



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, March 24, 2022 • 9:00 a.m.
Conducted via Microsoft Teams Meeting

BOARD MEMBERS PRESENT

Kay Fruhwirth, Director, EMS Agency, County of Los Angeles Department of Health Services

Phil Ambrose, Battalion Chief, The Los Angeles Area Fire Chiefs Association

Mark Alexander, City Manager, California Contract Cities Association

ALTERNATES FOR BOARD MEMBERS PRESENT

John Geiger, County of Los Angeles Chief Executive Office

Frank Forman, Alternate Vice-Chair, Assistant Fire Chief, County of Los Angeles Fire Department

Brian Yanagi, Alternate Chair, Acting Chief, County of Los Angeles Sheriff's Department

Ric Walczak, Captain, City of Covina Police Department

Ed Ridens, Chief Deputy, City of Inglewood Police Department

OFFICERS PRESENT

Scott Edson, LA-RICS Executive Director

Susy Orellana-Curtiss, LA-RICS Administrative Deputy

Beatriz Cojulun, LA-RICS Board Secretary

BOARD MEMBERS ABSENT / VACANT

Brian Solinsky, Police Chief, Los Angeles County Police Chiefs Association

Brian Leyn, Captain, City of Signal Hill Police Department



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Board Chair Brian Yanagi called the Special Meeting of the Board to order at 9:00 a.m.

II. ANNOUNCE QUORUM – Roll Call

Board Secretary Beatriz Cojulun took the roll and acknowledged a quorum was present.

III. APPROVAL OF MINUTES – NONE

IV. PUBLIC COMMENTS – NONE

There was no public comment.

V. CONSENT CALENDAR – (A)

A. FINDINGS TO CONTINUE TELECONFERENCE MEETINGS UNDER AB 361 AND RELATED ACTIONS

Alternate Board Chair Yanagi asked if there were any questions or comments from the Board for Consent Calendar Agenda Item A.

Board Member Mark Alexander motioned first, seconded by Board Member Kay Fruhwirth.

Ayes 8: Geiger, Forman, Yanagi, Fruhwirth, Ambrose, Alexander, Walczak, and Ridens.

MOTION APPROVED.

VI. REPORTS – NONE

VII. DISCUSSION ITEMS – NONE

VIII. ADMINISTRATIVE MATTERS (B)

B. ADOPT, ADVERTISE, AND AWARD LAND MOBILE RADIO TELECOMMUNICATION FACILITY CONSTRUCTION AND INSTALLATION WORK AT THE MCI SITE AND APPROVE THE PROJECT BUDGET



Contracts Manager Jeanette Arismendez presented Agenda Item B.

Contracts Manager Arismendez provided the Board with some background, asking them to recall when the Board authorized the Executive Director to enlist assistance from the Department of Public Works (DPW) to onboard an Architecture and Engineering (A&E) Contractor, as well as develop a list of pre-qualified contractors to do construction work. Contracts Manager Arismendez said that as a result, these successful solicitations, the A&E Contractor prepared construction drawings, which were presented to the Board for consideration, as well as being the final step in the procurement process for the MCI site.

1. Contracts Manager Arismendez requested the Board to make those certain California Environmental Quality Act (CEQA) findings that were set forth in the Board Letter, and also requested the Board to approve the estimated budget for the MCI site in the amount of \$1,159,987, as well as asked the Board to approve a budget for any unforeseen/unanticipated work at other LMR sites in the amount of \$150,000. Contracts Manager Arismendez said that it should be noted that it would be in instances where current contractor is unable to perform certain work or is unwilling to perform certain work. Contracts Manager Arismendez stated that with respect to those budgets, with the Board's approval, they would be funded by UASI grants.
 - a. Find the adoption, advertising and award of construction, implementation, and installation work at one (1) site, MCI site, to allow the design, construction, implementation, operation and maintenance activities are within the scope of the activities previously authorized at this site on August 5, 2021, which your Board previously found categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Regs. ("CEQA Guidelines") Sections 15301, 15302, 15303 and 15304 for the reasons stated in this Board Letter and as noted in the record of the project. Further, any leased circuit work that may occur outside of MCI site, if needed to provide network connectivity to the LMR System, is also within the scope of the activities previously authorized for the MCI site on August 5, 2021, which your Board found exempt from review under CEQA pursuant to CEQA Guidelines Sections 15301, 15303 and 15304 for the reasons stated in this letter and as noted in the record of the project.
 - b. Find that the approval and award of a contract to allow for certain work be performed at any LMR System Site will be within the scope of the activities previously authorized by your Board, which your Board found to be either (1) categorically exempt from review under CEQA



pursuant to 14 Cal. Regs. Sections 15301, 15302, 15303 and/or 15304; (2) statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the LA-RICS project; or (3) are within the scope of the Final Environmental Impact Report (EIR) for the LA-RICS LMR System, which was previously certified under CEQA on March 29, 2016, and that the environmental findings and Mitigation Monitoring Program previously adopted by your Board are applicable and that there are no changes to the project at any LMR System sites covered in the Final EIR or to the circumstances under which the project is undertaken at these sites that require revisions to the previous EIR due to new significant effects or substantial increase in the severity of previously identified significant effects. In the event that work is required at an LMR System site that has not been analyzed and authorized previously under the aforementioned CEQA findings, the Authority will return to your Board and recommend the requisite finding.

2. Contracts Manager Arismendez asked the Board to approve the proposed LA-RICS LMR Telecommunication Facility Construction and Installation work as follows:
 - a. Approve an estimated total project budget for the MCI site in the amount of \$1,159,987.
 - b. Approve an estimated budget for any unforeseen, unanticipated work that be required at other LMR System sites, should the need arise, in the amount of \$150,000.
 - c. Adopt plans and specifications that are on file with the LA-RICS Authority for the construction of the MCI site.
 - d. Authorize the advertisement of the project for bids to be received and opened in accordance with the Instruction Sheet for Publishing Legal Advertisements.
 - e. Authorize the Executive Director to award and execute a construction contract, in the form previously approved by Counsel to the Authority, to the apparent lowest responsive and responsible Bidder, if the low bid can be awarded within the approved total project budget for the MCI site.
3. Contracts Manager Arismendez asked the Board to delegate authority to the Executive Director to:



- c. Make the determination that a bid is nonresponsive and to reject a bid on that basis.
- d. Waive inconsequential and non-material deficiencies in bids submitted.
- e. Determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award.
- f. Take all other actions necessary and appropriate to deliver the project.
- g. Approve and process amendments for changes in work provided they are approved as to form by Counsel to the Authority, up to the maximum amount of \$25,000, plus 5% of the amount of the original contract amount in excess of \$250,000. The Executive Director will report back to your Board monthly regarding what Amendments, if any, were approved and executed by the Executive Director in the prior month.
- h. Authorize the issuance of one or more Notices to Proceed for the proposed work.

Following Ms. Arismendez's presentation, Alternate Board Member John Geiger made a motion to amend item 2.b., as follows: "Approve an estimated budget for any unforeseen, unanticipated work that be required at other LMR System Sites, should the need arise, in the aggregate amount of \$150,000".

Alternate Board Member Geiger understood the intention sought in the item, but did not want someone down the road to be mistaken by that and believe there was \$150,000 discretion per site.

Board Member Mark Alexander seconded Alternate Board Member Geiger's first motion, but also had a question regarding the Executive Director having the ability to declare a bid non-responsive. Board Member Alexander asked if the bidder would have the opportunity to appeal that decision to the Board. Contract Manager Arismendez responded by saying there is an opportunity for a non-responsive bidder to appeal based on DPW's Protest process, which if that were the case the Authority would return back to the Board accordingly.



Alternate Board Chair Yanagi stated there was a seconded motion and asked for a motion to approve, with the proposed amended recommendation by Alternate Board Geiger, and if there were any oppositions. There were none.

Ayes 8: Geiger, Forman, Yanagi, Fruhwirth, Ambrose, Alexander, Walczak, and Ridents.

MOTION APPROVED.

IX. MISCELLANEOUS – NONE

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD – NONE

XI. CLOSED SESSION REPORT – NONE

XII. ADJOURNMENT AND NEXT MEETING:

Alternate Board Chair Yanagi called for a motion to adjourn the Special Meeting. Board Member Kay Fruhwirth motioned first.

The Special Board meeting adjourned at 9:10 a.m., and the next Regular meeting will be held on April 7, 2022, at 9:00 a.m., via Microsoft Teams / Teleconference Meeting.

APPROVED