



BOARD OF DIRECTORS REGULAR MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

Thursday, April 6, 2023 • 9:00 a.m.
Conducted via Microsoft Teams Meeting

BOARD MEMBERS PRESENT

Mark Alexander, City Manager, California Contract Cities Association

ALTERNATES FOR BOARD MEMBERS PRESENT

Leslie Luke, Deputy Director, Office of Emergency Management, County of Los Angeles Chief Executive Office

Jacqueline Rifenburg, Assistant Director, EMS Agency, County of Los Angeles Department of Health Services

Phil Ambrose, Battalion Chief, Los Angeles Area Fire Chiefs Association

Tom Jacobs, Lieutenant, Los Angeles County Police Chief's Association

Eleni Pappas, Alternate Vice-Chair, Deputy Fire Chief, County of Los Angeles Fire Department

Brian Yanagi, Alternate Chair, Chief, County of Los Angeles Sheriff's Department

Neal Cochran, Captain, City of Inglewood Police Department

Ric Walczak, Captain, City of Covina Police Department

OFFICERS PRESENT

Scott Edson, LA-RICS Executive Director

Beatriz Cojulun, LA-RICS, Board Secretary

BOARD MEMBERS ABSENT / VACANT

Vacant, City of Signal Hill Police Department



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Board Chair Brian Yanagi called the Regular meeting of the Board to order at 9:01 a.m.

II. ANNOUNCE QUORUM – ROLL CALL

Board Secretary Beatriz Cojulun took the roll and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. March 2, 2023 – Regular and Special Minutes

Agenda Item A

Alternate Board Chair Yanagi asked the Board if there were any questions or corrections to the attached minutes for the Regular and Special Meeting Minutes on March 2, 2023. There were no questions or corrections, therefore, he asked for a motion to approve.

Alternate Board Member Phil Ambrose motioned first, seconded by Alternate Board Member Eleni Pappas.

Ayes 8: Luke, Pappas, Yanagi, Rifenburg, Ambrose, Jacobs, Walczak, and Cochran.

Abstained 1: Alexander abstained since he was not present.

MOTION APPROVED.

IV. PUBLIC COMMENTS – NONE

There was no public comment.

V. CONSENT CALENDAR – NONE

There were no reports on the Regular or the Special Meeting Agendas.



VI. REPORTS (B – E)

B. Director's Report – Scott Edson

Executive Director Scott Edson greeted the Board and addressed the Board of Directors vacancy, and said that he had reached out to the Signal Hills Police Department (PD), to which the Police Chief holds an At-Large seat. Executive Director Edson said Signal Hill PD is currently transitioning from an interim to a permanent, and once a permanent Police Chief is appointed he would reach out to them in an effort to fill the tenth Board Member seat.

Executive Director Edson introduced LA-RICS' new Deputy Executive Director, Chief Ronald Watson. Executive Director Edson stated that Chief Watson was a thirty-five (35) year Fire Service professional and comes out of retirement from the County of Los Angeles (County) Fire Department (LACoFD) where he rose through the ranks of Firefighter, Firefighter Paramedic, Firefighter Specialist, Battalion Chief, Assistant Fire Chief, Acting Deputy Fire Chief and Chief Deputy of Business Operations. Executive Director Edson expressed that Chief Watson brings with him great knowledge in fire operations and public safety administration, as well as bringing many benefits to this program. Executive Director Edson went on to welcome aboard Chief Watson and asked him if he if he would you like to address the Board.

Chief Watson thanked Executive Director Edson and Members of the Board, then went on to reiterate his County experience and background with LACoFD and eventually retiring as Chief Deputy. Chief Watson shared that he was participant liaison to LA-RICS Board in its infancy and he was excited to return and see how the Project has matured, and how it is today. Chief Watson hopes that he can bring any operational and business expertise that he may have to Executive Director Edson, LA-RICS, and the greater good for successful outcomes.

Executive Director Edson talked about the last sixty (60) days which were extremely challenging for the Land Mobile Radio (LMR) system when it came to weather. Executive Director Edson said that repeated snow, rain, and wind occurring several times really stressed the system, as well as access to the higher elevation sites. Executive Director Edson shared that several feet of snow, washed out roads, mud, and landslides all repeatedly continued to occur. Executive Director Edson expressed that with assistance from the United States Forest, the LACoFD and the County of Los Angeles (County) Sheriff's Department (LASD), roads were cleared or repaired to allow access to the Authority's sites, only to be damaged repeatedly.

Executive Director Edson believes that during the worst of these times the Authority had generator failures which required fueling some of the generators, and on behalf of the Authority could not thank enough the LASD and LACoFD for all the help they provide in ensuring sites remained online.



Executive Director Edson mentioned the overall system fared well and it should have, because it is a public safety grade system. Executive Director Edson was aware that one of the sites was damaged by falling ice, as well as other sites needing microwave adjustments and strengthening, all of which Motorola Solutions, Inc. (MSI) is correcting as access becomes available.

Executive Director Edson stated that some of the damage might be covered by the Authority's insurance, while some of the damage could be due to a poor design by MSI, which is still being sorted out. Executive Director Edson said that even with the weather, LASD and the LARICS team were successful in moving all Sheriff's stations over to full Digital Trunked Voice Radio System (DTVRS) testing status. Lost Hills Sheriff's Station was the last station to move over with a very smooth migration. Executive Director Edson further stated that all of this weather, damage and repairs has caused a one-month delay in officially cutting over the DTVRS, and expected to take place on April 17, 2023.

Executive Director Edson reported that coverage acceptance testing and functional acceptance testing on the DTVRS was completed in anticipation of provisional DTVRS acceptance. Executive Director Edson further reported that LA-RICS staff participated in testing and reviewed test results. Executive Director Edson shared that technical staff also worked on Closeout Book activities for the DTVRS sites to ensure MSI has properly completed documentation of the DTVRS subsystem and sites. Executive Director Edson went on to say that LA-RICS staff continues to facilitate end user testing of the DTVRS and ensure ancillary connections, such as logging recorders, are completed before the DTVRS cutover. Executive Director Edson said that cutover to the DTVRS system is critical, because doing so will free up frequencies that would be used in other sub-systems, this sub-system approach had to be done due to the frequency interference issues was discovered in this region.

Executive Director Edson stated that as for the Analog Conventional Voice Radio System (ACVRS) and the Los Angeles Regional Tactical Communications System (LARTCS), the coverage testing began last month and staff is participating in audio quality evaluation along with MSI personnel. Executive Director Edson further stated that LARTCS low-band is being tested as well as some ACVRS.

Executive Director Edson said the Narrowband Mobile Data Network (NMDN) sub-system was accepted late last year, which users on the system have enjoyed outstanding coverage and excellent throughput for their business needs. Executive Director Edson went on to say that regarding NMDN, LACoFD was able to interface with the California Department of Forestry and Fire Protection (CAL FIRE) and now both agencies are sharing Vehicle Location information and can see each other's equipment anywhere in the State. Executive Director Edson reported that it was launched at the California Chapter of the National Emergency Number Association



(CALNENA) conference last week, which has been an incredible leap in fire interoperability. Executive Director Edson further reported that dispatch centers have the ability to filter the units using a Locator filter, which enables each dispatch center to see all, or only the units they want to see, by agency, call, incident, strike team and status. Executive Director Edson stated this was the first statewide Automated Vehicle Location (AVL) system for California Fire Services.

Executive Director Edson said that since the Board's last meeting the Authority lost its Program Director, Justin Delfino, and its Program Manager, Steve Page. Executive Director Edson Riad El Masri has stepped up for Jacobs to fill those gaps and has been assisted by Eric Steinberger. Executive Director Edson shared that Program Lead, Riad El Masri would be presenting the Program Manager's (PM) Report, immediately following this report under Agenda Item C.

Executive Director Edson shared that he and Chief Watson have been in discussions with Jacob's leadership, who is actively searching for someone to step into the Program Director position. Executive Director Edson said that yesterday the Authority interviewed its first candidate, and while still looking at others, there is hope to have the position filled sometime next week.

Executive Director Edson confirmed that MSI submitted a new Integrated Master Schedule (MS) showing system completion one (1) month later, which now reflects it to be at the end of November 2023. Executive Director Edson stated the Authority was still analyzing the IMS and it appears that weather caused most of the delay, site damage, and microwave alignment issues. Executive Director Edson expressed the Authority needs to determine how much of this is "force majeure" and therefore acceptable, and what may be design or construction flaws, that are not acceptable and should be recovered.

Executive Director Edson commented the Authority had a great Joint Operations and Technical Committee meeting last month, which included a discussion on Talkgroups. Executive Director Edson further commented the Joint Committee discussed the business case to allow certain specialized units to monitor Talkgroups in a countywide manner. Executive Director Edson that LASD's Special Enforcement Bureau and Aero Bureau personnel provided much of the discussion on the business needs of monitoring Talkgroups with additional input for outside agencies in attendance. Executive Director Edson stated that Operations Lead Lieutenant Robert Weber would provide the Joint Committee report under Agenda Item D.

Executive Director Edson stated that Technical Lead Ted Pao would provide an update on Spectrum and Federal Communications Commission (FCC) licensing under Agenda Item F.



Executive Director Edson reported that last month immediately following the Joint Power Authority (JPA) meeting, Executive Director Edson and Operations Lead Lt. Weber attended the Contract City Managers, 35th Annual City Managers' Educational Seminar, in Cerritos. Executive Director Edson expressed that it was well attended by the Cities and they had an opportunity to present an overview and update of the LA-RICS system. Executive Director Edson said that Operations Lead Lt. Weber would provide an update on outreach to include early onboarding of users and specialized coordination, under Agenda Item G.

Executive Director Edson went on to say that as for Administration and Fiscal, attached in the Agenda Packet is the independent Auditor's report for Fiscal Year Ending June 30, 2022. Executive Director Edson mentioned that attending today's meeting were representatives from the both the Auditor–Controller's Office and the audit firm they retained to present the report to the Board under Agenda Item H.

Executive Director Edson described how the project continues to make significant progress wrapping up Phase 2 work and well underway with Phase 4 and accepting subsystems, the Authority is seeing corresponding spending from the open and awarded grants. However, Executive Director Edson, noted that expenditures reflected in the Authority's grant status tracker (\$4 million in Urban Authority Security Initiative (UASI) 22' funds incurred to-date) reflect the application of contract "discounts" which form part of our Contract with MSI.

Executive Director Edson further detailed these discounts are being applied to each Work Acceptance Certificate (WAC) and corresponding invoice which reduce the total amount due and payable from the Authority's grant funds correspondingly. Executive Director Edson said to-date, the Authority has taken \$3.7 million in LMR system discounts and this value is reflected in the grant funded cost incurred. Executive Director Edson stated the Authority has an additional \$13 million in discounts to be taken prior to contract completion with MSI.

Executive Director Edson reported that under Agenda Item I, the Authority is requesting the Board's approval to accept the State Homeland Security Grant Program (SHSGP) funds totaling \$3.5 million and execute the corresponding 2022 Sub-Recipient Agreement. Executive Director Edson recalled that for the past eight (8) years, the grant funds had been awarded entirely from Urban Authority Security Initiative (UASI) grant, therefore, the team currently engaged with the Authority's partners at the County overseeing the SHSGP and look forward to a successful process as to the use of these funds.

Executive Director Edson informed the Board that as the Authority had previously reported the Authority continues to work through resolution of permanent power at sites Burnt Peak (BUR1) and Green Mountain (GRM) and in the meantime the temporary power solution achieved via rollup generators. Executive Director Edson further informed the Board that unfortunately outages of these generators, has



resulted in a Change Order for these two (2) sites as reflected in Agenda Item K. Executive Director Edson said these Change Orders would be paid out of the contingency line item funded by the open and awarded grants.

Executive Director Edson concluded by saying that today, before the Board is the much needed item addressing the need to appoint a Board Member to serve as the appointee that would represent the Authority on the California Joint Powers Insurance Authority, under Agenda Item J; an amendment to a Site Access Agreement for which the Authority needs an air conditioning unit, under Agenda Item L; and a Memorandum of Understanding (MOU) for use of the LA-RICS system prior to final acceptance, under Agenda Item M. Executive Director Edson recommends approval of the Amendment and the MOU.

This concluded the report on Agenda Item B by Executive Director Edson. There was no further discussion.

C. Project Manager's Report – Riad El Masri

Project Team Lead Riad El Masri greeted the Board and presented Agenda Item D.

March Successes

Project Team Lead El Masri provided the March 2023 highlights and stated the NMDN1 Subsystem entered the Bridge Warranty period and remains operational. Project Team Lead El Masri reported that monthly status reports to track the quality of the system and warranty issues are under team review. Project Team Lead El Masri further reported that monthly reports reviewed so far have reported no major issues with the system running as intended.

Project Team Lead El Masri shared that at the MCI site, the Automatic Transfer Switch (ATS) was installed on March 23, 2023, by Metrocell and commissioned by the ATS manufacturer, Cummins.

Project Team Lead El Masri mentioned that at the Compton Court Building (CCB) site, the microwave dish mounts installation work was completed by the MSI sub and inspected by the Judicial Council of California (JCC) inspector on March 20, 2023.

Project Team Lead El Masri informed the Board that in response to recent weather events and conditions across the forest, on March 13, 2023, the Angeles National Forest implemented a Flood and Storm Emergency Response Incident Management Team (IMT). Project Team Lead El Masri further informed the Board this team successfully gained access to five (5) priority communication sites, which were Mount Lukens 2 (MTL2), Magic Mountain Link (MML), Johnston Peak 2 (JPK2), and Grass Mountain (GMT). Project Team Lead El Masri said the fifth site



was Frost Peak (FRP), and still pending the monthly ski and monthly resort season to end.

Project Team Lead El Masri reported that Low Band Testing & ACAP Audio Grading started on March 15, 2023, and would continue through the end of April 2023.

Project Team Lead El Masri shared that Right of Entry (ROE) Authorizations and migration coordination is underway with the County of Los Angeles Internal Services Department (ISD).

Project Team Lead El Masri mentioned that migration of ISD equipment to the LA-RICS towers continue, as well as continuous weekly meetings with members of County ISD and LA-RICS personnel.

March Challenges

Project Team Lead Riad El Masri expressed that accumulation of snow on site towers and utility power lines from the blizzard that hit the Angeles Forest towards the end of February turned into ice in early March and brought utility power poles and power lines down causing extended power outages. Project Team Lead El Masri mentioned that Hauser Park (HPK), Mount McDill (MMC), and Magic Mountain Link (MML) sites remained without commercial power from 17 to 27 consecutive days, which took the cumulative backup generator hour runtime at these sites over the two-hundred-hour limit per year mandated by the Air Quality Management District (AQMD) permits.

Project Team Lead El Masri provided a detailed description at the MMC site, in which ice fell from the tower onto the ice bridge on Saturday, March 4, 2023, causing severe damage to Radio Frequency (RF) lines and equipment, to which MSI elected to take the site offline. Project Team Lead El Masri further detailed that at the HPK site, due to high wind ice fell onto the backup generator causing damage to the exterior housing of the generator.

Project Team Lead El Masri reported that severe weather continued in March with the atmospheric river storm system bringing waves of heavy rain and high winds. Project Team Lead El Masri further reported that heavy rain washed out portions of site access roads at the Angeles Forest sites. Project Team Lead said that MSI reported that high winds and snow accumulation caused damage to the microwave dish antenna mounts at ten (10) of the Angeles Forest sites, which now these Microwave dishes will require realignment and repair.

Project Team Lead El Masri stated that unfortunately the Whitaker Middle Peak (WMP) site was not on the Angeles Forest priority sites list, therefore, access road to this site remains inaccessible as the washed-out portions of the road requires major reconstruction work.



LA-RICS Site Map

Project Team Lead Riad El Masri detailed what was viewed on the MCI site picture and noted on how far down the ice bridge slipped due to the force of fallen ice. Project Team Lead El Masri further detailed how the U-bolts appeared to have slid down the vertical posts and the horizontal steel (ice shield) has been significantly bent and deformed, damaging the RF lines and equipment inside the shelter, along with some antennas on the tower.

Project Team Lead El Masri said the team has been tracking progress off an approved IMS of February 7, 2023 Data Date (DD), however, the current IMS March 14, 2023DD, which is currently under review, reflects forecast for a final System Acceptance in November 2023, with the critical path driven by activities leading to the DTVRS subsystem cutover. Project Team Lead El Masri also said the forecasted November date is an estimate pending site roads clearance so that MSI can troubleshoot and fix microwave link issues.

Project Team Lead El Masri mentioned the rebuild and restoration of the MMC site is another critical variable affected by continuous high wind and equipment delivery lead time a delays (basically supply chain).

LA-RICS Site Map

When referencing the LA-RICS Site Map, Project Team Lead El Masri, said the site on the map reflect all of the sites so far constructed, audited, Phase 2, Phase 4, and optimized.

April Focus Items

Project Team Lead Riad El Masri said that MMC site has ongoing restoration work and getting daily reports from MCI regarding work progress, the main issue there is the high wind because most of the work in not done underground and inside the shelter. Project Team Lead El Masri shared that staff have been discussing and coordinating who and when they will go during the weekend, in an effort to take advantage of the weather.

Project Team Lead El Masri informed the Board that staff are working on Microwave Dish Mounts Repair & Realignment Work.

Project Team Lead El Masri said the Authority continues to receiving and processing Closeout documentation owed by MSI.



Project Team Lead El Masri shared the team continues to coordinate the efforts with State Parks and LADWP in finalizing the planned infrastructure upgrades needed to provide commercial utility to the GRM site.

Project Team Lead El Masri shared there are continued efforts in the preparations for DTVRS cutover, which are scheduled to start April 18, 2023.

Project Team Lead El Masri further shared staff continues to explore road access options to WMP Site

Project Team Lead El Masri mentioned that staff are working to secure a permanent back-up generator for the MCI site.

This concluded the presentation and report on Agenda Item C by Project Team Lead Riad El Masri.

Alternate Board Member Leslie Luke made a comment regarding the waivers under a state or local emergency, that if there was a waiver for the generator hours, as well as to extend the generator hours under those type of circumstances. Project Team Lead El Masri responded by saying the Authority currently applied for an emergency hearing and have been approved and scheduled for a hearing on May 25, 2023. Project Team Lead El Masri further said the approval came with a consent that does not require the Authority to attend. Project Team Lead El Masri went on to say the Authority would be able to apply for a waiver on the fees.

There was no further discussion.

D. Joint Operations and Technical Chair's Report –

Operations Lead Lieutenant Robert Weber greeted the Board and provided them with a report on the Joint Operations and Technical Committee meeting that was held on Tuesday, March 21, 2023. Operations Lead Lt. Weber further reported there was quorum; minutes were approved; reports were presented by Riad El Masri (LMR Update), Scott England (ISSI Working Group and LACoFD NMDN Update), and Technical Lead Ted Pao (Spectrum and Licensing).

Under Discussion Items, Operations Lead Lt. Weber and Technical Lead Ted Pao presented the LA-RICS System Management and Site Access Profile Management. Operations Lead Lt. Weber shared there were discussions with representatives from LASD Special Enforcement Bureau and the LASD Aero Bureau as to how the system would be managed appropriately within the system cells to avoid overloading, as well as finding ways to allow the Special Enforcement Bureau to be able to listen and communicate for longer distances. Operations Lead Lt. Weber went on to provide an example, that if the Swat Team was located in Monterey Park with an unfolding incident in the Palmdale area, while they prepared



to deploy for that incident, they would be able to listen to the real time activities going on in the field. Operations Lead Lt. Weber said the same would be applicable for the Aero Bureau, but it is in a slightly better position, since once they get into the air they are able to tap into more of the Authority's towers, and if they are on the ground or doing other activities there is a need for them to listen across the County and outside of the cells they are in.

Operations Lead Lt. Weber said that with no other matters to address the meeting adjourned.

This concluded the presentation and report on Agenda Item D by Project Operations Lead Lt. Weber.

E. Finance Committee Chair's Report – None

VII. DISCUSSION ITEMS (F – H)

F. Spectrum and Licensing Issues Impacting Land Mobile Radio Deployment – Ted Pao

Technical Lead Ted Pao reported that currently there is no update on the Federal Communications Commission (FCC) regarding the two (2) outstanding license applications for [Tejon Peak (TPK)], as they are still pending review and final approval. Technical Lead Pao expressed there was a new temporary authorization for Channel 14 at TPK. Technical Lead Pao shared that Special Temporary Authorization (STA) is needed until the Authority gets the permanent license.

Technical Lead Pao reported on interference issues and said the Authority found that wireless microphone system for event venues, such as Crypto Center and Dodgers Stadium have occasionally used TV Channel 15 spectrum to operate. Technical Lead Pao further said the Authority's DTVRS operates largely on Channel 15 and Channel 16, as well as these two venues have also used Channel 15 spectrum. Technical Lead Pao further said that although these are very low-power transmitters, it may still cause operational issues for the Authority's end-users. Technical Lead Pao concluded by saying the Authority has engaged with County ISD to conduct outreach to these venues so the wireless microphone operators are aware of potentially causing interference to the Authority's LMR System.

This concluded the update on Agenda Item F. There was no further discussion.



G. Outreach Update – Lieutenant Robert Weber

Operations Lead Lieutenant (Lt.) Robert Weber greeted Board members and referenced the detailed Outreach Summary document for the month of March included in the Agenda Packet for review and information.

Operations Lead Lt. Weber reported that during the month of March 2023, Authority staff and personnel Motorola Solutions Inc. (MSI) started testing for the ACVRS and LARTCS systems. Operations Lead Lt. Weber also reported the process involves both field grid testing as well as stationary audio testing. Operations Lead Lt. Weber said that although the testing is very manpower intensive, the Authority's teams are making good progress. Operations Lead Lt. Weber went on to say the Authority is also working closely with MSI to streamline the process to make it as efficient as possible. Operations Lead Lt. Weber stated that as of the end of March, Authority staff and personnel from the County of Los Angeles (County) Sheriff's Department (LASD) Communications and Fleet Management Bureau (CFMB) are currently conducting full station testing for the DTVRS system at all Sheriff's Stations. Operations Lead Lt. Weber did say that although the system suffered a significant setback with the weather damage to the Mount McDill Communications (MMC) site it also showed very good resilience. Operations Lead Lt. Weber mentioned that as designed, the system continued to work by connecting to other towers that were not damaged. Operations Lead Lt. Weber shared that LA-RICS staff is still evaluating the metrics from the testing; however, considering the weather-related damage the system continues to perform very well.

Operations Lead Lt. Weber further reported that Authority staff conducted additional outreach to the City of Sierra Madre and The City of Claremont, as well as several Sheriff's Department Contract Cities. Operations Lead Lt. Weber shared that those Contract Cities are all evaluating their communications needs and the possibility of using LA-RICS. Operations Lead Lt. Weber Authority staff will work closely with these agencies to ensure their needs are met.

Operations Lead Lt. Weber stated that Authority staff members have continued close contact with our State and Federal partners to ensure interoperability during major events and to further collaborate on regional public safety communication.

This concluded the update on Agenda Item G. Operations Lead Lt. Weber asked if there were any questions.

Board Member Mark Alexander suggested reaching out to the City Manager of the City of Industry since he is communication with him and demonstrated interest in the LA-RICS Program, Josh Nelson. Operations Lead Lt. Weber thanked Board Member Alexander and said he would reach out to him.

There was no further discussion.



H. Statements and Independent Auditors Report for the Fiscal Year Ending June 30, 2022 - BCA Watson Rice LLP

Jung Son from the County of Los Angeles Auditor-Controller's Office greeted the Board; ahead of the presentation, she thanked her staff for preparing the financial statements, as well as the LA-RICS staff. Ms. Son presented Helen Chu of BCA Watson Rice LLP., who would be presenting on the Statement and Independent Auditors Report for the Fiscal Year Ending June 30, 2022.

Helen Chu, an Engagement Partner, with BCA Watson Rice LLP, went on to present the results of the financial and single audit of LA-RICS for the Fiscal Year (FY) of June 30, 2022. Ms. Chu further stated that her agency issued an unmodified opinion, a clean opinion on the financial statements, the governmental activities in each major funds of the Authority as of June 30, 2022.

Ms. Chu said her agency also issued a report on internal controls over financial reporting and compliance in accordance with governmental auditing standards; they did not identify any deficiencies in the internal controls or financial reporting and no material weaknesses were identified.

Ms. Chu stated compliance with each of the major Federal programs was also issued and they gave an opinion of unmodified, a clean opinion, the Authority complied the Office of Management and Budget (OMB) Compliance Supplement on each major Federal program for the year-end June 30, 2022.

Ms. Chu spoke about a separate report on internal controls over compliance was also issued and did not identify any deficiencies on internal controls over compliance, and no material weaknesses were identified.

Ms. Chu went on to point out some of the financial highlights for the year-end June 30, 2022, were in the Agenda Item H Enclosure [(pages eight (8) through thirteen (13)]. Ms. Chu reported the Authority had assets that totaled \$203.9 million; County Treasury pooled cash, investments, deposits, which totaled \$4.7 million; program revenues totaled \$36.3 million and mainly consisted of Federal grants in the amount of \$35 million and communications services \$1.3 million.

Ms. Chu further reported the Authority has a cash operating loan balance of \$28 million from the County for the funding of starting of operations cost, which was consistent from the previous year.

Ms. Chu as of June 30, 2022, the Authority had \$168.3 million in capital assets consisting of telecommunication equipment under construction valued at \$168 million; telecommunication equipment valued at \$347,000; and office furniture valued at \$55,000.



Ms. Chu stated her agency is required to communicate certain matters. Ms. Chu said that one of their responsibilities under generally accepted auditing standards is to conduct their audit in accordance with auditing standards generally accepted in the U.S. and also standards applicable to the financial audits contained and government auditing standards. Ms. Chu explained the audit's purpose was basically to provide a reasonable assurance and not absolute, about whether the basic financial statements are free of material statements, whether caused by error or fraud.

Ms. Chu additionally explained they gained a basic understanding of the internal control policy and procedure to design an effective and efficient audit approach.

Ms. Chu continued to say that other communications like the accounting practice, there was a new Governmental Accounting Standards Board (GASB) Statement number eight –seven (87), which was on leases that had a change and was affected and Fiscal Year (FY) ending June 30, 2022, and basically the Authority recognized a lease liability on the office space for the Monterey Park, of \$576,000 and a total value of right to use lease building asset account of \$568,000.

Ms. Chu went on to say there were no audit adjustments, no uncorrected misstatements, no disagreements with management, they were not aware of any consultations that management had about other accountants on accounting or other auditing matters, there were not significant issues discussed with management, and there were no difficulties in performing the audit.

Ms. Chu stated they obtained certain representation from management that is called management representation letter that is included in the audit packet.

Ms. Chu concluded her report by saying that during the course of the audit they did not identify any improvements needed in the process or the controls, which would be included in a separate management letter, and there were no management letter comments.

Ms. Chu concluded the update on Agenda Item H.

Board Member Alexander noted that in the report there was a loan payable accounting for \$28 million and also noted that in the notes it indicates that there are no interest and no re-payment schedule, at which point he asked how would that be addressed in the future. Ms. Susy Orellana-Curtiss responded by saying that County Chief Executive Officer (CEO), Sachi Hamai, requested the footnote be included in Audit reports and would need to engage the current CEO, Fesia Davenport, to determine if and when the County would decide to call the loan, but as of this time it was indicated to the Executive Director there was no intent to call the loan or the re-payment, therefore, the footnote remains unchanged. Board Member



Alexander asked if the Authority were to continue on this path, down the line would this eventually need something from the County in writing off the debt. Executive Director Edson responded by saying that is the County's discretion and they have asked the Authority to carry the footnote and will do so until the County addresses the issue.

There was no further discussion.

I. ACCEPT 2022 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) FUNDS

Ms. Orellana-Curtiss addressed the Board seeking approval of Agenda Item I on behalf of the Authority to 1) accept \$3,520,000 the State Homeland Security Grant Program (SHSGP) for FY2022; 2) to authorize the Executive Director to execute the Subrecipient Agreement, which substantially similar in form to the Enclosure in the agenda packet; and to 3) delegate authority to the Executive Director to execute any amendment that does not change the award amount. Ms. Orellana-Curtiss stated that once the Board approves, the Subrecipient Agreement it would be executed through the Administration, which is the County of Los Angeles (County) and California Governor's Office of Emergency Services (Cal OES).

Ms. Orellana-Curtiss stated as Executive Director Edson mentioned it has been about eight (8) years since last receiving SHSGP funds. There was no further discussion.

Alternate Chair Yanagi asked if there were any questions, to which there were none. Board Member Alexander motioned first, seconded by Alternate Board Member Eleni Pappas.

Ayes 9: Alexander, Luke, Pappas, Yanagi, Rifenburg, Ambrose, Jacobs, Walczak, and Cochran.

MOTION APPROVED.

J. CALIFORNIA JOINT POWERS INSURANCE AUTHORITY – CERTIFICATION OF DIRECTOR AND ALTERNATE(S)

Executive Director Edson informed the Board this is a position that Board Member Alexander has held for many years, since the project's inception. Executive Director Edson shared that Board Member Alexander has decided to retire in May, but will still be able to attend the Board meeting on May 4, 2023.

Executive Director Edson said that Board Member Alexander is assisting in the efforts seeking who will replace him as the Authority's California Joint Powers Insurance Authority (CJPIA) representative. Executive Director Edson opened the



floor for discussion, as well if anyone wanted to volunteer for the position, and asked for a brief description of position's duties.

Board Member Alexander said the CJPIA is a self-insurance pool, primarily of cities, but has other public agencies as well, for example his City of La Canada Flintridge, is a member of that pool. Board Member Alexander further said that many Contract Cities are members of the pool. Board Member Alexander shared that when LA-RICS was formed and was looking for insurance, LA-RICS went to the CJPIA and they extended coverage. Board Member Alexander attends the meetings as a member of his City, therefore, he performed dual duty and also attended representing LA-RICS.

Board Member Alexander mentioned that he is currently in talks with someone he believes might replace him, as LA-RICS representative, for which their City is also a CJPIA member. Board Member Alexander said that unless there was anyone interested in volunteering for the position entailing insurance/risk management and three (3) hour meetings, he suggested holding off until the next meeting and tabling it.

Board Member Alexander requested Agenda Item J be tabled for the next meeting. Alternate Board Member Yanagi concurred on tabling this Agenda Item for the next meeting.

Executive Director Edson mentioned that he is the Alternate CJPIA Member, therefore, until a new CJPIA Director representing LA-RICS is selected, he can attend the meetings; July being the next schedule CJPIA meeting.

Alternate Board Member Yanagi moved to table this Agenda Item for the next meeting.

**K. APPROVE AMENDMENT NO. 112 TO AGREEMENT NO. LA-RICS 007
LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
LAND MOBILE RADIO (LMR) SYSTEM**

Ms. Jeanette Arismendez, greeted the Board and presented Agenda Item K – Amendment No. 112 to LMR Agreement with MSI. Ms. Arismendez reiterated what was previously mentioned by Executive Director, in particular, the fact that Amendment No. 112 includes two (2) Change Orders in connection with the roll-up generators located at the Green Mountain (GRM) and the Burnt Peak (BUR1) sites. Ms. Arismendez reminded the Board that these two (2) sites currently do not have a permanent power solution and are utilizing mobile generators as a power source. Ms. Arismendez informed the Board that due to a recent power outages and issues with refueling due to weather and road conditions, the Change Orders contemplated in Amendment No. 112 would appropriately compensate MSI for



optimization and verification work. Additionally, Ms. Arismendez stated that if the Board approves the Amendment, the total cost would be \$17,299, and would result in an increase to the Contract Maximum Sum by the same amount.

Lastly, Ms. Arismendez recommended the Board delegate authority to the Executive Director to execute the amendment, which is substantially the similar to the amendment enclosed with the Agenda , as well as issue one or more Notice to Proceed (NTP) for work should it be needed.

Ms. Arismendez concluded Agenda Item K. There was no further discussion.

Alternate Board Member Pappas motioned first, seconded by Board Member Alexander.

Ayes 9: Alexander, Luke, Pappas, Yanagi, Rifenburg, Ambrose, Jacobs, Walczak, and Cochran.

MOTION APPROVED.

L. DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AMENDMENT TO SITE ACCESS AGREEMENT FOR A LAND MOBILE RADIO (LMR) SYSTEM SITE

Ms. Nancy Yang, Telecom System Consulting Engineer and Member of the Site Access Agreement (SAA) Team, presented Agenda Item L, on behalf of the Authority recommended the Board to approve for the execution of Amendment No. 1 to the SAA with Tyjade Ranch LLC for the Universal City Plaza location of Site Universal (UNIV), which would allow the construction, implementation, operation and maintenance of the LMR System at this location, and in particular one new air conditioning unit and its associated components, are within the scope of the activities previously authorized on December 12, 2016, which your Board found categorically exempt from the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Regs. ("CEQA Guidelines") Sections 15301, 15303 and 15304 for the reasons stated in this Board Letter and that these activities are exempt from CEQA remains unchanged.

Ms. Yang, also recommended the Board authorize the Executive Director to finalize and execute Amendment No. 1 to the SAA with Tyjade Ranch LLC for Site UNIV, substantially similar in form to the agreement attached hereto as Enclosure 1.

Ms. Yang concluded Agenda Item L. There was no further discussion.

Alternate Chair Yanagi asked if there were any questions, but seeing there were none he asked for a motion to approve. Alternate Board Member Pappas motioned first, seconded by Alternate Board Member Phil Ambrose.



Ayes 9: Alexander, Luke, Pappas, Yanagi, Rifenburg, Ambrose, Jacobs, Walczak, and Cochran.

MOTION APPROVED.

M. APPROVE MEMORANDUM OF UNDERSTANDING (MOU) FOR USE OF THE LA-RICS LAND MOBILE RADIO SYSTEM EARLY ONBOARDING

Operations Lead Lt. Weber presented Agenda Item M, which is to approve the Memorandums of Understanding (MOU) to the LA-RICS Land Mobile Radio System (LMR) for early onboarding. Operations Lead Lt. Weber on behalf of the Authority recommended the Board to approve the delegate authority to the Executive Director to execute MOUs, allow member agencies early operational use of the LMR system before Final System Acceptance, in particular the Digital Trunked Vehicle Radio System (DTVRS). Operations Lead Lt. Weber stated the MOU would remain in place until such time of Final LMR System Acceptance or another date certain that may earlier or later than Final LMR System Acceptance is determined by the Authority to require agencies to transition to a subscription model/agreement as members/subscribers on the LMR System.

Operations Lead Lt. Weber said the recommended action were as follows, to delegate authority to the Executive Director to execute MOUs, substantially similar in form to the Enclosure, for operational purposes prior to Final LMR System Acceptance; and to delegate authority to the Executive Director to approve and execute amendments to the MOU, provided that any such amendments are approved as to form by Counsel to the Authority.

Operations Lead Lt. Weber provided background and said that as the Authority moves closer to System Acceptance the current MOU that was being used required adjustments to applicable, mainly due to the many Contract Cities that contract with LASD, which the initial primary purpose has been to communicate with LASD, with current communications on the Analog, but do not have their own systems to fall back to.

Operations Lead Lt. Weber expressed that with this MOU, it contemplates that, as well as other items will allow for the early onboarding of agencies as the Authority moved to System Acceptance for DTVRS.

Operations Lead Lt. Weber concluded Agenda Item M.

Board Member Alexander commented that Contract Cities do not typically communicate with LASD via radio and believes that most Contract Cities would be interested in this for their Public Works, Park and Recreation, or other services they might provide to their residents. Board Member Alexander stated the MOU



anticipates there would be no cost until getting into a subscription model, which would be down the road.

Board Member Alexander asked if the intent was that in the future, other cities that are interested or express interest in the LA-RICS System, would have an opportunity to trial whether there is no cost and an ultimate decision is made to subscribe. Board Member Alexander said that in other words, cities that enter this agreement now would have an advantage to get this gratis onboarding, then wondered if once the Authority goes to the subscription model cities that were interested would have that opportunity.

Operations Lead Lt. Weber stated that was not what this MOU was contemplating, although he does believe that prior to System Acceptance that can be done, for example this is already being done with the City of Inglewood. Operations Lead Lt. Weber went on to say that once the Authority goes into a subscription model that would be up to the Board. Operations Lead Lt. Weber expressed that for the most part this MOU contemplates, like Board Member Alexander stated, Contract Cities are not talking directly to LASD, but there are limited situations where cities hired their own employees for public safety assignments, parking control officers, code enforcement officers, and some other entities working with LASD.

Executive Director Edson explained there are two (2) types of MOUs, this particular MOU is for a City employee who has been writing LASD reports, for example writing a burglary report and assigned a LASD radio, and sending the burglary report on the LASD radio, but they do not have a fall back system and can fall back onto the LASD System like everyone else.

Executive Director Edson further explained the other MOU is like an early onboarding just like the City of Inglewood, or a Contract City has their own Public Works radio system and if they want to early onboard they get the other system, and required to have a backup system. Executive Director Edson provided the City of La Mirada as an example, if they use the LA-RICS system for free and it goes down, they can fall back onto their own system; this would free up until the subscription model, which at that point is an entirely different MOU.

There was no further discussion.

Alternate Chair Yanagi said if there were no questions, he would move the motioned to approve. Board Member Alexander motioned first, seconded by Alternate Board Member Leslie Luke.

Ayes 9: Alexander, Luke, Pappas, Yanagi, Rifenburg, Ambrose, Jacobs, Walczak, and Cochran.

MOTION APPROVED.



VIII. ADMINISTRATIVE MATTERS – NONE

IX. MISCELLANEOUS – NONE

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD –

Board Member Alexander suggested that for down the road, in regards to onboarding policy, something to consider is a trial period for a city that wants to test the system.

XI. CLOSED SESSION REPORT – There was no closed session scheduled for this Board meeting.

XII. ADJOURNMENT OF THE REGULAR MEETING AND NEXT REGULAR MEETING

Alternate Board Chair Yanagi stated the next Regular Board Meeting would be held on Thursday, May 4, 2023, at 9:00 a.m., at the LASD Scientific Services Bureau, Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.

Alternate Board Chair Yanagi called for a motion to adjourn the Regular Meeting. Board Member Alexander motioned. Alternate Board Chair Yanagi adjourned the Regular Board Meeting at 9:54 a.m.

APPROVED