



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

FINANCE COMMITTEE MEETING

Thursday, August 20, 2020 • 1:30 p.m.

Teleconference Meeting*

Meeting Call-in Number for Finance Members and Public:

Phone Dial-in Number: (213) 306-3065

Access Code: 146 194 9362

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: August 14, 2020

Complete agendas are available on the Authority's website at <http://www.la-rics.org>.

*The procedures used for this Teleconference Meeting is permitted pursuant to Executive Order N-29-20 issued on March 17, 2020, by the Governor of the State of California.

Members:

1. **John Geiger, Chair**, County of Los Angeles Chief Executive Office
2. **Leticia Rivera**, County of Los Angeles Fire Department
3. **Bill Song, Vice-Chair**, County of Los Angeles Sheriff's Department
4. **Kay Fruhwirth**, County of Los Angeles Department of Health Services
5. **Vacant**, Los Angeles Area Fire Chiefs' Association
6. **Vacant**, Los Angeles County Police Chiefs' Association
7. **Rebekka Hosken**, California Contract Cities Association
8. **John Curley**, City of Covina, At Large Seat #5
9. **Marie DiBernardo**, City of Inglewood, At Large Seat #2
10. **Vacant**, At Large Seat #4

Alternates:

1. **Michael Iwanaga**, County of Los Angeles Chief Executive Office
2. **Helen Jo**, County of Los Angeles Fire Department
3. **Sven Crongeyer**, County of Los Angeles Sheriff's Department
4. **Maria Morales**, County of Los Angeles Department of Health Services
5. **Vacant**, Los Angeles Area Fire Chiefs' Association
6. **Vacant**, Los Angeles County Police Chiefs' Association
7. **Vacant**, California Contract Cities Association
8. **Ric Walczak**, City of Covina, At Large Seat #5
9. **Gabriela Garcia**, City of Inglewood, At Large Seat #2
10. **Vacant**, At Large Seat #4

Officers:

Scott Edson, Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Deputy
Beatriz Cojulun, Committee Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (A)

A. May 21, 2020 – Regular Meeting Minutes

Agenda Item A

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR - (None)

VI. REPORTS – (None)

VII. DISCUSSION ITEMS – (B – C)

B. Urban Security Initiative (UASI) Grant Status Report

Agenda Item B

C. BTOP Grant Closeout Update

Agenda Item C

VIII. ADMINISTRATIVE MATTERS – (None)

IX. MISCELLANEOUS - (None)

X. CLOSED SESSION REPORT - (None)

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XII. ADJOURNMENT AND NEXT MEETING:

Thursday, September 17, 2020, at 1:30 p.m., via Teleconference Meeting.



COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Committee on any item on the agenda prior to action by the Committee on that specific item. Members of the public may also address the Committee on any matter within the subject matter jurisdiction of the Committee. The Committee will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Committee's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Committee are urged to complete a Speaker Card and submit it to the Committee Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Committee Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Committee Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



FINANCE COMMITTEE

REGULAR MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, May 21, 2020 • 1:30 p.m.
Teleconference Regular Meeting
(562) 526-3800
Access Code: 992 424 691

Finance Committee Members Present:

John Geiger, County of Los Angeles Chief Executive Office
Bill Song, County of Los Angeles Sheriff's Dept.
Maria Morales, County of Los Angeles Department of Health Services
Marie DiBernardo, City of Inglewood Police Department

Alternates For Finance Committee Members Present:

Helen Jo, County of Los Angeles LACoFD
Ric Walczak, City of Covina Police Department

Officers Present:

Scott Edson, Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Deputy
Beatriz Cojulun, Committee Secretary

Absent:

Rebekka Hosken, California Contract Cities Association
Leticia Rivera, County of Los Angeles LACoFD
John Curley, City of Covina Police Department

AGENDA ITEM A



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Chair John Geiger called the Regular Meeting of the Finance Committee to order at 1:31 p.m.

II. ANNOUNCE QUORUM – Roll Call

Committee Secretary, Beatriz Cojulun made the following announcements:

- Signal Hill – At Large Seat No. 4, is now vacant with the retirement of Finance Committee Member Ron Sagmit and Finance Committee Alternate Nick Davenport.
- Fire Department – Leticia Rivera replaced retired Committee Member Doug Cline.
- Fire Department – Helen Jo is the new Committee Alternate.
- Sheriff's Department –Lt. Sven Crongeyer replaced Committee Alternate Lt. Hiroshi Yokoyama.
- Health Services –Roel Amara replaced Committee Member Kay Furhwirth.

Committee Secretary, Beatriz Cojulun performed a roll call and acknowledged the presence of a quorum.

III. APPROVAL OF MINUTES (A)

A. June 27, 2019 – Special Meeting Minutes

Chair Geiger read in the minutes for June 27, 2019. With the absence of any objections, Chair Geiger called for a motion to approve.

Alternate Member Maria Morales motioned first, seconded by Committee Member Marie DiBernardo.

Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)



VI. REPORTS (None)

VII. DISCUSSION ITEMS – (B)

B. Grant Update

Administrative Deputy, Susy Orellana-Curtiss took the opportunity to wish everyone well amid these difficult times due to the COVID-19 pandemic.

Administrative Deputy Orellana-Curtiss proceeded to provide the Committee with and update on recent activities related to the Grant Funding for the LA-RICS projects, both Land Mobile Radio(LMR) and Public Safety Broadband Network (PSBN)/Long Term Evolution (LTE) portions.

- Administrative Deputy Orellana-Curtiss informed the Committee LA-RICS had recently closed out the Urban Area Security Initiative (UASI) '17 grant, which was an award totaling \$34.8 million. Administrative Deputy Orellana-Curtiss went on to report that LA-RICS' final submission was sent to City of Los Angeles Grant Administrator on April 7, 2020, noting the City of Los Angeles provided some feedback, to-date, and expected to remit the final reimbursement in June 2020.
- Administrative Deputy Orellana-Curtiss also informed the Committee that in parallel, LA-RICS plans to spend the previously approved UASI '18 award, which was for \$35 million. She explained the grant will pay for the buildout of twenty-one (21) LMR Sites as well as equipping and performing certain phase 4 activities at some of them.
- Administrative Deputy Orellana-Curtiss stated it will be a very exciting and busy year for the Project team, despite the COVID-19 pandemic. Moreover, she stated work planned for this year was deemed essential services under the Governor's order and thus, LA-RICS has not experienced a significant disruption in services. She went on to explain there have been adjustments in the field in order to comply with COVID-19 restrictions and the Authority has been working closely with partners at the County of Los Angeles Department of Public Works (Public Works), the County of Los Angeles Department of Regional Planning (Regional Planning), and other agencies in order to most efficiently address workflow despite COVID-19 impacts at public counters, inspections, etc.
- Administrative Deputy Orellana-Curtiss stated that at the May 7, 2020, Board of Directors meeting, the Board approved the acceptance of the LA-RICS UASI '19 funds, which also total \$35 million. She also explained the acceptance of



this funding will allow LA-RICS to enter into a separate Sub-recipient Agreement with the City of Los Angeles, Mayor's Office, which is the Grant Administrator and the Agreement is now with them and expected to be executed in the coming weeks.

- Lastly, Administrative Deputy Orellana-Curtiss reported to the Committee that LA-RICS will commence expending the UASI '09 grant in parallel with the UASI '18 grant, explaining the UASI '19 Grant is the final award that was previously committed by the UASI Approval Authority to LA-RICS for the build-out of the LMR System.

There were no questions asked at the conclusion of the report.

VIII. ADMINISTRATIVE MATTERS – (C - E)

C. REVIEW AND RECOMMEND APPROVAL OF THE AMENDED FISCAL-YEAR 2019-20 BUDGET

Administrative Deputy Orellana-Curtiss proceeded to present Agenda Item C, which requests the Committees' recommendation to the LA-RICS Board of Directors, to amend the Adopted Fiscal Year (FY) 2019-20 Operating Budget. She noted the only change being contemplated to the budget is the addition of \$1,744,000 to the revenue source and use portion of the budget under the LTE Equipment Payment line item. Administrative Deputy Orellana-Curtiss informed the Committee that this action would allow LA-RICS to make the final payment for equipment that was previously ordered under PSBN Round 1.

Moreover, Ms. Orellana-Curtiss provided an update on the BTOP Grant Fund of \$35.5 million that was received in PSBN Round 2, which she indicated is scheduled to close-out on September 30, 2020. Administrative Deputy Orellana-Curtiss explained to the Committee how this aligns perfectly with the wrap-up of all activities related to LA-RICS PSBN Round 2 project.

There were no questions at the conclusion of Administrative Deputy Orellana-Curtiss's presentation of Agenda Item C.

Chair Geiger moved for a motion to be made in the absence of discussion.

Committee Member Bill Song motioned first, seconded by Committee Member Marie DiBernardo.



Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

MOTION APPROVED unanimously.

D. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED FISCAL-YEAR 2020-21 OPERATING BUDGET

Administrative Deputy Orellana-Curtiss presented Agenda Item D, and requested Finance Committee's recommendation to the LA-RICS Board of Directors of the adoption of the FY 2020-21 Operating Budget.

Administrative Deputy Orellana-Curtiss stated she would highlight items varying from previous fiscal years' operation budget. with the most notable change in FY 2020-21 Operating Budget being the removal of BTOP Grant funding. She went on to explain how the appropriation for this grant concludes on September 30, 2020, with the requirement that all grant-funded activities related to construction, procurement, and payments of invoices also conclude by June 30, 2020 which perfectly aligns with the conclusion of the Fiscal Year. Given the 13th period closing activities will also fall within the period of the Adopted FY 2019-20 Budget. the recommended budget before Finance Committee for FY 2020-21 does not contain any BTOP Grant Award funds. She stated, that this was assuming that all activities are captured appropriately within the 13th accounting period and closed out and captured within FY 2019-20 expenditures. Lastly, Administrative Deputy Orellana-Curtiss noted the BTOP lines reflecting zero balances, which is positive news as it reflects the depletion of the BTOP grant funds.

This concluded Administrative Deputy Orellana-Curtiss's report for Agenda Item D and no questions were asked.

Chair Geiger moved for a motion be made in the absence of discussion.

Committee Member DiBernardo motioned first, seconded by Committee Member Song.

Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

MOTION APPROVED unanimously.



E. 2020 SCHEDULE OF LA-RICS FINANCE COMMITTEE MEETINGS

Administrative Deputy Orellana-Curtiss presented Agenda Item E, which was the approval of the 2020 Schedule for the Finance Committee. She stated that in order to set regular meetings, LA-RICS needs to establish dates for the remainder of the 2020 calendar year. Administrative Deputy Orellana-Curtiss explained to the Committee the dates reflected in the agenda letter reflect Committee meetings being scheduled to meet the 3rd Thursday of every month.

Chair Geiger noted that December 17, 2020, being very close to the slowdown of the public sector activities, due to the holidays. He inquired if the date could be moved to December 10, 2020, allowing sufficient time between the previous month's meeting. Administrative Deputy Orellana-Curtiss anticipated no issues with moving the meeting date one week back. In light of Administrative Deputy Orellana-Curtiss's response, Chair Geiger, using the Chair's discretion, amended the proposed schedule reflecting the revised meeting date of December 10, 2020.

Chair Geiger moved for a motion be made.

Committee Member DiBernardo motioned first, seconded by Committee Member Song.

Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

MOTION APPROVED.

VIII. MISCELLANEOUS – (None)

IX. CLOSED SESSION REPORT – (None)

The Committee did not enter into Closed Session.

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XI. ADJOURNMENT and NEXT MEETING:

Chair Geiger moved for a motion be made.

Committee Member Song motioned first, seconded by Committee Member DiBernardo.



Ayes 6: Geiger, Morales, DiBernardo, Song, Jo, and Walczak.

The Finance Committee meeting adjourned at 1:46 p.m. The next meeting is scheduled for Thursday, June 18, 2020, at 1:30 p.m., via Teleconference Meeting.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

August 20, 2020

To: LA-RICS Finance Committee Members

From: Scott Edson
Executive Director

A handwritten signature in blue ink, appearing to read "Scott Edson", is placed to the right of the printed name and title.

URBAN AREAS SECURITY INITIATIVE GRANT STATUS REPORT

The purpose of this discussion item is to provide an update on the Urban Areas Security Initiative (UASI) Grant Fund awarded grants and corresponding spending plans, as well as impacts resulting from Land Mobile Radio Deployment Schedule, certain frequency interference issues, impacts of Novel Coronavirus (COVID-19) on System deployment, etc.

Attachment

AGENDA ITEM B

Urban Areas Security Initiative (UASI)

Grant Status Report

August 20, 2020

LA-RICS GRANT STATUS					
Grant	Award	Costs Incurred/NTP Issued	Invoiced / Paid	Remaining Balance	Performance Period
UASI 12	\$18,263,579	\$18,263,579	\$18,263,579	\$-	3/31/17
UASI 13	\$13,744,067	\$13,744,067	\$13,744,067	\$-	3/31/18
UASI 14	\$4,997,544	\$4,997,544	\$4,997,544	\$-	7/31/17
UASI 16	\$5,240,455	\$5,240,455	\$5,240,455	\$-	5/31/19
UASI 17	\$34,763,750	\$34,763,750	\$34,763,750	\$-	5/31/20
UASI 18	\$35,000,030	\$32,906,402	\$1,168,641	\$2,093,628	5/31/21
UASI 19	\$35,000,000	\$8,520,932	\$-	\$26,479,068	5/31/22



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EXECUTIVE DIRECTOR

August 20, 2020

To: LA-RICS Finance Committee Members

From: Scott Edson
Executive Director

A handwritten signature in blue ink, appearing to read "Scott Edson", is placed to the right of the "From:" field.

**BROADBAND TECHNOLOGIES OPPORTUNITY PROGRAM GRANT CLOSEOUT
UPDATE**

The purpose of this discussion item is to provide an update on the Broadband Technologies Opportunity Program (BTOP) Grant, Specific Award Conditions received from the grantor allowing us to complete entitlement work and equipment orders for sites 1-26, as well as complete construction on sites 1-20. In addition, this item will allow for your committee to address any questions relating to executed Amendment No. 3 to the AT&T Business Agreement which provided, among other things, funding for the completion of construction of sites 21-26.

Attachment

AGENDA ITEM C

LA-RICS PSBN SITE DEPLOYMENT

Week of 7/27/2020

Site	Site ID	Type		GC	Permit Rec'd	Site Construction Start	Tower Delivered	Tower Construction Complete	Lines & Antennas Complete	Equipment Installation Complete	Site Construction Finish	Close Out	Comments
1	IGPD	Roof	Urban	Metrocell	11/21/2019	12/12/2019	NA	NA	6/26/2020	4/1/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/8/2020.
2	AZUCYN	Pine	Urban	Jitney	4/14/2020	4/15/2020	6/18/2020	6/23/2020	6/23/2020	6/23/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/8/2020.
3	MVS2	Colo	Urban	Jitney	4/30/2020	5/13/2020	NA	NA	5/27/2020	6/25/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/16/2020.
4	IRWDPD	Pole 100'	Urban	Metrocell	5/8/2020	5/20/2020	6/15/2020	6/20/2020	6/30/2020	6/28/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/15/2020.
5	COUG	Pole	Urban	Jitney	4/27/2020	5/27/2020	6/20/2020	6/25/2020	6/26/2020	6/29/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/15/2020.
6	WMP2	Colo		MSI	5/19/2020	5/27/2020	NA	5/14/2020	6/25/2020	6/25/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/9/2020.
7	WTR2	Colo		MSI	5/19/2020	5/27/2020	NA	5/22/2020	6/25/2020	6/25/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/9/2020.
8	PRG2	Colo		MSI	5/21/2020	5/28/2020	NA	6/1/2020	6/26/2020	6/25/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/13/2020.
9	THOMSEN	Colo	Urban	Motive	5/28/2020	6/2/2020	NA	NA	7/6/2020	6/25/2020	7/6/2020	7/28/2020	Site Substantially Complete. Punch Walk 7/14/2020.
10	LACFDEL2	Colo	Urban	Motive	5/28/2020	6/3/2020	NA	NA	6/30/2020	6/28/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/9/2020.
11	UCLA2	Roof	Urban	Metrocell	5/29/2020	6/2/2020	NA	NA	6/21/2020	6/30/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/8/2020.
12	CRN	Colo	Urban	Motive	5/29/2020	5/29/2020	NA	NA	6/19/2020	6/26/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/16/2020.
13	LPC2	Colo		MSI	5/21/2020	5/28/2020	NA	6/23/2020	6/30/2020	6/26/2020	6/30/2020	7/22/2020	Site Substantially Complete. Punch Walk 7/13/2020.
14	CLRMPD1	Pine	Urban	Diversified	5/20/2020	5/29/2020	6/22/2020	7/2/2020	7/6/2020	7/7/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/17/2020.
15	SCEPLM	Pole	Urban	Metrocell	5/28/2020	6/8/2020	6/22/2020	6/25/2020	7/7/2020	7/1/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/13/2020.
16	SCEDUN	Pole	Urban	Jitney	5/28/2020	6/8/2020	6/22/2020	7/6/2020	7/7/2020	7/3/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/21/2020.
17	SCEMERC2	Pole	Urban	Diversified	6/4/2020	6/8/2020	6/22/2020	6/26/2020	7/3/2020	7/3/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/17/2020.
18	SCEGAL	Pole	Urban	Diversified	5/29/2020	6/8/2020	6/29/2020	7/3/2020	7/3/2020	7/7/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/21/2020.
19	SCENOLA	Pole	Urban	Metrocell	6/1/2020	6/8/2020	6/30/2020	7/3/2020	7/3/2020	6/29/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/20/2020.
20	SCESTUD2	Pole	Urban	Diversified	6/2/2020	6/8/2020	6/29/2020	7/5/2020	7/6/2020	7/7/2020	7/7/2020	7/29/2020	Site Substantially Complete. Punch Walk 7/20/2020.
21	MML2	Colo		MSI	5/21/2020	7/24/2020	NA	8/28/2020	9/4/2020	9/11/2020	9/18/2020	10/16/2020	
22	MNTBLPD	Pole	Urban	Diversified	6/18/2020	7/31/2020	8/10/2020	9/4/2020	9/11/2020	9/18/2020	9/25/2020	10/23/2020	
23	POLA1 - Best Case	Pole	Urban	Jitney	7/31/2020	8/5/2020	*8/11/2020	9/9/2020	9/16/2020	9/23/2020	9/30/2020	10/28/2020	*Tower and cell blocks will be delivered to site or LA-RICS storage facility
	POLA1 - Medium Case				9/15/2020	*8/11/2020	10/20/2020	10/27/2020	11/3/2020	11/10/2020	12/1/2020	*Tower and cell blocks will be delivered to site or LA-RICS storage facility	
	POLA1 - Worst Case								Forecast 2021	Forecast 2021	Worst case depicts full zoning required from City of LA		
24	POLA2 - Best Case	Pole	Urban	Jitney	7/31/2020	8/5/2020	*8/12/2020	9/9/2020	9/16/2020	9/23/2020	9/30/2020	10/28/2020	*Tower and cell blocks will be delivered to site or LA-RICS storage facility
	POLA2 - Medium Case				9/15/2020	*8/12/2020	10/20/2020	10/27/2020	11/3/2020	11/10/2020	12/1/2020	*Tower and cell blocks will be delivered to site or LA-RICS storage facility	
	POLA2 - Worst Case								Forecast 2021	Forecast 2021	Worst case depicts full zoning required from City of LA		
25	POLB1	Pole	Urban	Motive	8/21/2020	8/24/2020	NA	9/28/2020	10/5/2020	10/12/2020	10/19/2020	11/16/2020	Critical path is planning approval based on hearing 8/20
26	POM2	Roof	Urban	Motive	7/29/2020	8/4/2020	NA	9/8/2020	9/15/2020	9/22/2020	9/29/2020	10/27/2020	JCC has all application and Fees, Awaiting delivery of BP & Stamp CD's. Regular follow currently underway.

Legend	
	Completed
	Forecasted - Scheduled

Tower Type	Qty
Colo	9
Pine	2
Pole	11
Pole 100	1
Roof	3