



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

REGULAR FINANCE COMMITTEE MEETING

Thursday, July 26, 2018 • 1:00 p.m.
LA-RICS Headquarters, Large Conference Room
2525 Corporate Place, Monterey Park, CA 91754

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: July 23, 2018

Complete agendas are made available for review at the designated meeting location. Supporting documentation is available at the LA-RICS Office located at 2525 Corporate Place, Suite 100, Monterey Park, CA 91754 during normal business hours and may also be accessible on the Authority's website at <http://www.la-rics.org>.

Members:

1. **John Geiger, Chair**, CEO, County of Los Angeles
2. **Doug Cline**, Los Angeles County Fire Dept.
3. **Bill Song**, Commander, Los Angeles County Sheriff's Dept.
4. **Karolyn Fruhwirth**, County of Los Angeles DHS
5. **Vacant**, LA Area Fire Chiefs Assoc.
6. **Vacant**, Los Angeles County Police Chiefs' Assoc.
7. **Rebekka Hosken**, CA Contract Cities Assoc.
8. **John Curley**, Chief of Police, At Large Seat #8, City of Covina
9. **Marie DiBernardo**, Captain, At Large Seat #9, City of Inglewood
10. **Ron Sagmit**, Lieutenant, At Large Seat# 10, City of Signal Hill

Alternates:

- Michael Iwanaga**, CEO, County of Los Angeles
Debbie Aguirre, Los Angeles County Fire Dept.
Tab Rhodes, Lieutenant, Los Angeles County Sheriff's Dept.
Maria Morales, County of Los Angeles DHS
Vacant, LA Area Fire Chiefs Assoc.
Vacant, Los Angeles County Police Chiefs' Assoc.
Vacant, CA Contract Cities Assoc.
Ric Walczak, Lieutenant, At Large # 8, City of Covina
Gabriela Garcia, Lieutenant, At Large Seat #9, City of Inglewood,
Brian Leyn, Lieutenant, City of Signal Hill, At Large Seat# 10

Officers:

Scott Edson, Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Chief
Beatriz Cojulun, Committee Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (A-B)

A. May 25, 2016 – Regular Meeting Minutes

Agenda Item A – Receive and File only

B. July 27, 2017 – Regular Meeting Minutes

Agenda Item B – Receive and File only (no quorum present for this meeting)

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR - (None)

VI. REPORTS (C)

C. Director’s Report – Scott Edson

- LTE Update
- LMR Update

VII. DISCUSSION ITEMS - (None)

VIII. ADMINISTRATIVE MATTERS (D-E)

**D. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED FISCAL-YEAR
2018-19 OPERATING BUDGET**

It is recommended that your Committee:



Recommendation of adoption of the Draft Proposed Operating Budget will allow for payment of expenditures incurred effective July 1, 2018, as well as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Agenda Item D

E. 2018 SCHEDULE OF LA-RICS FINANCE COMMITTEE MEETING

It is recommended that your Committee:

1. Approve the following dates for the calendar year 2018 Finance Committee Regular Meeting Schedule:

August 23
September 27
October 25
November 15 (3rd Thursday)
December – No meeting (will resume on January 24, 2019)

All Regular Meetings will be held at 1:00 p.m. Pacific Time at the at the LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California 91754.

Agenda Item E

IX. MISCELLANEOUS - (None)

X. CLOSED SESSION REPORT - (None)

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XII. ADJOURNMENT AND NEXT MEETING:

Thursday, August 23, 2018, at 1:00 p.m., LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Committee on any item on the agenda prior to action by the Committee on that specific item. Members of the public may also address the Committee on any matter within the subject matter jurisdiction of the Committee. The Committee will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Committee's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Committee are urged to complete a Speaker Card and submit it to the Committee Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Committee Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Committee Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



FINANCE COMMITTEE MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

May 26, 2016
LA-RICS Headquarters, Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Committee Members Present:

John Geiger, CEO, Chair, County of Los Angeles
Doug Cline, Los Angeles County Fire Dept.
Stephen Smith, Los Angeles County Sheriff's Dept.
Karolyn (Kay) Fruhwirth, County of Los Angeles DHS/EMS
Daniel Calleros, Los Angeles County Police Chiefs' Assoc.

Alternates Committee Members Present:

Debbie Aguirre, Aternate for Doug Cline, Los Angeles County Fire Dept.
Maria Morales, Alternate for Karolyn Fruhwirth, County of Los Angeles DHS/EMS
Marie DiBernardo, Alternate for Mark Fronterotta, Chief of Police, City of Inglewood Police Dept.

Officers Present:

John Radeleff, LA-RICS Interim Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Deputy

Absent:

Daniel Jordan, CA Contract Cities Assoc.
Mark Fronterotta, Chief of Police, City of Inglewood Police Dept.
Ron Sagmit, City of Signal Hill



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

Chair John Geiger acknowledged that a quorum was present and requested a roll call.

III. APPROVAL OF MINUTES (A)

A. September 24, 2015 – Regular Meeting Minutes

Chair Geiger asked for a motion to approve, Committee Member Karolyn (Kay) Fruhwirth motioned first, seconded by Committee Member Doug Cline. The Committee's consensus was unanimous.

MOTION APPROVED.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR PUBLIC COMMENTS – (None)

VI. REPORTS (B)

B. Director's Report – Interim Executive Director, John Radeleff

Long Term Evolution (LTE) Project Status

- Phase 1 activity includes 67 sites that currently operational and 10 additional sites ready to be deployed at Southern California Edison (SCE) locations, which are just pending power and fiber connections, which will total 77 LTE sites.
- With respect to the Network Operations Center (NOC) monitored by Motorola Solutions, Inc. (Motorola) in Schaumburg, Illinois, LA-RICS is in the process of building a NOC at the Sheriff's Communication Center near the LA-RICS Headquarters in Monterey Park. The hope is that it will be done by the end of the year and LA-RICS can transfer the NOC locally as opposed to those operations being handled in Illinois.
- Phase 2 of the LTE System – LA-RICS is working with National Telecommunications and Information Administration (NTIA) to begin Phase 2 of the LTE System. The Phase 2 Project proposes 20 to 30 additional sites to augment coverage currently provided under Phase 1.



- LA-RICS is training Los Angeles County Internal Services Department (ISD) staff for the operations and maintenance of the Public Safety Broadband Network (PSBN)/Light Term Evolution (LTE) System, onto which LA-RICS anticipates onboarding users by October 2016. Currently, LA-RICS has vehicle routers installations in progress in order to accommodate user prior to or by the end of the calendar year.

Land Mobile Radio (LMR) Project Status

- Urban Area Security Initiative (UASI) '11 – there are seven (7) additional sites that have been installed and two (2) additional sites purchased or pending construction.
- UASI '12 –LA-RICS is pending FEMA approval in order to move forward with the construction of eight (8) additional sites.
- UASI '13 – is also pending the approval of Federal Emergency Management Agency (FEMA) in order to move forward with the construction of six (6) additional sites.
- As a result of recent funding approval, Motorola has scheduled an additional six (6) sites for every two (2) months through the completion of the LMR Project.

Grant Status

- LA-RICS received a Broadband Technology Opportunities Program (BTOP) Grant award of \$117 million, of which \$97 million has been spent to-date. The final \$20 million is earmarked for testing, withhold, and close out activities.
- Phase 2 of LTE – there is a remaining balance of \$34 million in the BTOP Grant appropriation. Once NTIA approves the Phase 2 plan and allows LA-RICS to proceed, contracts will be amended accordingly, allowing LA-RICS to move forward with Phase 2 proposed work to augment the PSBN System.
- The grant status of the LMR UASI '11 final claim package was submitted by LA-RICS, for which the balance of that has been fully expended.
- UASI '12, '13, '14 and '16 totaling \$42 million dollars, has been on hold pending the UASI Approval Authority / Region commitment to fund LA-RICS through its completion. Last week LA-RICS had a meeting with many representative in the region, with Commander Steve Smith from Los Angeles County Sheriff's Department presenting the need to secure funding in order for the LMR system to be completed by 2018. LA-RICS has been getting declining revenue from the UASI grant, therefore a letter was drafted on May 24, 2016, urging the



region to support completion of this critical project, and a follow-up meeting was also held with the stakeholders. As a result, an agreement was reached by the UASI Approval Authority members and a letter was approved today, May 26, 2016, from the UASI Approval Authority to the Cal /OES, which states the region is committed to funding LA-RICS for an additional \$35 million per year for a total \$105 million dollars for the completion of this project. The letter commits funding from UASI '17, '18, and '19 respectively. With the region's commitment of funding, the LA-RICS projected has the funding required for completion of this project. The UASI letter to Cal OES also commits funding to LA City for their LAPD communication project as well.

Interim Executive Director Radeleff thanked Commander Smith for his negotiation skills and for the wonderful job he did reminding the Members of the importance of this regional communications system.

Lastly, LA-RICS is awaiting CalOES' receipt of the Approval Authority's letter of commitment , at which time LA-RICS should receive all pending approvals including construction waivers which will allow construction and spending to resume on UASI '12, '13, '14, and 16 grants.

VII. DISCUSSION ITEMS (C-D)

C. MEMBER BILLING SERVICES

LA-RICS Administrative Chief, Susy Orellana-Curtiss, stated that for member billing services, given that fact that the subscription plan is still in the initial development and discussion phases, LA-RICS needs to break out the billing services for the members per the Adopted Funding Plan. As the opt-out period has concluded and LA-RICS has its confirmed Members, they would start paying into the LA-RICS Joint Power Authority (JPA) per the cost factors in the Adopted Funding Plan effective Fiscal Year 2016-17.

As a result of the scope for the collection of member contribution only, and as LA-RICS does not have a subscription plan approved at this time, LA-RICS reached out to the Auditor-Controller to determine if they could provide the Project with an estimated of cost to provide those billing services for LA-RICS. The Scope of Work is taking into consideration the count of members that currently make up the LA-RICS JPA, which is 25 members, and taking their annual cost for FY 2016-17, as well as establishing a billing notification and a billing collection for those annual fees in FY 2016-17.

LA-RICS presented the Finance Committee certain options for their consideration that would eventually be an action item presented to the Board. The Board at that time can consider amending the existing Agreement with the Auditor-Controller, who



serves as the fiscal agent for the JPA Authority, to include the services for the collection of member contributions for FY 2016-17.

Ms. Orellana-Curtiss went on to state that an estimate for this work during FY 2016-17, if LA-RICS were to proceed with an annual collection for members costs, would be approximately \$65,000. However, if LA-RICS should collect twice a year, that would result in an increase of an additional \$8,000 per additional collection. While these are merely estimates; the costs claimed, invoiced, and paid would be based on actual hours incurred.

Rachelle Anema, of the Auditor-Controller Office, stated that the first year usually does cost a bit more due to the formulation of templates. LA-RICS utilized a high estimate as an example, but anticipates that it will be lower than that amount. LA-RICS is working on a template for the billing services to get the process going.

Admin Deputy Orellana-Curtiss was asked about being billed annually in arrears or annually in advance, wherein she indicated that LA-RICS would make recommendations for it to be annually in arrears for the Board to ultimately decide.

Admin Deputy Orellana-Curtis further stated that it's merely a recommendation regarding when LA-RICS will begin to bill members as other discussions are ongoing regarding payment of arrears for previous fiscal years, etc.. The implication of who would provide money initially to pay-out expenditures to allow for the collection in arrears, is being discussed by leadership within the County of Los Angeles, once that determination is made LA-RICS would bring an action item to Finance Committee and subsequently to the Board.

Ms. Orellana-Curtiss was also asked about the Adopted Funding Plan in 2014 having an opt-out date of November 2015, in which it was assumed that charges were in that funding plan. Admin Deputy Orellana-Curtiss stated that official member contributions began in FY 2014-15, but were provided as a loan by the County of Los Angeles for both FY 2014-15 and FY 2015-16; therefore, the collection of cost could contemplate the collection of debt for FY 2014-15, FY 2015-16, and actual costs for FY 2016-17.

Chair Geiger stated he would endorse further discussions in developing a program with Auditor-Controller.

D. SUBSCRIBER PLAN OPTIONS

Mr. Pat Mallon presented a Subscriber Plan Options power point presentation to discuss and allow the Finance Committee to consider certain options in order to finalize the cost model for non-member/subscribers to the LA-RICS System (LMR/LTE). The presentation is attached to these Meeting Minutes.



VIII. ADMINISTRATIVE MATTERS (E-F)

E. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED OPERATING BUDGET

Admin Deputy Orellana-Curtiss presented the proposed Operating Budget for FY 2016-17 to the Finance Committee for their review and consideration and for recommendation to the LA-RICS Authority's Board of Directors, for adoption. Admin Deputy Orellana-Curtiss proceeded to detail differences from the previous FY 2015-16 Operating Budget to FY 2016-17, which included staffing and PSBN System Year One Maintenance.

Chair Geiger asked for a motion to approve, Committee Member Daniel Calleros motion first, seconded by Committee Member Cline. The Committee's consensus was unanimous.

MOTION APPROVED.

F. 2016 LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2016

Chair Geiger asked for a motion to approve the Schedule for the Finance Committee for the remainder of the 2016 calendar year. The meeting dates for that require approval for the remainder of the 2016 are June 23, July 28, August 25, September 22, October 27, November 17, and December 15. Committee Member Fruhwirth motioned first, seconded by Committee Member Smith. The Committee's consensus was unanimous.

MOTION APPROVED.

IX. MISCELLANEOUS – (None)

X. CLOSED SESSION REPORT – (None)

XIII. ADJOURNMENT and NEXT MEETING:

Chair Geiger announced adjournment of this meeting at 2:23 p.m. The Committee's consensus was unanimous.

The next Committee meeting will take place on Thursday, June 23, 2016, at 1:00 p.m., LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



FINANCE COMMITTEE MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEM AUTHORITY

July 27, 2017

LA-RICS Headquarters, Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Committee Members Present:

John Geiger, CEO, Chair, County of Los Angeles
Bill Song, Commander, Los Angeles County Sheriff's Dept.
Karolyn (Kay) Fruhwirth, County of Los Angeles DHS/EMS
Marie DiBernardo, Captain, City of Inglewood Police Dept.

Alternates Committee Members Present:

Debbie Aguirre, Alternate for Doug Cline, Los Angeles County Fire Dept.

Officers Present:

Susy Orellana-Curtiss, LA-RICS Administrative Deputy

Absent:

Doug Cline, Los Angeles County Fire Dept.
Daniel Calleros, Chief of Police, Los Angeles County Police Chiefs' Assoc.
Daniel Jordan, CA Contract Cities Assoc.
John Curley, Chief of Police, At Large Seat #5, City of Covina
Ron Sagmit, Lieutenant, City of Signal Hill

Scott Edson, LA-RICS Executive Director

AGENDA ITEM B



I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

A quorum was not present, therefore, no need for roll call. As there was no quorum present, all items contemplated under Administrative Matters were addressed as Discussion Items only with no action taken. Administrative Matters will be placed on the next Finance Committee meeting agenda for approval, if appropriate.

III. APPROVAL OF MINUTES (A)

A. September 24, 2015 – Regular Meeting Minutes

No quorum was present, consequently minutes not approved.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR PUBLIC COMMENTS – (None)

VI. REPORTS (B)

B. Project Report – Program Manager Justin Delfino / Admin Deputy Susy Orellana-Curtiss

Long Term Evolution (LTE) Project Status

- Deputy Program Manager, Delfino, provided a brief status update on the LTE project. He indicated that nine (9) Cell-on-Wheels (COW's) previously discussed at the May 26, 2016, Finance Committee meeting are still on track to be incorporated into the system, which should be completed by August 2017.
- Deputy Program Manager Delfino went on to brief the committee regarding the Public Safety Broadband Network (PSBN) Round 1 efforts to-date, explaining there are 63 operational LTE Sites, with one (1) LTE Site still being configured and is on target for an August 2017 completion.

Land Mobile Radio (LMR) Project Status

- Deputy Program Manager Delfino also provided a status update on the LMR project, which he indicated was tracking very well. In particular, he stated that with respect to Urban Area Security initiative (UASI) '13, ten (10) LMR Sites have been completed to date, and an additional seven (7) LMR Sites are expected to be completed by the grant performance period deadline of March



2018. Deputy Program Manager Delfino went on to further state that the team expects to start construction on an additional 19 LMR Sites within the performance period. Deputy Program Manager Delfino completed his report by looking beyond March 2018, stating that the team plans to start construction on an additional 31 LMR Sites utilizing UASI '17 funding.

Grant Status

- Administrative Deputy, Susy Orellana-Curtiss provided a grant status update reporting on UASI '12 and UASI '14 grants. Administrative Deputy Orellana-Curtiss stated both UASI grants ended this last quarter explaining that LA-RICS successfully depleted the UASI '12 grant consisting of \$18 million dollars consistent with Deputy Program Manager Delfino's LMR report. She went on to further report that as of May 2017, the UASI '14 grant consisting of \$5 million dollars was also successfully depleted in accordance the spending plan and associated activities.
- Administrative Deputy Orellana-Curtiss went on to express that while LA-RICS experienced certain grant spending issues in the past, the depletion of UASI grants '12 and '14 demonstrated good progress for the project, and the same will be reported to the UASI Approval Authority at their meeting today at 2:00 p.m.
- Lastly, Administrative Deputy Orellana-Curtiss announced there are currently two (2) open grants with an additional grant forthcoming as follows:
 - UASI thirteen (13) completed sites with seven (7) additional sites expected to be completed by March 2018 as reported by Deputy Program Manager Delfino.
 - UASI '16 – ongoing activities.
 - UASI '17 – pending execution of Subrecipient Agreement for \$35 million dollars.

VII. DISCUSSION ITEMS (C-D)

C. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED OPERATING BUDGET

This item was taken out of sequence and discussed subsequent to Item D (LA-RICS Finance Committee Meeting Schedule for 2017).



Administrative Deputy Orellana-Curtiss presented the proposed Operating Budget for Fiscal Year (FY) 2017-18 to the Finance Committee for their review only, which she indicated was similar to the FY 2016-17 Operating Budget that was presented last year to this Committee. Administrative Deputy Orellana-Curtiss proceeded to detail the differences between the FY 2016-17 and FY 2017-18 Operating Budgets, which reflects a shift from PSBN System Warranty Period to Operations and Maintenance of the PSBN system; with Operations and Maintenance being funded by Members through LTE Operations and Maintenance (O&M) and not the Broadband Technology Opportunity Program (BTOP) Grant.

Member Funded Joint Power Authority (JPA) Operations, LTE Administrative Cost, LTE O&M, and LMR Administrative Cost

Administrative Deputy Orellana-Curtiss stated that the expenditures reflect the continuation of certain closeout activities in PSBN Round 1 previously mentioned by Deputy Program Manager Delfino, such as continued work at the USC site and some power connection work at existing COW's sites. As a result there is some activity that extends into FY 2017-18 that is funded by the BTOP Grant.

Additionally, Administrative Deputy Orellana-Curtiss announced that the BTOP Grant has approved LA-RICS to move forward with three (3) objectives, which all fall under Round 2 grant funded activities:

- 1) The funding of the member connectivity onto the PSBN System;
- 2) The purchase and deployment of Cell-On-Light-Trucks (COLTS) which will assist in providing connectivity to sites that are remote and not accessible by the COW's or by the larger communication vehicles such as Station B; and
- 3) The deployment of a Demonstration and Testing Center.

LA-RICS Project Team

Administrative Deputy Orellana-Curtiss stated that LA-RICS is moving forward with the Project Team that was included in previous year's (FY 2016-17) Operating Budget, which includes representatives from the County of Los Angeles, such as the Internal Services Department, Sheriff's Department, and Fire Department, and have some new teams member positions that have been filled and are reflected in the FY 2017-18 Operating Budget.

Committee Member Karolyn (Kay) Fruhwirth asked if LA-RICS had billed and collected member contribution for FY 2016-17 Operating Budget to which Administrative Deputy Orellana-Curtiss responded that contributions have not been collected. Administrative Deputy Orellana-Curtiss indicated that LA-RICS will proceed with the same



recommendation for FY 2017-18 as was the case with FY 2016-17, that LA-RICS do not begin member billing until a policy decision is reached. That policy will be presented to the Finance Committee first and subsequently presented to the Board. She went on to explain that with the uncertainties related to FirstNet and the deployment of the State Plan and the decision that is still pending regarding the opt-in or opt-out, and whether LTE Maintenance and Operations will remain with LA-RICS or if the operations will be shifted and taken over by the National PSBN (NPSBN) or the State, these uncertainties impact what would be a member borne cost. Further, there are some other questions being discussed regarding O&M and the deployment of the LMR System. Administrative Deputy Orellana-Curtiss explained that while those questions and uncertainties are being addressed, LA-RICS is moving forward with the member-funded line items, which is JPA Operations, and LTE and LMR Administrative costs not covered by the grants being provided by the County of Los Angeles as a loan through FY 2017-18.

Committee Member Fruhwirth suggested that on the narrative portion of the Executive Summary to also include the totals for the Member Funded JPA Operations. Administrative Deputy Orellana-Curtiss stated that the requested adjustment would be included in the Executive Summary and prior to being presented it to the JPA Board.

Chair Geiger asked if the suspension of billing or holding advance billing to members was for, among other reasons, to sync up beneficial use with billing for active users, to which Administrative Deputy Orellana-Curtiss corroborated, stating that Interim Executive Director Radleff in his assessment of the LA-RICS Project recommended that member billing be delayed until beneficial use could be achieved.

Chair Geiger continued, directing a procedural inquiry to Counsel to the Authority, Truc Moore, and Administrative Deputy Orellana-Curtiss, that while traditionally recommendations are presented to the Finance Committee first for a recommendation to the JPA Board, is there any legal impediment, in the absence of a quorum to approve a recommendation, to proceed with the Operating Budget being included as an Agenda item for JPA Board approval for the upcoming JPA Board Meeting (Thursday, August 3, 2017). Counsel Moore stated that Chair Geiger was correct and the Board would require a formal notification to which Chair Geiger stated that a brief report would be provided and if there are any issues can be vetted at that time. Administrative Deputy Orellana-Curtiss stated that the meeting would be an ideal opportunity to urge the Board to fill vacancies on the Finance Committee, in an effort order to avoid not achieving quorum in the future.

Committee Member Fruhwirth asked if there are any plans to revisit the subscriber plan discussed previously in the years past. Chair Geiger responded that his understanding is that terms of broadband LTE that is a decision that that will be driven by who the resultant provider will be, whether it will be FirstNet or someone else. The



resultant provider will be establishing the subscription rate, whatever that may be. In terms of LMR, no subscription rates would be established or enforced until the project is closer to completion, although for non-member users that are receiving a share of services (e.g. contract cities) that will be included within the contract law assessment to those users. Chair Geiger went on to explain that from a CEO perspective, the position has been and continues to be that everyone would pay their fair share and no one is double billed. To that end, if an agency is receiving radio services as a stand-alone through JPA membership, through a JPA subscription model, or receiving it as a bundle of broader services through the the Los Angeles Sheriff's Department, everyone is paying the same rate. Chair Geiger acknowledged that those members who have maintained their participation with the Project all along, their contributions which became due in 2014-15, will be taken under consideration for their good will and continued participation.

Administrative Deputy Orellana-Curtiss was in agreement with Chair Geiger stating that due to the timing of the release of the State Plan and the proposed billing rates contemplated in the California State Plan, it deterred LA-RICS from releasing a subscription model for users to start paying for the PSBN when there is uncertainty regarding what price LA-RICS will be paying (e.g. to AT&T or to the State of California). She also encouraged Committee Members and Alternates Committee Members to submit comments regarding the State Plan released by FirstNet stating that some initial pricing was released, which LA-RICS reviewed and found was lacking important details/information. Administrative Deputy Orellana-Curtiss again encouraged the submission of comments explaining that this could potentially be the system that the users will be subject to, if the State decides to opt-in.

Alternate Committee Member Mike Iwanaga asked when FirstNet is projected to conclude their process. Administrative Deputy Orellana-Curtiss stated that the 45-day review period for the State of California to review the State Plan is the week of August 1st, then FirstNet has a 45-day period to adjudicate a review of the comments submitted by each respective state. Subsequently, FirstNet will reissue a revised plan, allowing time for the State to review and/or make a decision to opt-in or to issue a Request for Proposals (RFP) for an alternative solution. Chair Geiger confirmed and expanded on the discussion stating that FirstNet has to provide a final State Plan, likely in September 2017, and California through the Governor's office will likely have until December 2017 to make a determination.

With respect to the proposed cancelled December meeting, Chair Geiger suggested that should an increased level of activity arise in September as a result of a final State Plan being issued, coordination of working Subcommittees or a Special meeting may be in order to keep the JPA Board apprised of the matter, in particular if a letter of endorsement is necessary.



Administrative Deputy Orellana-Curtiss suggested including a recommendation for Delegated Authority to issue a written recommendation regarding the State Plan in the September Board Agenda, which Chair Geiger agreed.

ITEM DISCUSSED.

D. LA-RICS FINANCE COMMITTEE MEETING SCHEDULE FOR 2017

This item was taken out of sequence and discussed prior to Item C (Review and recommend approval of the proposed Operating Budget).

Chair Geiger suggested that the Finance Committee consider not holding the December meeting, due to it being a month full of activities and tight schedules. Chair Geiger indicated that in the absence of a formal action, he requested a revised Finance Committee Schedule be placed on the agenda for the next Finance Committee meeting reflecting meeting dates for the remainder of the 2017 calendar year, excluding the December meeting; addressing items in January 2018.

ITEM DISCUSSED.

VIII. MISCELLANEOUS – (None)

IX. CLOSED SESSION REPORT – (None)

XIII. ADJOURNMENT and NEXT MEETING:

Chair Geiger announced adjournment of this meeting at 2:57 p.m. The Committee's consensus was unanimous.

The next Committee meeting will take place on Thursday, August 24, 2017, at 1:00 p.m., LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

July 26, 2018

LA-RICS Finance Committee
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

**REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED FISCAL-YEAR
2018-19 OPERATING BUDGET**

Staff requests the Finance Committee review the attached draft proposed Operating Budget for Fiscal-Year 2018-19, and consider recommending adoption of the same to the LA-RICS Authority's Board of Directors.

Recommendation of adoption of the Draft Proposed Operating Budget will allow for payment of expenditures incurred effective July 1, 2018, as well as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Respectfully submitted,

A handwritten signature in blue ink that reads "Scott Edson".

SCOTT EDSON
EXECUTIVE DIRECTOR

MBC:soc

Enclosure

c: Counsel to the Authority

AGENDA ITEM D

**Los Angeles Regional Interoperable Communications System (LARICS)
Proposed Operating Budget
Fiscal Year 2018-19**

FINANCING USES	FY 2016-17 ACTUALS	FY 2017-18 ADOPTED BUDGET	FY 2017-18 ESTIMATED	FY 2018-19 PROPOSED
<u>Grant Funded Expenditures</u>				
Project Team	3,427,002	5,069,000	2,675,724	6,008,000
BTOP (1)	1,743,475	2,053,000	376,379	3,947,000
UASI Grant	1,683,527	3,016,000	2,299,345	2,061,000
Travel & Training	98,289	90,000	21,575	90,000
BTOP	95,077	50,000	11,288	20,000
UASI Grant	3,212	40,000	10,287	70,000
Admin and Legal Contractors	52,707	250,000	124,021	300,000
BTOP (1)	33,060	150,000	15,000	220,000
UASI Grant	19,647	100,000	109,021	80,000
Miscellaneous * (3)	90,835	390,000	93,550	630,000
BTOP	0	25,000	0	0
UASI Grant	90,835	365,000	93,550	630,000
Other Charges* (4)	0	484,000	119,424	384,000
BTOP	0	0	0	0
UASI Grant	0	484,000	119,424	384,000
Contractors/Consultants Services	31,013,438	49,409,000	18,186,410	67,706,000
BTOP (1)	12,099,882	11,005,000	2,808,554	14,037,000
UASI	18,913,556	38,404,000	15,377,856	53,669,000
Total Grant Funded Expenditures	34,682,271	55,692,000	21,220,704	75,118,000
<u>Member Funded JPA Operations (2)</u>				
Project Team	239,920	300,000	297,395	276,000
Contractors/Consultants Services	0	0	0	460,000
Travel & Training	46,326	50,000	41,739	50,000
Services & Supplies	80,545	59,000	59,000	60,000
Admin and Legal Contractors	194,173	336,000	218,968	119,000
Miscellaneous *(3)	78,948	110,000	80,484	135,000
Capital Assets & Furniture	0	40,000	0	20,000
Other Charges *(4)	29,178	60,000	46,296	60,000
Lease & Other Services - Suite 100 & 200	118,000	120,000	120,000	120,000
Total Member Funded JPA Operations	787,090	1,075,000	863,882	1,300,000
LMR Administrative Cost (2) (5)	0	806,000	715,540	850,000
LTE Administrative Cost (2) (5)	342,895	806,000	797,095	850,000
LTE Operation & Maintenance (2)	1,282,082	5,902,000	5,894,664	0
AT&T Business Agreement Services (BAS)	0	0	0	2,500,000
Total LTE & LMR Member Funded and AT&T BAS	1,624,977	7,514,000	7,407,299	4,200,000
TOTAL FINANCING USES	37,094,338	64,281,000	29,491,885	80,618,000
<u>FINANCING SOURCES</u>				
Federal Grant Revenue		55,692,000		75,118,000
Member Contribution		8,589,000		3,000,000
AT&T Business Agreement Services		0		2,500,000
Total Available Financing		64,281,000		80,618,000

Note 1: BTOP Award in FY 18-19 includes the balance of funds from PSBN Round 1 activities, as well as portion of PSBN Round 2 budget

Note 2: Member Funded JPA Operations, LTE Administrative Cost, and LMR Administrative Cost will be paid for out of the LA-RICS AT&T Business Agreement Funds

Note 3: Fees including utilities, Notices of Exception, Escort and permit fees, etc.

Note 4: Liability Insurance for LA-RICS JPA, Commercial Property Insurance and FCC Licensing.

Note 5: LTE Administrative Cost and LMR Administrative Cost include certain costs associated with the management & implementation of the LTE & LMR Systems in accordance with the Adopted Funding Plan.

AGENDA ITEM D

**LA-RICS
FY 2018-2019**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>						
Administrative Deputy II *	180,900	0	19,100	20,000	36,381	256,381
Fiscal Officer II *	153,178	0	10,000	20,000	40,000	223,178
DA Total	334,078	0	29,100	40,000	76,381	\$ 479,558
<u>TREASURER & TAX COLLECTOR (TTC)</u>						
Administrative Services Manager I *	84,830	40,000	10,000	0	22,000	156,830
TTC Total	84,830	40,000	10,000	0	22,000	\$ 156,830
<u>PUBLIC WORKS (PW)</u>						
Senior Management Secretary III *	80,000	10,000	20,000	0	25,958	135,958
PW Total	80,000	10,000	20,000	0	25,958	\$ 135,958
<u>SHERIFF (SH)</u>						
Operations Assistant III *	46,461	42,297	20,000	5,000	8,000	121,758
SH Total	46,461	42,297	20,000	5,000	8,000	\$ 121,758
<u>PROBATION (PB)</u>						
Administrative Services Manager I	75,960	50,000	10,000	0	22,000	157,960
Executive Assistant	63,143	120,000	10,000	0	15,071	208,214
PB Total	139,103	170,000	20,000	0	37,071	\$ 366,174
<u>ISD</u>						
Administrative Services Manager III *	132,015	40,000	10,000	0	30,000	212,015
ISD Total	132,015	40,000	10,000	0	30,000	\$ 212,015
<u>MENTAL HEALTH (MH)</u>						
Administrative Services Manager I	47,321	50,000	10,000	0	20,000	127,321
MH Total	47,321	50,000	10,000	0	20,000	\$ 127,321
<u>REGISTRAR RECORDER COUNTY CLERK (RRCC)</u>						
Accounting Officer II *	100,000	0	0	11,524	30,000	141,524
RRCC Total	100,000	0	0	11,524	30,000	\$ 141,524
<u>UNFILLED POSITIONS</u>						
Staff Assistant II	81,077	22,826	7,174	0	0	111,077
Senior Secretary III (1)	69,444	40,000	0	0	0	109,444
Sr. Telecom Systems Engineer (2)	0	0	0	0	0	372,024
Communication Tower & Line Supervisor (2)	0	0	0	0	0	298,336
Sr. Electronics Communications Technician (3)	0	0	0	0	0	437,028
Unfilled total	150,521	62,826	7,174	0	0	\$ 1,327,910
<u>AUDITOR CONTROLLER (A/C)</u>						
S&EB						
Principal Accountant	0	0	10,000	7,575	0	17,575
Supervising Accountant	0	0	10,000	18,791	0	28,791
Senior Accountant	0	0	22,584	39,316	20,000	81,900
S&S						
Travel Administrative Cost	0	0	0	1,000	2,000	3,000
Single Audit	0	0	0	15,000	50,000	65,000
Billing Services	115,000	0	10,000	0	0	125,000
A/C Total	115,000	0	52,584	81,682	72,000	\$ 321,265
<u>COUNTY COUNSEL</u>						
Principal/Senior County Counsel (4)	177,363	182,987	12,637	0	10,000	382,987
Environmental Legal Services	258,000	80,000	0	0	0	338,000
County Counsel Total	435,363	262,987	12,637	0	10,000	\$ 720,987

AGENDA ITEM D

**LA-RICS
FY 2018-2019**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	Yearly Costs (Salary & Employee Benefits)
<u>INTERNAL SERVICES DEPARTMENT (ISD)</u>						
Information Technology Specialist I	162,219	40,000	10,000	0	20,000	232,219
Sr. Telecom Systems Engineer (1)	161,012	15,000	0	0	10,000	186,012
Supervising Telecom System Engineer	74,710	100,578	10,000	10,000	10,000	205,288
Communication Tower & Line Supervisor (2)	215,336	60,000	0	10,000	13,000	298,336
Sr. Electronics Communications Technician (2)	81,352	190,000	0	10,000	10,000	291,352
ISD Total	694,629	405,578	20,000	30,000	63,000	\$ 1,213,207
<u>LOS ANGELES COUNTY FIRE (FR)</u>						
Battalion Chief (1)	100,000	103,000	10,000	10,000	20,000	243,000
Fire Captain (2)	280,000	134,000	10,000	0	10,000	434,000
Telecom System Consulting Engineer (1)	90,000	67,000	10,000	0	10,000	177,000
Fire Fighter Specialist (1)	111,501	62,500	5,000	0	5,000	184,000
FR Total	581,501	366,500	35,000	10,000	45,000	\$ 1,038,000
<u>LOS ANGELES COUNTY SHERIFF (LASD)</u>						
S&EB						
Lieutenant (1)	180,000	113,596	10,000	10,000	20,000	313,596
Sergeant (1)	101,587	118,243	10,000	0	34,301	264,131
Deputy (5)	620,000	272,392	10,000	10,000	20,000	932,392
Operation Assistant II	35,000	56,314	0	0	15,000	106,314
S&EB Total						\$ 1,616,432
S&S						
Human Resources & Procurement Services	10,000	10,000	0	0	0	20,000
Station B & Station On Wheel (SOW) MOU	60,000	40,000	0	0	0	100,000
LASD Total	1,006,587	610,545	30,000	20,000	89,301	\$ 1,736,432
Total	3,947,409	2,060,733	276,495	198,206	528,711	8,098,941
Total Budgeted Project Team for FY 18-19						\$ 8,098,941

* These Positions are Underfills

**LA-RICS
FY 2018-2019**

ADMIN AND OTHER CONTRACTORS	Maximum Contract Sum	Funding Source
Executive Director	219,000	50% BTOP & 50% Member Funded JPA
MISC County Contracts (DPW, CEO, CEO RED, RP, & ISD)	200,000	60% BTOP & 40% UASI/SHSGP
Total Admin and Other Contractors	\$ 419,000	

CONTRACTORS/CONSULTANTS	Maximum Contract Sum	Funding Source
Project Construction Management* (1) (2)	1,529,000	BTOP
	503,000	UASI 16
	4,739,000	UASI 17
	1,625,000	UASI 18
Broadband Engineering	545,000	BTOP
	245,000	LTE Admin
	245,000	Member Funded
	500,000	AT&T Business Agreement Services
Telecommunications & Devices Contractors	11,963,000	BTOP
	4,168,000	UASI 16
	28,423,000	UASI 17
	14,211,000	UASI 18
Total Contractors/Consultants Services	\$ 68,696,000	

* (1) Amounts based on Jacob's Contract, Estimates & Projected Schedule
 * (2) Amounts included the Grant Analyst Position which was filled through Jacobs

MEMBER FUNDED JPA OPERATIONS	Maximum Contract Sum	Funding Source
Project Team & Contractors/Consultants Services	276,000	Member Funded
Contractors/Consultants Services	460,000	Member Funded
Services, Supplies, Travel, lease, other charges & Misc	564,000	Member Funded
Total Member Funded JPA Operations	\$ 1,300,000	

LMR ADMINISTRATIVE COST (MEMBER FUNDED)	Maximum Contract Sum	Funding Source
Project Team & Professional Consultants * (3)	614,000	Member Funded
Services, Supplies, Travel, lease & Misc	236,000	Member Funded
Total LMR Administrative Cost	\$ 850,000	

* (3) Amounts included the Grant Analyst Position which was filled through Jacobs

LTE ADMINISTRATIVE COST (MEMBER FUNDED)	Maximum Contract Sum	Funding Source
Project Team & Professional Consultants	283,000	Member Funded
Services, Supplies, Travel, lease & Misc	322,000	Member Funded
Total LTE Administrative Cost	\$ 605,000	

AT&T Business Agreement Services	Maximum Contract Sum	Funding Source
Project Team, Professional Consultants & Misc.	2,000,000	AT&T Business Agreement Services
Total AT&T Business Agreement Services	\$ 2,000,000	

AGENDA ITEM D



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:
E-MAIL

July 26, 2018

LA-RICS Finance Committee Members
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

2018 SCHEDULE OF LA-RICS FINANCE COMMITTEE MEETINGS

SUBJECT

Committee approval is requested for the 2018 Schedule of LA-RICS Finance Committee Regular Meetings. The location for the 2018 Board meetings will be at the LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California 91754.

RECOMMENDED ACTIONS

It is recommended that the Committee:

1. Approve the following dates for the calendar year 2018 Finance Committee Regular Meeting Schedule:

August 23

September 27

October 25

November 15 (3rd Thursday)

December – No meeting (will adjourn on January 24, 2019)

All Regular Meetings will be held at 1:00 p.m. Pacific Time at the at the LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California 91754.

AGENDA ITEM E

LA-RICS Finance Committee
July 26, 2018
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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The approval of the recommended action will set the date, time, and location for each Regular Meeting of this Finance Committee for calendar year 2018.

Respectfully submitted,



SCOTT EDSON
EXECUTIVE DIRECTOR

MBC:ja

c: Counsel to the Authority