 2. Committee Reports
 - A. Finance Committee – No Report
 - B. Legislative Committee – No Report
 - C. Operations Committee – No Report
 - D. Technical Committee – No Report

Chair Fujioka stated that he received a question regarding the membership committee. He stated that we will have a report back at the next meeting.

3. Director's Report – Pat Mallon

Executive Director Mallon informed the Board that he has five items:

- 1. The Telecommunications System RFP: Executive Director Mallon notified the Board that two proposals were received on January 3, 2012, one from Motorola and one from Raytheon. He also informed the Board that the evaluation team has been assembled, training has been completed, and the team commenced evaluations yesterday (01/04/12). He also stated that concurrent with the evaluations, and in preparation of negotiations, staff has begun a gap analysis between the proposals and the RFP.
- 2. Project Management RFP: Executive Director Mallon stated that the RFP has been out on the streets for four to five weeks and proposals are due January 19, 2012. He stated the evaluation process will begin immediately and following negotiations. He expects to come back to the Board for contract consideration at the March 2012 meeting. Executive Director Mallon requested representatives from member agencies to serve as evaluators for the Project Management RFP by January 11, 2012.
- 3. FCC Status Report: Executive Director Mallon informed the Board that a status report to the FCC is due by the end of January 2012. He explained that the status report was a commitment made during the summer visit with the FCC.
- 4. Narrowbanding: Executive Director Mallon stated that the FCC has indicated that any request to extend the date for narrowbanding of radio frequencies be submitted after a telecommunications contract is in place.



5. At Large Members: Executive Director Mallon stated at the last meeting there was a discussion on voting for At Large members. He stated that after speaking with John Krattli, of the County Counsels' office, he anticipates bringing this back to the Board at the February 2, 2012 meeting.

4. Grant Status – Pat Mallon

Executive Director Mallon stated that the SHSGP '09 and UASI '09 are set to expire May 2012. Staff anticipates asking for an extension for the '09 grants. He also stated that as far as extensions with the '08 grants, this is still an open issue.

Board Member Jackson stated that at the last meeting there was discussion regarding opportunities to use those funds. Executive Director Mallon stated that they have been working with the grant administrator and the City of Los Angeles, and they have identified projects that are in support of the LA-RICS goals.

Board Member Jackson stated that he believed it would go back to the regional review board. Chair Fujioka concurred.

Board Member Jackson stated that he thought the discussion last time was to see if there were other interoperable opportunities within the member agencies. He asked what kind of outreach was done for that purpose. Executive Director Mallon stated that they have been working with the City, as the grant administrator, and they have been looking at sub-projects of LA-RICS, and about the possibility of seeking an additional extension on '08 funds.

Board Member Jackson asked if the Chiefs Association and other groups involved in the original allocation have been approached for input. Executive Director Mallon stated he has not. Chair Fujioka stated that Los Angeles City does not control the funds, they are grant administrators and they do not have the sole discretion to move the money.

Board Member Osby stated that outreach was done and that Los Angeles Area Fire Chiefs Association and County Fire submitted shelf [shovel?] ready proposals. He stated that they are buying UHF and VHF radios for the entire County and these conversations are occurring.

Board Member Simay asked if this will be subject to the UASI process where all possible alternative uses of the funds can be considered. Executive Director Mallon believes so. Chair Fujioka stated that it was his understanding it would have to go to the governing body for the reallocation process.

VI. DISCUSSION ITEMS (None)

VII. ADMINISTRATIVE MATTERS (5–6)

5. Approve Contract for Environmental Documentation Services – Pat Mallon

Executive Director Mallon stated that the Board approved the issuance of a RFP for Environmental Services and that the process has now concluded. He stated they received three proposals and recommend the Board approve a contract with UltraSystems for the amount of \$1,976,183, for a three-year contract. Executive Director Mallon stated that they also have completed a scope of work, which has been reviewed and approved by County Counsel and outside Counsel. He also stated that the services under the contract are reimbursable under the grants. The broadband portion reimbursement is under the BTOP grant and the land mobile radio portion reimbursement is reimbursable under the UASI grants.



Executive Director Mallon stated that the action would also amend the 2011-2012 budget allocation for environmental services from the original \$800,000 to \$1.976 million.

Board Member Alexander asked if the change to the budget falls under grant funded expenditures. Executive Director Mallon stated yes.

Chair Fujioka received a first and second to the motion.

RECOMMENDATION: It is recommended that the Board:

1. Delegate authority to the Executive Director to execute a contract with UltraSystems Environmental, Inc. ("UltraSystems"), substantially in the attached form, to prepare environmental documents for a voice and data telecommunications system ("Telecommunications System") which is capable of supporting: (1) land mobile radio ("LMR") and (2) Long Term Evolution ("LTE") broadband mobile data systems. This contract would be for a term of three years and for an amount not-to-exceed \$1,976,183.
2. Delegate authority to the Executive Director, or his designee, to execute amendments to the proposed contract that are consistent with the scope of work under the contract and do not exceed the not-to-exceed amount of the contract.
3. Delegate authority to the Executive Director, or his designee, authority to: (a) issue all notices to proceed under the proposed contract and authorize payment of all invoices under the proposed contract, in each case, up to amounts authorized by the LA-RICS Fiscal Manual, and (b) report to the Board of Directors monthly on the status of the contract, including any notices to proceed issued under the contract, expenditures under the contract, and any contract amendments.
4. Approve an amendment to the FY 2011-12 Operating Budget, increasing the Grant Funded Expenditures line item by \$1,176,183, totaling \$3,526,183 in Grant Funded Expenditures, for a budget total of \$10,962,183.

MOTION APPROVED.

6. Amendment to LA-RICS Fiscal Manual – Pat Mallon

Executive Director Mallon explained that the current fiscal manual sets a limit of \$100,000 for the Director to approve payment for invoices for contracts authorized by the Board. He stated that as we move forward with the environmental contract, and certainly the Telecommunications System contract, invoices will be in excess of \$100,000 and we will have to bring all those invoices back to the Board for approval at each occurrence. He explained that staff recommends modifying the fiscal manual to allow the Executive Director authority to approve invoices up to and including \$500,000 per billing on authorized contracts and that any invoice in excess of \$500,000 would require dual signature by the Executive Director and the Chair of the Board.

Chair Fujioka clarified that in no case will it exceed the approved contractual amount. Executive Director Mallon added that the Board will also receive monthly reports on any notices to proceed, and any billings that have been received, as well as a balance.



Board Member Simay stated that he would add to the language “as approved new and existing contracts” and a caveat that it is within the existing budget. He clarified that it is something that is approved and not going to exceed the budget.

Executive Director Mallon requested a slight modification in the language reflected in the agenda package for bullet 1, to read “up to and including \$500,000” and in bullet 2, to read “contracts, agreements and MOUs previously authorized by the Board” as opposed to approved by the Board.

Board Member Alexander asked how \$500,000 was derived. Executive Director Mallon stated that it was discretionary, but it is at the will of the Board to change the amount.

RECOMMENDATION: It is recommended that the Board:

1. Amend the LA-RICS Fiscal Manual to delegate authority to the LA-RICS Executive Director, or such person's designee, to pay invoices up to and including \$500,000 per single transaction without further Board action on new and existing contracts, agreements and Memoranda of Understanding (MOU) authorized by the Board; and
2. Amend the LA-RICS Fiscal Manual to delegate authority to the LA-RICS Executive Director, or such person's designee, and the Chair of the Board, or such person's designee, to pay invoices exceeding \$500,000 per single transaction without further Board action on new and existing contracts, agreements and MOU's authorized by the Board.

MOTION APPROVED (Board Member Alexander objected).

VIII. MISCELLANEOUS – (None)

IX. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

7. Project Funding
8. Project Risk Controls

Chair Fujioka stated that there may be a special meeting regarding CEQA legislation.

X. PUBLIC COMMENT

XI. ADJOURNMENT and NEXT MEETING:

Chair Fujioka adjourned the meeting. The next meeting will be held on Thursday, February 2, 2012, at 9:00 a.m., at the Grace E. Simons Lodge.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

February 2, 2012

TO: LA-RICS Board of Directors

FROM: Patricia Saucedo 
LA-RICS Board Secretary

2012 SCHEDULE OF LA-RICS BOARD MEETINGS

This memorandum is to provide this Board with a 2012 Schedule of LA-RICS Board Meetings. Please be advised that we changed two dates for upcoming meetings to work around the holidays during those months. The schedule is as follows:

March 1, 2012

April 5, 2012

May 3, 2012

June 7, 2012

July 11, 2012* - Wednesday

August 2, 2012

September 6, 2012

October 4, 2012

November 1, 2012

December 13, 2012* - 2nd Thursday

These scheduled meetings are to be held at 9:00 a.m., at the Grace E. Simons Lodge, 1025 Elysian Park Drive, Los Angeles, CA 90012. We will continue posting our monthly notices for these meetings.

Please let me know if you have any questions on this matter. I can be reached at (323) 881-8291.

AGENDA ITEM 5



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

February 2, 2012

Board of Directors
Los Angeles Regional Interoperable Communications System ("LA-RICS") Authority (the "Authority")

Dear Directors:

RECOMMENDATIONS OF THE LEGISLATIVE COMMITTEE

SUBJECT

It is recommended that the Board of Directors approve the following recommendations made by the Legislative Committee:

1. Authorize the Executive Director to prepare and send letters to the Congressional delegation as appropriate in support of the following themes:
 - (a) Support the D Block to public safety; and,
 - (b) Oppose relinquishing spectrum already in use or planned for use by any Authority member agency for the LA-RICS System.
2. Authorize the Executive Director to prepare and send letters to the Congressional delegation as appropriate in support of the extension to the narrowband requirement, should this issue come to the forefront.

BACKGROUND

On January 9, 2012, the Legislative Committee met and discussed two items of federal interest to the Authority. The Legislative Committee adopted the following recommendations for the Board on the following items:

1. D Block Legislation

The Board previously voted to support the allocation of the "D Block" to public safety. The main proposal of interest to the public safety community is S. 911, which was approved by the Senate Committee on Commerce, Science and Transportation in June 2011 and allocates the D Block to public safety. However, Congress has introduced several bills addressing the D Block and Public Safety Broadband Network, including S. 911 and S. 1040. Recently, Congress also provided for the D Block and Public Safety Broadband Network in another bill, H.R. 3630.

It is anticipated that the fate of the D Block and public safety broadband network will ultimately rest with Congress' actions on the deficit, payroll tax or possibly another piece of legislation. In order to convey the Authority's support for these issues, it is important for the Executive Director to disseminate expeditiously the Authority's position irrespective of the

AGENDA ITEM 6

legislative vehicle. Rather than supporting a particular bill on the issue, the Legislative Committee approved supporting the following themes in letters to the Congressional delegation as appropriate:

- Support the D Block to public safety; and,
- Oppose relinquishing spectrum already in use or planned for use by any Authority member agency for the LA-RICS System.

2. FCC Narrowband Extension

H.R. 3430 was introduced in the House of Representatives last November 2011. The bill directs the FCC to extend the narrowband deadline of January 2013 by two years. There has been no recent action on this bill; however, the Legislative Committee approved disseminating letters in support of the extension to the narrowband requirement, should this issue come to the forefront.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

It is recommended that the Board of Directors authorize the Executive Director to disseminate the Authority's position consistent with the action taken by the Legislative Committee.

FISCAL IMPACT/FINANCING

There is no fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The Authority's counsel has reviewed the recommended action.

AGREEMENTS/CONTRACTING

No agreement is necessary.

Respectfully submitted,


PATRICK J. MALLON
EXECUTIVE DIRECTOR

PJM:sh

c: Counsel to the Authority



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 200
Monterey Park, California 91754
(323) 881-8291

PATRICK J. MALLON
EXECUTIVE DIRECTOR

February 2, 2012

Board of Directors
Los Angeles Regional Interoperable Communications System ("LA-RICS") Authority (the "Authority")

Dear Directors:

VACATE DATES ESTABLISHED FOR ELECTIOINS OF AT-LARGE DIRECTORS AND ALTERNATE DIRECTORS

SUBJECT

It is recommended that the Board of Directors vacate the voting timeline established for the mail-in ballot election of the At Large Directors and Alternate Directors.

BACKGROUND

At your Board meeting scheduled for December 1, 2011, staff asked the Board to establish the date of June 7, 2012 for election of the At Large Director and Alternate Directors and to set a voting timeline for nominations and mail-in balloting. The December 1st meeting was canceled due to hazardous wind conditions.

The item was resubmitted to the Board at the special meeting on December 15, 2011. At that time, the suggested voting timeline was approved with the caveat that the consistency of the Authority's Bylaws with the Joint Powers Agreement regarding which member cities may vote for the At Large Directors and Alternate Directors be reviewed by the Authority's counsel.

Subsequently, it was discovered that approval on December 15, 2011 of the June 7, 2012 election did not comply with Section 3.01.1 of the Authority's Bylaws, requiring the Board to announce and set the Board meeting at which the election is to be conducted at least six months prior to such meeting.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Although the Board has the option to waive the requirement that the Board announce and set the Board meeting at which the election is to be conducted at least six months prior to such meeting, it is recommended that the voting timeline be vacated at this time. The reasoning for this recommendation is that doing so will provide your Board an opportunity to consider counsel's review regarding the consistency of the Bylaws with the Joint Powers Agreement prior to taking any action recommended by that review.

We will provide your Board with counsel's review as soon as possible following this meeting. At the March 1, 2012 meeting, we will then ask your Board to take any action recommended by that review, and to approve a revised voting timeline.

AGENDA ITEM 7

FISCAL IMPACT/FINANCING

There is no fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

The Authority's counsel has reviewed the recommended action.

AGREEMENTS/CONTRACTING

No agreement is necessary.

Respectfully submitted,



PATRICK J. MALLON
EXECUTIVE DIRECTOR

PJM:ad

c: Counsel to the Authority