



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Tuesday, October 10, 2023 • 1:00 p.m.

BOARD MEMBERS PRESENT

Joshua Nelson, City Manager, California Contract Cities Association

David Povero, Chief of Police, City of Covina Police Department

ALTERNATES FOR BOARD MEMBERS PRESENT

Leslie Luke, Deputy Director, Office of Emergency Management, County of Los Angeles Chief Executive Office

Eleni Pappas, Alternate Vice-Chair, Assistant Fire Chief, County of Los Angeles Fire Department

Brian Yanagi, Alternate Chair, Chief, County of Los Angeles Sheriff's Department

Jacqueline Rifenburg, Assistant Director, EMS Agency, County of Los Angeles Department of Health Services

Shannon Robledo, Lieutenant, Los Angeles County Police Chief's Association

Cardell Hurt, Captain, City of Inglewood Police Department

OFFICERS PRESENT

Scott Edson, LA-RICS Executive Director

Beatriz Cojulun, LA-RICS, Board Secretary

BOARD MEMBERS ABSENT / VACANT

Vincent Capelle, Fire Chief, Los Angeles Area Fire Chiefs Association

Vacant, City of Signal Hill Police Department



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Board Chair Brian Yanagi asked for a moment of silence for Deputy Ryan Clickunbroomer, Manhattan Police Officer Chad Swanson, as well as District Attorney (DA) Investigator Sergeant Emilio Guerrero and his wife Annabel Guerrero.

Alternate Board Chair Yanagi called the Special meeting of the Board to order at 1:01 p.m.

II. ANNOUNCE QUORUM – ROLL CALL

Board Secretary Beatriz Cojulun took the roll and acknowledged a quorum was present.

III. APPROVAL OF MINUTES (A)

A. September 7, 2023 – Regular Minutes

Alternate Board Chair Yanagi asked the Board if there were any comments or corrections to the attached Special Meeting Minutes on September 7, 2023. There were no questions or corrections, therefore, he asked for a motion to approve.

Board Member David Povero motioned first, seconded by Alternate Board Chair Yanagi.

Ayes (8): Luke, Pappas, Yanagi, Rifenburg, Robledo, Nelson, Povero, and Hurt.

MOTION APPROVED.

IV. PUBLIC COMMENTS – NONE

There was no public comment.

V. CONSENT CALENDAR – NONE

There were no reports on the Special Meeting Agenda.

VI. REPORTS (B – E)

B. Director's Report – Scott Edson



Executive Director Scott Edson greeted the Board members and all those in attendance, as well as thanking the Board for moving the meeting and making themselves available to attend the Special meeting.

Executive Director Edson reported that in September, the Land Mobile Radio (LMR) project achieved a significant milestone in advancing towards the completion of the LMR System. Executive Director Edson further reported the Authority received, reviewed, and granted approval for the Coverage Acceptance Test maps for both Analog Communication Voice Radio System (ACVRS) and Los Angeles Regional Tactical Communication System (LARTCS). Executive Director Edson Furthermore, the staff diligently examined the Closeout Books and system documentation. Executive Director Edson shared that staff felt confident in accepting the delivered documents while there were some minor identified discrepancies and improvements needed in the document content. Executive Director Edson expressed that ongoing collaboration with Motorola Solutions, Inc. (MSI) has been planned in order to enhance the quality of these documents.

Executive Director Edson believes the successful completion of coverage acceptance and documentation now paves the way for the Authority to proceed with provisional subsystem acceptance for ACVRS and LARTCS.

Executive Director Edson This represents a momentous achievement since the inception of the LMR contract with MSI, signifying the culmination of all design, construction, Radio Frequency (RF) implementation, and testing tasks for the LMR system.

Executive Director Edson With the successful deployment of ACVRS and LARTCS, and the Authority will accept later this afternoon, the LA-RICS LMR system will be fully operational.

Executive Director Edson reported the staff's primary focus would shift towards network operation and performance monitoring. Executive Director Edson shared that collaborative efforts with MSI, which is responsible for monitoring, maintenance, and repair of the LMR System, which would be crucial. Executive Director Edson mentioned that staff have been tasked with understanding and effectively identifying the root causes of alarms to swiftly address operational issues. Executive Director Edson said it is worth noting that MSI has faced challenges in comprehending its service level agreement and obligations in maintaining this intricate network, in accordance with both contractual and Authority's expectations. Executive Director Edson feels the staff remains committed to working closely with MSI to enhance alarm monitoring performance and restoration service levels.

Executive Director Edson detailed that in the upcoming months; close cooperation with various agencies would be paramount as the Authority transition them onto



Digital Trunked Voice Radio System (DTVRS), ACVRS, and LARTCS. Transitioning agencies to a new system invariably presents challenges, necessitating close staff support to closely monitor and resolve technical issues that may arise during the transition.

Executive Director Edson said that in addition, end-users would require training to adapt to changes in audio quality, coverage area, and, for some, the willingness to embrace the new while letting go of the old.

Executive Director Edson stated that Authority staff continued to work on interoperability with our regional partners this last month, hosting meetings with Interagency Communications Interoperability (ICI), City of Los Angeles Police Department (LAPD), LA World Airports (LAWA), Port of LA (POLA), and Long Beach (LB) PD.

Executive Director Edson All supported the sixteen (16) regional Talkgroups be made available to all systems as a beginning to the System of Systems (SOS) model, and to work together on interoperable procedures.

Executive Director Edson mentioned that in order to complete the SOS model, in support of the Urban Area Security Initiative (UASI) vision and funding, the Authority had several meetings with MSI asking for a gap analysis. Executive Director Edson shared that since it was MSI that recommended the SOS model, the UASI approved, MSI went on to build, and now MSI maintains all of these systems. Executive Director Edson stated that only MSI knows all of what the region has, therefore, the Authority is awaiting the gap analysis and price quote for the Interoperable Working Group to present to the UASI Approval Authority (AA).

Executive Director Edson informed the Board the Authority had additional outreach, and interest from, local agencies and Cal State Dominguez Hills, on the LA-RICS system, as well as Executive Director Edson providing an update to all the local Police Chiefs later this month, and fire departments next month. Executive Director Edson said the Authority continues to work with Consultant on a subscription-based plan to operate and maintain the system, with the hopes of having it before the next month's Finance Committee.

Executive Director Edson reported the LMR Project Manager's report would immediately follow his report, followed by reports on the Joint Operations and Technical Committees Update, LMR Operations and Outreach Updates.

Executive Director Edson moved on to Administrative matters and mentioned the five (5) Agenda Item before the Board were: Agenda Item H, the Election of a Chairperson and Vice-Chairperson; Agenda Item I, the recommended Calendar of 2024 JPA Board meetings; Item J, Amendment number 117 to formally approve a time extension of the final system acceptance date to November 17, 2023, as well



as for the Narrowband Mobile Data Network (NMDN) Warranty services bridging the gap between now and final system acceptance (gratis); and Agenda Item K is a unilateral amendment bridging the gap for ACVRS and LARTCS Warranty services.

Executive Director Edson concluded by saying that Agenda Item L, in which the Board is requested to authorize Executive Director to authorization the issue of a procurement for tower demolition and removal services.

This concluded the report on Agenda Item B by Executive Director Edson. There was no further discussion.

C. Project Manager's Report – Brian Smyth

Program Director Brian Smyth greeted the Board and presented Agenda Item C.

Project Director Brian Smyth said that Executive Director Edson was very thorough during his presentation that he would be brief and went on to refer to slides for his presentation. Project Director Smyth said this was the first time the Integrated Master Schedule (IMS) Data Dates slide reflects no markups because as of today the dates are final. Project Director Smyth reported the extension is in the process of being approved from October to November Cut-overs are proceeding per schedule and there might be an opportunity to complete them sooner than scheduled.

September Progress

Project Director Smyth reported that all of the system testing and ACAP Audio Grading happened in August and finished in mid-September. Project Director Smyth said there are a few stray tasks that need to be completed for construction, one of which was for commercial power at the Green Mountain (GRM) site. Project Director Smyth reported the Contractor is on hold on finishing the work, LA-RICS is waiting for State Parks approval to a Right of Entry (ROE) construction application, with hopes to having commercial power by mid-November.

Project Director Smyth stated migration coordination continues to be progress with County of Los Angeles (County) Internal Services Department (ISD). Project Director Smyth also mentioned the solicitation for tower demolition which would be the first of three (3), with two (2) more to follow, and will be timed with accordance the completion of migration, taking those towers down.

Project Director Smyth reiterated what Executive Director Edson previously mentioned, that Bridge Warranties were in place and reports currently in review. Project Director Smyth expressed the Jacobs Team is moving from construction



services to operations management, with a shift of tasks and duties, with the focus on making sure that system is maintained.

Project Director Smyth the Jacobs Teams was developing and working with several trackers and tools to work their way through warranty plans and ensure MSI provides the required service, which working is currently done on the Warranty term that was previously mentioned by Executive Director Edson.

Project Director Smyth said that one of the additional focus items is Fire suppression at Universal Citywalk (UNIVCTWLK) work is done.

Project Director Smyth stated Site Access roads continue to be a focus, with efforts in reaching out to partners to develop a network with a process, should the need arise.

Project Director Smyth shared that currently for Portal Ridge (PRG), Pine Mountain (PMT) and Magic Mountain Link (MML); the Authority is collaborating with ISD to cover the cost of the work, which would be performed by County Department of Public Works (DPW).

Project Director Smyth informed the Board that currently there was a need to file variances with Air Quality Management District (AQMD) for generator that approached a 200-hour limit, and received and submitted three (3) variances for sites (MML), Foltz Criminal Justice Center (CCT) and Mount Disappointment (MDI). Project Director Smyth expressed that as a result, the Authority would be more proactive in monitoring generator usage, as well as to continue working with AQMD to identify the usage threshold for filing variances in the future.

Project Director Smyth updated the team is actively seeking competitive bids for various categories of construction services, for instance, pre purchasing long lead item for installation at MCI of a generator. Project Director Smyth went on to say they are seeking competitive bids for existing ISD tower demolition. Project Director Smyth further added the team is working with ISD for weed abatement at the sites to solicit multiple bids for the work covering short term and long-term needs, and have selected the lowest bidder and working on a purchase order to execute the work.

This concluded the report on Agenda Item C by Project Director Smyth. There was no further discussion.

D. Joint Operations and Technical Committee Chair's Report – Operations Lead Lieutenant Robert Weber

Operations Lead Lt. Robert Weber greeted the Board and presented Agenda Item D.



Operations Lead Lt. Weber shared the Joint Operations and Technical Committees meeting was held on September 19, 2023, was chaired by Technical Lead Ted Pao; having quorum present, the Minutes were approved; the committee received an update on the LMR system, Regional interoperability update as well as Land Mobile Radio status update and concluded with a discussion item on Subscriber and Affiliate Based User MOUs, provided by Executive Director Edson, with no further items and no comments, the meeting concluded. Operation Lead Lt. Weber informed the Board the next Joint Committee Meeting would be October 17, 2023.

This concluded the presentation and report on Agenda Item D by Project Operations Lead Lt. Weber.

E. Finance Committee Chair's Report – NONE

VII. DISCUSSION ITEMS (F – J)

F. Land Mobile Radio Network Operations Status and Issues – Ted Pao

Technical Lead Ted Pao greeted the Board and presented Agenda Item F.

Technical Lead Ted Pao expressed that as reported by Director Edson, the Authority has reached a significant milestone in advancing toward the completion of the LMR System. Technical Lead Pao reported that technical staff reviewed and approved all the ACVRS and LARTCS tested coverage maps. Technical Lead Pao The acceptance of the maps concludes all the testing of the LMR system.

Technical Lead Pao went on to share that staff continues to work with the MSI Services Manager to improve MSI's service performance. Technical Lead Pao stated that expectations from each organization will need to be ironed out in the next few months.

Technical Lead Pao shared slide presentation of the LMR operation status for September. Technical Lead Pao shared details regarding the top ranking by use Talkgroups and their total talk times/minutes for both August and September 2023, by site and agency.

Executive Director Edson stated that one of the first complaints when LA-RICS went live was that agencies could not reach the LASDs helicopter. Executive Director Edson said that agencies had to call the LASD Aero Bureau Dispatch Desk using the phone, where they used to be able to flip to a channel to talk to the helicopter. Executive Director Edson mentioned that Operations Lead Lt. Weber, Technical Lead Pao, and the Technical Team worked to have one (1) of the sixteen (16) Regional Talkgroups that could automatically connect to the LASD Aero Bureau Dispatch (ABD) Frequency. Executive Director Edson went on to say that any



agency that had their radio programmed appropriately for those Regional Talkgroups can immediately call for a LASD helicopter.

Operations Lead Lt. Weber shared that it has been used quite a bit, demonstrating the system's interoperability plan and how it is getting good use with the hopes that the rest of it will get good use as efforts are being made to bring in the ICI and get their system programmed, which also shows how busy are the helicopters.

This concluded the update on Agenda Item F. There was no further discussion.

G. Outreach Update – Lieutenant Robert Weber

Operations Lead Lieutenant (Lt.) Robert Weber greeted Board members and referenced the detailed Outreach Summary document for the month of September included in the Agenda Packet for review and information.

Operations Lead Lt. Weber reported that on September 12, 2023, personnel from MSI and Authority staff completed ACAP testing of the ACVRS and LARTCS. Operations Lead Lt. Weber further reported the Authority continues evaluating the test data; however, the systems seem to have performed well. Operations Lead Lt. Weber mentioned that during the month of September Authority staff continued to work on interoperability with our regional partners. Operations Lead Lt. Weber informed the Board that Authority staff held a meeting with personnel from MSI based on the input from regional stakeholders. Operations Lead Lt. Weber went on to say the purpose of the meeting was to get an analysis of the regional systems, as well as how the Authority could best move forward with connecting them. Operations Lead Lt. Weber further said the topics included the use of Inter Subsystem interface (ISSI), auto roaming and critical connect. Operations Lead Lt. Weber expects to have a report from MSI very soon.

Operations Lead Lt. Weber said that on September 21, 2023, the Authority staff met with the regional Interoperability Working Group, covering the following topics in the meeting:

- A discussion on the sixteen (16) regional interoperable Talkgroups that LA-RICS has available for ICI users and others in the future;
- Standard ISSI operating procedures for Emergency Communications Centers;
- Testing of the regional interoperable Talkgroups; and
- How to complete the system of systems model, also known as the hub and spoke model connecting the LA-RICS system to the regional stakeholders to provide true interoperability.



Operations Lead Lt. Weber expressed the meeting was very helpful, and the Authority hopes to see additional system interoperability connections in the near future.

Operations Lead Lt. Weber mentioned that Authority staff conducted additional outreach to Cal State Dominguez Hills and the City of Claremont. Operations Lead Lt. Robert Weber said these agencies are both evaluating their communications needs and the possibility of using LA-RICS. Operations Lead Lt. Robert Weber shared that Authority staff would work closely with these agencies to ensure their needs are met.

Operations Lead Lt. Weber stated that Authority staff members have continued close contact with our State and Federal partners to ensure interoperability during major events and to continue collaboration on regional public safety communication.

This concluded the update on Agenda Item G. Operations Lead Lt. Weber asked if there were any questions. There was no further discussion.

VIII. ADMINISTRATIVE MATTERS (K)

H. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Executive Director Edson informed the Board a Chairperson and Vice-Chairperson must be nominated amongst the Board Members, at which point Alternate Chair Yanagi opened up the floor for any nominations for Office of Chairperson and Vice-Chairperson.

Alternate Board Member Eleni Pappas nominated County Fire Department, Board Member Anthony C. Marrone to remain as Vice-Chairperson.

Alternate Board Member Pappas nominated LASD Sheriff Robert Luna to remain as Chair.

Counsel to the Authority, Truc Moore called to motion that LASD remain as Chair and LACoFD also remain as Vice-Chairperson.

Alternate Board Member Eleni Pappas motioned first, seconded by Board Member David Povero.

Ayes (8): Luke, Pappas, Yanagi, Rifenburg, Robledo, Nelson, Povero, and Hurt.

MOTION APPROVED.



I. 2024 SCHEDULE OF LA-RICS BOARD MEETINGS

Executive Director Edson requested the Board’s to review the 2024 Schedule of LA-RICS Regular Board Meetings on the Agenda Item in case there were any calendar conflicts.

The Recommended Action contemplates in-person meetings for the 2024 calendar year at the County of Los Angeles Sheriff’s Department (LASD), Community College Bureau, 1055 Corporate Center Drive, Monterey Park, CA 91754.

Regular Meeting (1st Thursday of the month)
January 4, 2024
February 1, 2024
March 7, 2024
April 4, 2024
May 2, 2024
June 6, 2024
July 11, 2024 (2 nd Thursday due to July 4 th Holiday)
August 1, 2024
September 5, 2024
October 3, 2024
November 7, 2024
December 5, 2024

All Regular Meetings will be held at 9:00 a.m. Pacific Time. In-Person meetings will be held at the County of Los Angeles Sheriff’s Department (LASD), Community College Bureau, 1055 Corporate Center Drive, Monterey Park, CA 91754.

Alternate Chair Yanagi called for a motion. Board Member David Povero motioned first, seconded by Alternate Board Chair Yanagi.

Ayes (8): Luke, Pappas, Yanagi, Rifenburg, Robledo, Nelson, Povero, and Hurt.

MOTION APPROVED.

J. APPROVE AMENDMENT NO. 117 TO AGREEMENT NO. LA-RICS 007 LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO (LMR) SYSTEM

Executive Director Edson addressed the Board requesting their approval to authorize the Executive Director to execute Amendment No. 117 to Agreement No.



LA-RICS 007 (Agreement) to (a) adopt a Time Extension of Final LMR System Acceptance from October 19, 2023, to November 17, 2023, as supported by "LARICS LMR IMS Monthly_DD July 18, 2023", and (b) enter into a Bridge Warranty for the Narrowband Mobile Data Network (NMDN) Subsystem (Phase 2), on a gratis basis.

Executive Director Edson shared that on December 15, 2022; the NMDN Subsystem Phase 1 was accepted by the Authority, on May 1, 2023, a DTVRS Subsystem achieved provisional LMR System Acceptance, if Amendment No. 117 is approved, the Final Systems Acceptance date will be updated from October 19, 2023, to November 17, 2023.

Executive Director Edson on behalf of the Authority further requested the Board delegate authority to the Executive Director to continue to negotiate, finalize and execute Amendment No. 117, in substantially similar form to the enclosed Amendment (Enclosure) and issue one or more Notices to Proceed (NTP) for this work as may be needed. In the event the parties are not able to reach an agreement on Amendment No. 117 in its current form, delegate authority to the Executive Director to issue one or more amendments that cover the scope agreed to by the parties as currently contained in Amendment No. 117.

Alternate Chair Yanagi called for a motion. Board Member Joshua Nelson motioned first, seconded by Alternate Board Member Pappas.

Ayes (8): Luke, Pappas, Yanagi, Rifenburg, Robledo, Nelson, Povero, and Hurt.

MOTION APPROVED.

K. APPROVE AMENDMENT NO. 118 – UNILATERAL AMENDMENT NO. 33 TO AGREEMENT NO. LA-RICS 007 LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO (LMR) SYSTEM

Executive Director Edson stated that Agenda Item K is requesting the Board's approval for the Executive Director to execute LMR Amendment No. 118 with MSI for Bridge Warranty Services for the ACRVS and LARTCS Subsystem for a cost increase in the amount of \$174,209.

Executive Director Edson mentioned that as previously known by the Board, the Authority needs to engage in Bridge Warranty services with MSI to ensure the equipment and subsystems are fully functional, operational, and met public safety grade standards. Therefore, Executive Director Edson, went on to say that until such time, acceptance is achieved, currently expected for November 17, 2023. However, Executive Director Edson said that both parties have not been able to reach an agreement on the price of the ACRVS and LARTCS Subsystem Bridge



Warranty necessitating this Unilateral Amendment No. 33. Executive Director Edson shared that MSI quoted \$372,936 for ACVRS and \$74,985 for LARTCS for these Bridge Warranty services, totaling \$447,921 for five (5) weeks of service. Executive Director Edson mentioned that MSI further explained that it could not provide the Authority requested detail makeup of the cost proposal as surprisingly based on MSI's proprietary configurator similar to the DTVRS was calculated, which also resulted in an Unilateral Amendment.

Executive Director Edson said that lastly, the Board is being asked to authorize Delegate authority to the Executive Director to finalize, negotiate, and execute Amendment No. 118 – Unilateral Amendment No. 33, in substantially similar form to the enclosed Amendment (Enclosure), and issue one or more Notices to Proceed (NTP) for this work as may be needed.

Executive Director Edson clarified the Amendment was for a reduction from the over \$400,000 down to \$175,000. Executive Director Edson MSI quoted the amount to be over \$400,000, the Authority believes it to be valued closer to \$175,000, and therefore, the Authority is asking for the approval of \$175,000.

Executive Director Edson shared there would be no further negotiations and the Authority believes its own calculations are correct they are overpriced, and would Unilaterally them the more accurate figure. Executive Director Edson stated that contractually MSI does not have an option to deny this.

Alternate Chair Yanagi called for a motion. Board Member David Povero motioned first, seconded by Alternate Board Member Pappas.

Ayes (8): Luke, Pappas, Yanagi, Rifenburg, Robledo, Nelson, Povero, and Hurt.

MOTION APPROVED.

L. AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE A PROCUREMENT FOR TOWER DEMOLITION AND REMOVAL SERVICES FOR THE LAND MOBILE RADIO SYSTEM

Executive Director Edson reported that as the Authority approaches achieving the LMR Final Acceptance, which is currently, slated for November 2023, it is necessary to equipment such as antennas, microwave dishes, etc. to be migrated from the existing towers onto newly built towers at certain LMR System sites. Executive Director Edson continued by saying that sites requiring the work include, but not limited to, Casto Peak (CPK), San Pedro Hill (SPH), and Tower Peak (TWR) sites.



Executive Director Edson stated that Agenda Item L requested the Board's approval authorize the Executive Director to proceed with issuing one or more procurements and addenda for tower demolition and removal services for certain LMR System Sites, as may be needed.

Executive Director Edson requested the Board to find the County of Los Angeles Procurement and Contracting policies, programs and procedures, are adopted for the purposes of procurement and any contracts as a resulting from this procurement. Executive Director Edson mentioned that contracts would return to the Board once bids are submitted.

Alternate Chair Yanagi called for a motion. Board Member David Povero motioned first, seconded by Alternate Board Chair Yanagi.

Ayes (8): Luke, Pappas, Yanagi, Rifenburg, Robledo, Nelson, Povero, and Hurt.

MOTION APPROVED.

- IX. ADMINISTRATIVE MATTERS – NONE**
- X. MISCELLANEOUS – NONE**
- XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD –**
- XII. CLOSED SESSION REPORT – NONE**
- XIII. ADJOURNMENT OF THE SPECIAL MEETING AND NEXT SPECIAL MEETING**

Alternate Board Chair Yanagi stated the next Regular Board Meeting would be held on Thursday, November 2, 2023, at 9:00 a.m., at the County of Los Angeles Sheriff's Department (LASD), ELAC Community College Bureau, 1055 Corporate Center Drive, Monterey Park, CA 91754.

Alternate Board Chair Yanagi called for a motion to adjourn the Special Meeting at 1:35 p.m. Alternate Board Member Cardell Hurt motioned.