



# **BOARD OF DIRECTORS MEETING MINUTES**

**LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

**APPROVED**

Thursday, July 11, 2019 • 9:00 a.m.  
Los Angeles County Sheriff's Department  
The Hertzberg Davis Forensic Science Center  
Conference Room 223 through 227  
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

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**Board Members Present:**

**Cathy Chidester**, Dir., EMS Agency, County of LADHS  
**Joe Ortiz**, Chief of Police, City of South Pasadena Police Dept.  
**Chris Nunley**, Chief of Police, City of Signal Hill Police Dept.  
**John Curley**, Chief of Police, City of Covina Police Dept.

**Alternates For Board Members Present:**

**Kyle Zuniga**, Battalion Chief, County of Los Angeles Fire Dept.  
**John Geiger**, General Manager, CEO, County of Los Angeles  
**Mark Glatt**, Chief, Los Angeles County Sheriff's Dept.

**Officers Present:**

**Scott Edson**, LA-RICS Executive Director  
**Priscilla Dalrymple**, LA-RICS Board Secretary

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**Mark Fronterotta**, Deputy Chief of Police, City of Inglewood Police Dept.

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Alternate Chair, Mark Glatt called the Special Meeting of the Board to order at 9:01 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Alternate Chair, Glatt asked for a roll call and acknowledged a quorum was present.

**III. APPROVAL OF MINUTES (A)**

**A. June 11, 2019 – Special Meeting Minutes**

Alternate Chair, Glatt asked if there were any questions or comments from the Board.

There were none.

Alternate Board Member John Geiger motioned first, seconded by Board Member Cathy Chidester.

Ayes 7: Chidester, Curley, Geiger, Glatt, Nunley, Ortiz and Zuniga.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – Bob Harrison**

Bob Harrison, International and Defense Researcher Defense and Political Sciences Department, RAND Corporation addressed the Board and stated he is a researcher for Rand but his primary work is for Homeland Security Defense and Justice Policy. Mr. Harrison acknowledged the Board, Executive Director Scott Edson, and staff for the example set in regards to Broadband Technologies. Mr. Harrison went on to state LA-RICS is the first in the transition to FirstNet; with the adoption of Broadband to move to connected platforms as well as the many ways the data transfer and Broadband will be used. RAND is a non-profit, non-partisan research institution providing work in defense, health, justice policy, and many other issues. Mr. Harrison also stated his team is working on a national institute of justice contract, which intends to provide guidance to the 18,000 law enforcement agencies nationally on their transition to the emerging platforms Broadband for data transfer offers.

Mr. Harrison acknowledged Executive Director Edson's generous contributions of time and assistance to technology and platform progress made and stated we are looking at LA-RICS as the first model of where the future will reside. Mr. Harrison provided his



observation and stated what RAND has found is that everyone is all over the place, with many platforms with their corresponding cost in infrastructure in which they would have to transition into. It is not clear at all where the future will reside. Rand Corporation has expanded significantly to agencies we are speaking to and assessing their technology and platforms in place now as well as the plans they have for the future. The hope is; unlike some IT projects of the past where both police and fire made decisions relating to record management and computer data dispatch at Ad-Hoc individually, that in the future our research will help to provide general guidance so people can look and see where they are and hear all the considerations, best practices paving the way for how to transition, and most importantly the cost benefit trade-off as we move to the future.

Lastly, Mr. Harrison stated this is merely information to the Board and an acknowledgement LA-RICS is a great example from which others can aspire to as they move forward. If the RAND team contacts any of your agencies, this is the purpose and appreciate any assistance to provide guidance to the nation's departments.

This concludes Public Comment.

There was no further discussion.

**V. CONSENT CALENDAR – (NONE)**

**VI. REPORTS (B-E)**

**B. Director's Report – Scott Edson**

Executive Director Edson stated over the last several weeks we have spent a great deal of time with the Department of Regional Planning, Los Angeles County Chief Executive Office - Real Estate Division (CEO-RED), and Los Angeles County Deputy Chief Executive Officer (CEO) to keep pushing our sites forward and minimizing bureaucracy. We have been mostly successful; the team continues to nudge, push, track, and often times get creative to keep things moving. We are working with Motorola Solutions Inc. (MSI) to adjust the schedule and produce a new update. In the last two years, we had two of the state's worst fires, one of the worst rainy winters on record, the Channel 15 interference issue, a hold on Channel 15 equipment orders pending resolution, Federal government shutdown and U.S. Forest Service (USFS) delay on environmental path for USFS sites, which have all impacted our schedule. We all recognize the schedule needs to be revised and we hope to have accepted a revised schedule by the next Board meeting.

Executive Director Edson stated we have mitigated the interference issue thanks to support from the Sheriff and acknowledged Chief Glatt for his continued support. We are working with MSI to labor load their entire schedule so we can see where we need



to modify, make changes or increases resources, to reduce any projected delays. We have a meeting with MSI leadership on Tuesday about the schedule so more information will be available at the next Board meeting.

In regards to Long Term Evolution (LTE), the Round 2 site selection and finalization continues, and before you in Agenda Item I is a request to approve an amendment, which adds another LTE 2 site's equipment to those under consideration for build in Round 2. The team continues to work closely with AT&T and MSI to finalize the equipment list and Bill of Materials (BOMs) for deployment at certain LTE Round 2 sites. This is a significant feat given AT&T's role as the National Public Safety Broadband Network (NPSBN) operator. Agenda Item I, Amendment No. 37, also details the updated BOMs and equipment list for your consideration.

In Agenda Item K, we ask you to Delegate Authority to Executive Director to negotiate an agreement for the LTE Round 2 site at the Los Angeles County Sheriff's Department (LASD) Stars Center. We anticipate another set of sites coming before you at the August Board meeting.

As for the LTE 2 builds, six vendors were notified of their qualification on June 27, 2019, for the LA-RICS Telecom Facility Construction and Installation Project Request for Statement of Qualifications (RFSQ) and we target August for a request for bid, pending of course, the drawings achieving near completion, which is a requirement for bid issuance. We ask for your continued support and flexibility as sites are ready for bid issuance, we may need to convene several Special Board Meetings.

Executive Director Edson went on to state, as a reminder we hired an Architectural & Engineering firm to do the drawings and we will be hiring numerous construction builders to build multiple sites at the same time along with MSI.

The United States Forest Service (USFS) determination on path forward for Land Mobile Radios (LMR) sites under their jurisdiction is still pending. We are now expecting a determination at the end of this month. This determination will impact the inclusion of PSBN Round 2 sites in the forest.

In regards to LMR, before you today is Agenda Item J to approve an amendment to include additional LMR sites and reconcile numerous sites and their cost.

Since our last meeting, we have received specific checklists of all items required to route sites through the Department of Regional Planning Coastal Development application process. The team is now attempting to determine a submission target date for site packages on sites requiring a Conditional Use Permit. We are targeting



September to take County-owned and operated sites to the County of Los Angeles Board of Supervisors (BOS) for Site Access Agreements (SAA).

Executive Director Edson stated yesterday, we reached out to contacts at State Parks and Recreation to nudge a stall on finalizing agreement language for the two sites falling under their jurisdiction. We expect it will be finalized and ready to bring before you at the August meeting.

As for grants and funding, again we are undergoing yet another audit on our State Homeland Security Grant Program (SHSGP) award of 2016-17. We have requested a copy of their report and will be providing it to you at its conclusion. We anticipate another glowing report.

All of these activities, as well as those projected for the next 12 months are reflected in the proposed 109 Million dollar budget for Fiscal-Year 2019-20 as Agenda Item H. The Project Management and Fiscal Teams painstakingly matched funding with the next steps in the LMR and LTE builds; a feat requiring the State to approve the use of the Urban Area Security Initiative (UASI) monies and of course the Federal for Broadband Technology Opportunities Program (BTOP) funding. The Project Team and Fiscal Staff are to be commended for successfully putting together this puzzle.

Executive Director Edson lastly, asked for the Board's assistance with possibly scheduling Special Meetings for certain approvals from now and future planned meetings to prevent any further delays.

This concludes the Director's Report.

There was no further discussion.

### C. Project Manager's Report – Justin Delfino

Project Manager Justin Delfino presented a map of the LTE sites according to batches. The map depicted color-coded sites relating to their category.

#### **LTE Round 2 Highlights:**

##### **FIRST 13**

- David Evans has delivered 50% CD's and was NTP'd for an additional (3) sites.
- Once approved 75% CD's are available, the Invitation for Bid (IFB) will be released to the group of pre-qualified bidders. Currently, there are (6) pre-qualified bidders.

- Diversified Communications
- Jitney Company Inc.

- Mastec Network Solutions
- Metro RF Services
- Metrocell Construction, Inc.
- Motive Energy Telecommunications Group

**OTHER SITES:**

- Evaluating pool of approximately 18 sites, 11 of which, will be needed to round out delivery of 26 sites to FirstNet/ AT&T.
- In cooperation with FirstNet/ AT&T there has been a particular focus on improving coverage/ capacity in Independent Cities. For example, Azusa, Covina, Claremont, La Verne and Montebello, for example.
- MVS2 SAA is enclosed in Board Agenda Item K.

**LMR Highlights**

**BUILDING PERMITS**

- USFS sites (5) under review at LA County DPW
- MIR Tower (Forecast Mid-August)
- BHS Tower Permit Received
- RIH Tower Permit Received

**CONSTRUCTION SUMMARY**

- (29) out of (58) sites: 50% completed to date
- In Construction: MIR, BKK, OAT, DPW038, AGH, INDWT
- Next to Start: UCLA, RHT, LACFDEL, RIH, BHS
- No reportable injury's

**USFS SITES**

- 6/14/19 meeting outlined a process for exempting (10) sites and categorizing (3) sites into an Environmental Assessment (EA), MML, PMT, and FRP.
- Decision memo from USFS expected July 30<sup>th</sup> 2019.
- Examination of Plans of Development currently underway.
- MML Road Improvement slated for August by USFS.

**COASTAL SITES**

- 6/19/19 Meeting with Department of Regional Planning outlined a process for site applications (2 sites per submission) along with strict checklist for applications.

- First two submissions are BJM and LACF072.

**SAA's**

- BHS and GRM – August Board Meeting Targeted
- RIH – September Board Meeting Targeted

- UNIV – September Board Meeting Targeted

### **Current Focus**

- UASI 18 Equipment Order
- Channel 15. Change Order is Targeted for August Board Meeting.
- NMDN Change enclosed in Agenda Item J
- Open RFQ of Note is LMR RFQ# 0040, dated 5/10/19
- IMS received from MSI data date 6/22/19

### **LMR Field Highlights**

First Image – AGH photo: Tower is erected, shelter in place, generator, and emergency fuel source.

Second Image – BKK photo: Existing tower, which we are collating, shelter and generator also installed.

Third Image – BKK photo continued: Flying in the generator with a crane and placing the concrete foundations.

Fourth Image – OAT photo: Tower is erected, equipment boxes outside of the shelter, and a battery rack installed.

Fifth Image – INDWT phot: Tower on site and foundation and the shelter is being equipped with racks of equipment.

Sixth Image – MIR photo: A hydrovac machine, used for pot-holing, has been onsite in an attempt to locate a water main supplied by the existing water tank immediately adjacent to the LMR installation area. Unfortunately it was unclear from Pasadena engineers whether, or not the As-builts provided accurately indicated where the water line is. However, it is known that the pipe is 25-feet deep and Motorola is spending a great deal of time trying to physically locate the line. The Pasadena Engineering Group is also helping to find the pipe.

Seventh Image – DPW038 photo: Los Angeles County water distribution site and progressing smoothly, despite a hard-dig soil conditions at the location.

Eighth Image – DPW038 continued: The large drill machine creates a large hole to set the foundation and rebar cage. A great deal of time spent here. Generator and fuel tank are in place.

This concludes the Project Manager's Report.

There was no further discussion.



**D. Joint Operations and Technical Committee Chairs Report – No Report**

**E. Finance Committee Report – John Geiger**

The Finance Committee Chair Geiger stated the report, which was presented at the last meeting was the current update. We continue to go over the rate setting but there are some variables we need to work on prior to a final number. We will continue to report back as the numbers improve.

This concludes the Finance Committee Report.

There was no further discussion.

**VII. DISCUSSION ITEMS (F-G)**

**F. Technical Presentation: System Capacity**

Board Member Cathy Chidester asked if we could continue this item to the next Board meeting of August 1, 2019. Board Member Alexander requested this item and he is not present.

There was no further discussion. Item was continued to August 1, 2019.

**G. Outreach Update**

Executive Assistant Wendy Stallworth-Tait presented Agenda Item G and stated the Outreach Update consist of ongoing meetings with AT&T. Meetings with representatives from Inglewood, USFS, Los Angeles County Chief Operating Officer, CEO RED, and Regional Planning took place in an effort to fast track LMR critical SAAs.

Lieutenant Yokoyama provided insight on Education and Outreach efforts provided to those agencies interested in LA-RICS LMR. The team developed a tri-fold with information back in April 2019, which will be provided to all cities (independent and contract) with an accompanying cover letter. Additional information consisted of the System Pre-Acceptance Memorandum of Understanding (MOU), which was passed by the Board earlier this year. This will serve as a template for agency review and comment. The cover letter will touch on LMR regional wide-area coverage being built to a public safety grade, capacity, interoperability, subscription rate development, and membership benefits.

Lieutenant Yokoyama stated our Agency Outreach Team is preparing and reviewing system coverage throughout the region. The region was divided by Supervisorial





Districts of the BOS and reviewed each of the various cities, to help identify priority agencies. We are also considering mutual aid areas as another way as reviewing and identifying priority agencies. We also outreached to the Los Angeles Police Chief's Association to provide information about the LA-RICS LMR system. We are planning to meet with priority agencies to learn about their current situation, communication needs, what they currently have, and what LA-RICS has to offer. We also discussed our coverage maps, which will show our level of service, which agencies can try the Early Deployment / Pre-Acceptance System. The Outreach team could also provide technical assistance and knowledge to the agencies.

Board Member Chris Nunley acknowledged the team for their great work and stated the Outreach team provided exceptional technical information to the local agencies.

Board Member John Curley concurred with the acknowledgment and stated the Outreach team came out to Covina and provided outstanding information about the LA-RICS System.

There was no further discussion.

## **VIII. ADMINISTRATIVE MATTERS (H-K)**

### **H. APPROVE THE FISCAL-YEAR 2019-20 PROPOSED LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY OPERATING BUDGET**

Administrative Deputy Susy Orellana-Curtiss offered congratulations on closing out another successful fiscal year and stated Fiscal-Year (FY) 2019-20 Budget is before you as Agenda Item H. The Finance Committee met on June 27, 2019, and reviewed this item unanimously recommending it for approval by your Board today. Administrative Deputy Orellana-Curtiss directed the Board to Page 5 of 8; a one page snapshot of all the activities we anticipate coming before this project in FY 2019-20, which includes the conclusion of all BTOP funded construction related activities which should end by June 30, 2020. This coincides with the budget before you and includes the UASI funded LMR deployment activities planned and scheduled for Fiscal-Year 2019-20; a total of \$99,768 Million is projected grant funded expenditures.

Administrative Deputy Orellana-Curtiss stated in addition this budget similar to last year's budget includes items as approved by Authority members as contained in the existing funding plan, which are Member Funded JPA Operations, LMR Administrative cost, and LTE Administrative cost. Those costs are not funded by grants. Those expenses are born by the members and paid for out of the funds retained through our agreement with AT&T, which your Board adopted and approved. These expenditures are captured under Member Funded line items totaling \$3 Million in expenditures for



FY 2019-20. In addition, budget line item for AT&T Business Agreement Services, which is separate from the Member Funded items. Specifically, paid for SWAP related services in connection with the routers replacement project.

Administrative Deputy Orellana-Curtiss stated one new item for FY 2019-20 is LTE Equipment Payment provided by the County of Los Angeles to pay for equipment ordered and not deployed under PSBN Round 1. Administrative Deputy Orellana-Curtiss asked the Board if they had any questions.

Alternate Board Member John Geiger motioned first, seconded by Board Member Chris Nunley.

Ayes 7: Chidester, Curley, Geiger, Glatt, Nunley, Ortiz and Zuniga

#### **MOTION APPROVED**

#### **I. APPROVE AMENDMENT NO. 37 FOR AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM PUBLIC SAFETY BROADBAND NETWORK**

Contracts Manager Jeanette Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Make the following findings:
  - a. Find that the design, construction, implementation, operation, and maintenance of one (1) PSBN Site (Scholl Canyon [SCHCYN]) to be included as an additional potential buildable site to the 35 PSBN potential buildable sites that your Board has previously approved on January 24, 2019, from which twenty-six (26) PSBN Round 2 Sites will be selected, and execution of Amendment No. 37 to Agreement for the PSBN is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. §§ 15303, 15304, and 15332 for the reasons stated in the Board Letter and as noted in the record of the project.
  - b. Find that the reconciliation of certain equipment for the PSBN Round 2 sites is within the scope of the design, construction, implementation, operation, and maintenance of the PSBN at these twenty-six (26) Round 2 sites, which your Board previously found categorically exempt from review under CEQA pursuant to 14 Cal. Code Regs. §§ 15301, 15303, 15304, and/or 15332 on January 24, 2019.



2. Delegate authority to the Executive Director to execute Amendment No. 37, in substantially similar form to the Amendment enclosed with the Board Letter, which revises the Agreement to reflect the following:
  - a. Reconcile certain equipment for PSBN Round 2 Sites for a cost increase in the amount of \$20,254.
  - b. Increase the Maximum Contract Sum by \$20,254 from \$138,611,575 to \$138,631,829.
3. Delegate Authority to the Executive Director to execute Amendment No. 37, in substantially similar form to the Enclosed Amendment.

Board Member John Curley motioned first, seconded by Alternate Board Member Kyle Zuniga.

Ayes 7: Chidester, Curley, Geiger, Glatt, Nunley, Ortiz and Zuniga.

**MOTION APPROVED**

**J. APPROVE AMENDMENT NO. 39 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM**

Contracts Manager Arismendez presented Agenda Item I and recommended the Board take the following action:

1. Make the following finding:
  - a. Find that the inclusion of two (2) LMR System Sites (Rancho Palos Verdes Tee [RPVT] and East Sunset Ridge [ESR]) into the scope of Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), and Phase 4 (LMR System Implementation) to align with the updated LMR System Design to allow the design, construction, implementation, operation and maintenance activities for the LMR System at the RPVT and ESR sites, including the design, construction, implementation, operation and maintenance of the NMDN Subsystem, and approval of the NMDN reconciliation for these two sites are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Regs. ("CEQA Guidelines") §§ 15303 and 15304 for the reasons stated in the Board Letter and as noted in the record of the project.

- b. Find that (a) approval of NMDN reconciliation for one (1) LMR System Site (Hauser Peak [HPK]) is within the scope of the activities previously authorized at HPK on November 13, 2014, which your Board previously found statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System (LA-RICS) project.
  - c. Find that (a) approval of the NMDN reconciliation for eight (8) LMR System Sites (Black Jack Peak [BJM], Burnt Peak 1 [BUR1], Castro Peak [CPK], Dakin Peak [DPK], Frost Peak [FRP], Grass Mountain [GMT], Green Mountain [GRM], Johnstone Peak 2 [JPK2]) are (a) within the scope of the Final Environmental Impact Report (EIR) prepared for the LA-RICS LMR System, which was previously certified under CEQA on March 29, 2016; and (b) there are no changes to the project at this site(s) or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects.
2. Approve Amendment No. 39 to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the following:
    - a. Reconcile the NMDN Subsystem to align with the updated LMR System design for a cost decrease in the amount of \$720,207.
    - b. Make changes necessary to incorporate LMR Change Order Modifications for a cost increase in the amount of \$73,606.
  3. Authorize a decrease to the Maximum Contract Sum in the amount \$646,601 from \$298,178,459 to \$297,531,858 when taking the cost increases and decreases into consideration.
  4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 39.
  5. Delegate authority to the Executive Director or his designee to execute Amendment No. 39, in substantially similar form, to the Amendment enclosed with the Board Letter package.

Alternate Chair Glatt asked what triggered the decrease. Contracts Manager Arismendez stated it reflects the reconciliation of the NMDN Subsystem to align with the final design parameters, which resulted in a decrease in sites employing this



technology and corresponding decrease in equipment. No additional questions were asked.

Alternate Board Member John Geiger motioned first, seconded by Alternate Board Member Kyle Zuniga.

Ayes 7: Chidester, Curley, Geiger, Glatt, Nunley, Ortiz and Zuniga.

**MOTION APPROVED**

**K. DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR TO NEGOTIATE AGREEMENT FOR LONG TERM EVOLUTION ROUND 2 SYSTEM SITE**

Executive Assistant Wendy Stallworth-Tait presented Agenda Item K and recommended the Board take the following action:

1. Find that the approval and execution of the Amendment No. 1 to Land Mobile Radio (LMR) Site Access Agreement with the County and a Sublicense Agreement with AT&T NCW Wireless at Enclosure 1 for one LTE Round 2 System site with the County at Monte Vista Sheriff's Training Academy and Regional Services (STARS) Center (MVS2) site to allow for the design, construction, implementation, operation and maintenance of the LTE Round 2 System infrastructure at this one site is within the scope of the activities your Board previously found categorically exempt from CEQA on January 24, 2019 pursuant to CEQA Guidelines sections 15301, 15303, and 15304 for the reasons set forth in this letter and as noted in the record of the project, and that the determination that these activities are exempt from CEQA remains unchanged.
2. Delegate authority to the Executive Director, or designee, to finalize and execute (i) a Site Access Agreement (SAA) with the County, and (ii) Sublicense Agreement with AT&T NCW Wireless, substantially similar in form to the agreements Enclosed hereto, all subject to review and approval by County Counsel.

Alternate Chair, Mark Glatt motioned first, seconded by Alternate Board Member Kyle Zuniga.

Ayes 7: Chidester, Curley, Geiger, Glatt, Nunley, Ortiz and Zuniga.

**MOTION APPROVED**

**IX. MISCELLANEOUS – NONE**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**



**XI. CLOSED SESSION – NO CLOSED SESSION TO REPORT**

**XII. ADJOURNMENT and NEXT MEETING:**

The Board meeting adjourned at 9:39 a.m., and the next meeting will be held on Thursday, August 1, 2019, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.

ADOPTED