



FINANCE COMMITTEE REGULAR MEETING MINUTES

LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

Thursday, March 28, 2024 • 1:30 p.m.

FINANCE COMMITTEE MEMBERS PRESENT:
Leslie Luke , County of Los Angeles Chief Executive Office
Leticia Rivera , County of Los Angeles Fire Department
Maria Morales , County of Los Angeles Department of Health Services
Marie DiBernardo , City of Inglewood Police Department
ALTERNATES FOR FINANCE COMMITTEE MEMBERS PRESENT:
Robert J. Weber , County of Los Angeles Sheriff's Department
Phil Ambrose , Los Angeles Area Fire Chiefs Association
OFFICERS PRESENT:
Scott Edson , LA-RICS Executive Director
Beatriz Cojulun , LA-RICS Committee Secretary
ABSENT MEMBERS:
Scott Wiese , LA County Police Chiefs Association
Josh Nelson , California Contract Cities Association
David Povero , City of Covina Police Department
Vacant , At-Large Seat #4 (City of La Verne Fire Department)



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Chair Leslie Luke called the Regular Meeting of the Finance Committee to order at 1:32 p.m.

II. ANNOUNCE QUORUM – ROLL CALL

Committee Secretary, Beatriz Cojulun performed a roll call and stated the Committee did not have a quorum. Chair Luke suggested skipping Approval of the Minutes and moving forward with other items in an effort to allow for late arrivals.

(CHAIR LUKE TOOK AGENDA ITEMS IV. PUBLIC COMMENTS, VI. REPORTS and VII. DISCUSSION ITEMS OUT OF ORDER AND PROCEEDED WITH THOSE ITEMS)

IV. PUBLIC COMMENTS – NONE

V. CONSENT CALENDAR – NONE

VI. REPORTS – NONE

VII. DISCUSSION ITEMS (B – C)

B. LMR UPDATE – Brian Smyth

Program Director Smyth greeted members of the Committee.

Updates

Program Director Smyth reported the LA-RICS Technical Team is reviewing options for future remote door control, cameras (both stationary cameras and cameras with pan-tilt zoom), motion detection, and an upgraded master key plan for an additional layer of security to LA-RICS shelters.

Program Director Smyth stated the Jacobs Project Management Team (PM Team) is working with the City of Los Angeles (City) Department of Water and Power (LADWP) on filing a Right of Entry (ROE) permit for site Green Mountain (GRM) to establish permanent power to the site. Program Director Smyth further stated the anticipated start date for this work is April 15, 2024; however, this date is likely



to slip because LADWP does not want to offer LA-RICS indemnification in order to be included in the LA-RICS ROE.

Program Director Smyth shared that Southern California Edison's (SCE) solar power plant near site Burnt Peak (BUR1) has an anticipated completion date of December 2024. Program Director Smyth further shared the PM Team is ensuring that procurement is in place in order for the site to be ready for permanent power once SCE's solar power plant is completed. Program Director Smyth mentioned the PM Team is working with SCE to provide design documentation to allow the PM Team to develop a bid package, and the bid process is anticipated to begin on September 2024.

Program Director Smyth shared updates on conditions to site access roads and reported the County of San Bernardino is repairing the site access road for East Sunset Ridge (ESR) and that sites Tejon Peak (TPK) and Grass Mountain (GMT) are accessible via a 4-wheel drive vehicle. Program Director Smyth mentioned that site access roads for sites Mount Lukens (MTL2), Loop Canyon (LPC), Hauser Peak (HPK), and Mount McDill (MMC) are clear for access. Program Director Smyth further mentioned the PM Team will evaluate road conditions after the upcoming storm has passed.

Program Director Smyth stated that a Biologist Survey was performed on site Tower Peak (TWR) on March 15, 2024, and that environmental clearance was issued to ensure compliance with the Catalina Island Conservancy's environmental regulations. Program Director Smyth shared that tower demolition began on March 21, 2024, and was completed on March 28, 2024, with no issues. Program Director Smyth further shared the migration completion date for site Castro Peak (CPK) was anticipated for May 21, 2024, and that tower demolition must be completed within eight (8) months of the completion date in order to stay in compliance with the Coastal Development Permit requirements. Program Director Smyth mentioned that an Invitation for Bid (IFB) was being developed.

Tower Migration

Program Director Smyth reported that shelter work at site Magic Mountain Link (MML) was completed and was pending antenna installation. Program Director Smyth further reported completion of antenna installation at site Saddle Peak (MCI) and was pending final testing and commissioning. Program Director Smyth mentioned the tower demolition dates for site Castro Peak (CPK) is July 2024 and February 2024 for site San Pedro Hill (SPH).



Tower Site Cover Sheets

Program Director Smyth shared updates on tower site cover sheets, which is a repository of site leasing information which can be referred to when responding to collocation requests to LA-RICS' towers. Program Director Smyth further shared site details within these cover sheets, such as site access information, in particular, dates for weed abatement, fuel polishing, generator PMs, HVAC unit services, Direct Current (DC) power plant services, and site generator and model tank sizes. Program Director Smyth expressed that site permit information for Air Quality Management District (AQMD), Certified Unified Program Agency (CUPA), California Environmental Reporting System (CERS), Federal Aviation Administration (FAA), and Federal Communications Commission (FCC) registration was in this repository.

Procurement

Program Director Smyth reported that procurement of both stationery and rollup generators for site MCI (Saddle Peak) is in process and both generators would be procured through the County of Los Angeles (County) Internal Services Department (ISD). Program Director Smyth further reported that generators were being purchased in advance due to long lead times, and that a second contract for the installation of the generators was to follow. Program Director Smyth stated that an IFB would be developed in late 2024.

Program Director Smyth stated the PM Team is looking into submeter upgrades for reading power usages remotely, as this informs LA-RICS of what portion of utility fees were incurred.

C. Land Mobile Radio Network Operations Status and Issues – Justin Compito

Justin Compito greeted the Committee for Technical Lead Ted Pao and presented Agenda Item C.

Mr. Compito shared a slide presentation of the LMR operation status for January and February 2024. Mr. Compito shared details of message in / message out calls received in February, as well as Talkgroup use of Digital Trunked Voice Radio System (DTVRS), Narrowband Mobile Data Network (NMDN), Push-to-Talk (PTT), and Analog Voice Radio System (AVRS). Mr Compito shared the system is being used throughout the entire County and not just centralized in one specific area.

This concluded the update on Agenda Item C. There was no further discussion.



(CHAIR LUKE THEN PROCEEDED BACK TO AGENDA ITEM III. APPROVAL OF THE MINUTES)

III. APPROVAL OF MINUTES (A)

A. May 25, 2023 – Regular Meeting Minutes

Finance Chair Luke asked the Committee if there were any comments or corrections to the attached Regular Meeting Minutes for May 25, 2024. There were no questions or corrections, therefore, he asked for a motion to approve the minutes.

Alternate Finance Member Lt. Robert Weber motioned first, seconded by Finance Chair Luke.

Ayes (6): Luke, Rivera, Weber, Morales, Ambrose, and DiBernardo.

MOTION APPROVED.

VIII. ADMINISTRATIVE MATTERS (D – E)

D. 2024 SCHEDULE FOR LA-RICS FINANCE COMMITTEE MEETINGS

Chair Luke presented the proposed calendar for the 2024 Finance Committee Regular meetings.

Chair Luke went on to say that all Regular Meetings would resume at the regular location and will be held at LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California, 91754, at 1:30 p.m., on the 4th Thursday of each month, with the exception of November and December due to the holidays, moving them to the 3rd Thursday.

It was brought to the attention of Chair Luke that December 17, 2024, is a Tuesday instead of Thursday, therefore, the change to Thursday, December 19, 2024, was entered into the record.

Regular Meeting (4th Thursday of the month)
March 28, 2024
April 25, 2024
May 23, 2024
June 27, 2024
July 25, 2024



Regular Meeting (4th Thursday of the month)
August 22, 2024
September 26, 2024
October 24, 2024
November 21, 2024 (3 rd Thursday due to Thanksgiving Holiday)
December 17, 2024 December 19, 2024 (3 rd Thursday due to Christmas Holiday)

Chair Luke asked the Committee if there were any comments or changes. There were no questions or corrections, therefore, he asked for a motion to approve the Schedule for 2024 LA-RICS Finance Committee Meetings. Finance Member Maria Morales motioned first, seconded by Finance Member Marie DiBernardo.

Ayes (6): Luke, Rivera, Weber, Morales, Ambrose, and DiBernardo.

MOTION APPROVED.

E. REVIEW AND RECOMMEND APPROVAL OF THE DRAFT PROPOSED COST COLLOCATION AND RENT FEE SCHEDULE FOR THIRD PARTY COLLOCATION AT THE AUTHORITY’S LAND MOBILE RADIO (LMR) SITES

Executive Director Edson presented Agenda Item E, with the presence Subject Matter Experts (SMEs) Jacobs and M3 to address any questions. Executive Director Edson addressed the Committee with the discussion of Third Party Collocation fee analysis, and the Authority’s recommendations concerning LA-RICS telecommunications (telecom) ground and facility rent, and collocation fees.

Executive Director Edson shared the Authority was there to delve into the proposed pricing structure of the LA-RICS telecom facilities, focusing on their classifications of associated fees. Executive Director Edson stated the objective has been to ensure the Authority’s pricing is not only reflective of the current market dynamics but also transparent, competitive, and equitable. Executive Director Edson went on to say that in an order to achieve this, the Authority conducted a comprehensive fee study leveraging the authoritative data sources across the private and public sectors. Executive Director Edson expressed the study has been pivotal in informing the Authority’s pricing strategies, ensuring they align with industry benchmarks while offering clear value to the Authority’s clients.

Executive Director Edson reported that based on the Authority’s comprehensive fee study, LA-RICS sites have been systematically categorized into four (4) tiers, considering factors such as location, existing tower inventory, and lease



conditions. Executive Director Edson further reported this classification forms the backbone of the Authority's base rent pricing and additional fees, allowing us to offer a structured and fair approach to pricing.

Executive Director Edson shared the Authority's detailed fee schedules, which are a direct outcome of the Authority's comprehensive fee study, outline base rent prices across tiers and specify additional fees for services like road maintenance, weed abatement, and utility shares. Moreover, Executive Director Edson further shared that equipment fees based on weight and size ensure a precise and fair pricing model that reflects the specific requirements and impacts of lessees' equipment.

Executive Director Edson mentioned that special considerations in enhancing the granularity of the Authority's tier system, the Authority considered special conditions for sites, ensuring every scenario is accounted for. Executive Director Edson further mentioned that this clarity and specificity are also outcomes of the Authority's exhaustive fee study, providing clear categorization based on the availability of tower and shelter installations.

Executive Director Edson stated that in order to sustain this level of clarity and fairness, the Authority advocate for regular reviews of rent and collocation fees, as supported by ongoing market analysis and fee studies. Executive Director Edson went on to say that expanding details regarding utility shares and sub-metering arrangements and incorporating specific legal language and contractual clauses in Site Access Agreements, will further enhance transparency and protection for all involved parties.

Executive Director Edson said the Authority's structured approach to the collocation process, from project initiation to construction completion, is designed for efficiency and transparency, a methodology underpinned by the insights gained from the Authority's comprehensive fee study. Executive Director Edson further said this ensures a clear and equitable path for all stakeholders, from the initial expression of interest to the execution of agreements.

Executive Director Edson concluded by saying the extensive effort and analysis put into the Authority's comprehensive fee study and subsequent pricing framework underscore the Authority's commitment to establishing a fair, competitive, and sustainable model for the operations of LARICS' wireless facilities. Executive Director Edson the Authority's goal is to ensure all stakeholders are operating within a transparent, comprehensively informed pricing structure.



Executive Director Edson expressed there was a lot that went into this, therefore, should the Committee have any questions or require further information, there are SME's available. Executive Director Edson recommended the Committee vote to recommend approval of this fee structure to the LA-RICS Board at their meeting next week. Executive Director Edson finalized his presentation by saying that upon the Finance Committee's approval to recommend, the Authority will include this Action item in the Board's agenda under Finance Committee Chair's report, in which the Committee's Chair would share the Committee's recommendation.

Chair Luke called for a motion to approve. Finance Member Leticia Rivera motioned first, seconded by Alternate Finance Member Lt. Robert Weber.

Ayes (6): Luke, Rivera, Weber, Morales, Ambrose, and DiBernardo.

MOTION APPROVED.

- IX. MISCELLANEOUS – NONE**
- X. CLOSED SESSION REPORT – NONE**
- XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE**
- XII. ADJOURNMENT and NEXT MEETING**

The next Regular Finance Committee Meeting is scheduled for Thursday, April 25, 2024, at 1:30 p.m., in person at LA-RICS, 2525 Corporate Place, Monterey Park, CA. 91754 and for the public via MS Teams Teleconference.

With the absence of any objections, Chair Luke moved for a motion to adjourn. Finance Member DiBernardo motioned to adjourn.

The Finance Committee meeting adjourned at 1:56 p.m.