



**APPROVED**

# **BOARD OF DIRECTORS MEETING MINUTES**

**LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS  
SYSTEM AUTHORITY**

March 2, 2017  
The Hertzberg Davis Forensic Science Center  
1800 Paseo Rancho Castilla, Conference Room 223 through 227  
Los Angeles, CA 90032

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**Board Members Present:**

**Cathy Chidester**, Dir., EMS Agency, County of LADHS  
**Joe Ortiz**, Chief of Police, City of Sierra Madre Police Dept.  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**Mark Fronterotta**, Chief of Police, City of Inglewood Police Dept.  
**John Curley**, Chief of Police, City of Covina Police Dept.

**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Vice-Chair, Asst. Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Los Angeles County Sheriff's Dept.  
**Scott Haberle**, Fire Chief, City of Monterey Park Fire Dept.

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**Officers Present:**

**John Radeleff**, LA-RICS Interim Executive Director

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**Absent:**

**Chris Nunley**, Captain, City of Signal Hill Police Dept.

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Director Dean Gialamas called the Regular Meeting of the Board to order at 9:03 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES FOR THE REGULAR MEETING**

**A. February 2, 2017 – Regular Meeting Minutes**

Board Member Alexander motioned first, seconded by Board Member Fronterotta.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – (None)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (B-C)**

**B. Director's Report – John Radeleff**

Interim Executive Director Radeleff stated this is his last official month and has a great deal of good news; the first is a video of the installation of the Land Mobile Radio (LMR) tower at FCCF. (Video was played). Last Friday, LA-RICS provided a tour and demonstration for Steve Haro, Chief of Staff for Senator Diane Feinstein, and two of her Los Angeles Field Representatives and they were very impressed.

Interim Executive Director Radeleff stated staff attended the Super Bowl after action report with our BTOP Partners at Harris County, along with the Houston Police Department. The two day event went very well. Some of the lessons learned included training on new devices and pre-planning. The IWCE Expo will take place in Las Vegas on the 27th of March. There will be a three hour panel discussion provided by the FirstNet Early Builders and our newly appointed Executive Director Scott Edson will attend that event.



In regards to the Long Term Evolution (LTE) Interim Executive Director provided an update, and stated that a plan was submitted to National Telecommunications and Information Administration (NTIA) to augment the Phase 2 plan by \$37 million which included certain objectives that we wanted to implement such as the rapid response vehicles, upgrade to our testing and optimization center as well as interconnectivity with other agencies. Those 3 objectives have been verbally approved by NTIA and we are awaiting formal approval from National Oceanic and Atmospheric Administration (NOAA). This will be additional funds from Phase 2 that will go to the 2A Plan. The 2B Plan is the co-locations of 20 LTE sites and is pending the appointment of the Department of Commerce Secretary for final decision.

In regards to the Broadband Technology Opportunities Program (BTOP) grant, the Office of Inspector General will be visiting us for three (3) days to conduct an audit of NTIA's administration and oversight of our project. LA-RICS applied for a Public Safety Communications Research Division (PSCR) Innovative Accelerator Program Grant totaling \$1 million, which teams us with Ericsson and Texas A&M University, basically, this grant will help us accelerate the adoption of technology for public safety applications.

In regards to LMR, Interim Executive Director Radeleff stated LA-RICS has four (4) sites completed between our last meeting and this meeting. During this term, we have completed full spend of Urban Areas Security Initiative (UASI) 11 and a successful spend of UASI 12, which consisted of the buildout of four (4) sites and the purchase of some equipment. We are beginning to proceed with UASI 14 sites and Project Manager Chris Odenthal will provide an update. There will be three (3) additional sites completed by the beginning of May that are a part of the UASI 14 spend plan. UASI 13 consists of seven (7) sites, but we have until 2018 for those sites to be deployed. In regards to the Core 2 Relocation, Project Manager Chris Odenthal will provide an update as well.

In regards to the 90 day Assessment, Interim Executive Director Radeleff stated provided an overview on status. As you may recall, an organizational restructure to simplify reporting was needed because there was a large span of control. A new permanent Executive Director has been selected. Funding issues which were always a struggle are now resolved with the USAI Approval Authority committing to fully fund deployment of the LMR System. Another issue was the limitation of spending from year-to-year; we had to spend one year prior to moving on to the next grant year's award. After working with the Los Angeles Mayor's Office, we can now spend grant funds for multiple years in parallel which make it easier for project scheduling. In regards to the funding plan and cost allocation issues, the County has to make certain decisions prior to fully understanding costs owed and operating costs moving forward. We have a draft subscription model that Director Gialamas as well as others from the Board are working with the County on to get some direction on pending issues. Accountability and changes to the Project Management have



been made. Relationships and outreach resulted in substantial changes such as a new face for LA-RICS. The newsletter, video, factsheet, and the website all have been revamped.

Interim Executive Director Radeleff stated hopefully by the next Board meeting the website will be up and running. LA-RICS is doing a great deal of product demonstrations as well as utilizing the system. A relationship with I-C-I System, Interagency Communication Interoperability System and its Interim Executive Director has been established and regular meetings with Ray Eady occur. ICIS and LA-RICS improved their relationship related to interoperable communications.

Board Member Alexander asked has there been discussion on use of each other's equipment or access. Interim Executive Director Radeleff stated yes, LA-RICS has an ISSI contemplated in the contract that connects the systems. By the end of the year or about 2018, Ray Eady from ICIS will have the budget and be able to purchase the ISSI required to connect with us, so we will have the interoperability between both systems. Applications development is one of the main focuses and we want to deploy as much as possible. We want to provide applications that enhance situational awareness to provide a common operational picture for every single public safety entity. Director Gialamas acknowledged and thanked Interim Executive Director for his leadership as well as staff and acknowledged that he has accomplished many changes and resolved many issues under his direction.

Interim Executive Director stated last month Alternate Member Geiger suggested providing an Executive Summary in the Agenda packet and stated that Item B is this month's draft Executive Summary for your review and feedback. Board Member Alexander recommended a shorter version of the Executive Summary and asked that an email be sent out more frequently to the Board and Alternate Members to allow for updates when changes occur. Director Gialamas recommended adding the "effective date" to the Executive Summary, so that the Board is aware of the latest update. Interim Executive Director stated Chief Scott Edson will inform the Board on any future activities.

### **C. Project Manager's Report – Chris Odenthal**

Project Manager Chris Odenthal stated that in regards to LTE, in your agenda packet you have an Amendment request for a one month extension on the warranty; we are currently working through the closeout of the network and monitoring of LA-RICS. When you attend your dispatch facility and you watch the panel of how the network is performing, that is the network that we are talking about, from a warranty perspective that is what we are focusing on. Motorola and the Authority are working on gaining access to data, which allows us to monitor the network as well as to see how we are going to operate our service level agreement in response time to outages' when notified. We have two (2) months to do this and that is the reason for a one (1) month extension at no cost with Motorola and Contract Manager Jeanette



Arismendez will present the Amendment. From an LTE prospective, we still have Southern California Edison (SCE) Cell-on-Wheels (COW), electrical and fiber connection is all done. We have one more site to finalize and then were done.

Project Manager Chris Odenthal stated at the end of the Executive Summary you will see a chart that shows how we are bringing users on and the progress and the update is listed there as well. Interim Executive Director John Radeleff briefed the Board on LTE 2. We are waiting for the new Administration to appoint and confirm leadership at NTIA. Until then, the Authority isn't expending any effort to secure LTE 2 funding. We will continue to pursue our goals but are not expecting a decision until there is someone appointed.

Project Manager Chris Odenthal presented a slideshow of the four (4) sites that we built in the last six (6) to eight (8) weeks. (Power Point Presentation provided)

Project Manager Chris Odenthal also presented images of the tower going up and being constructed at FCCF. Chief Neese was on site during the 10-day activity and prior to the tallest section being installed all of the dispatchers at Los Angeles County Fire Command and Control signed their name to the tower. It took nine (9) years to build that tower; it's a huge deal for all of those whom have been involved in the project for that long. Bald Mountain (BMT) and Hauser Peak (HPK) had wind, rain, and snow over the six (6) weeks of construction. LA-RICS, Jacobs and Motorola Employees spent a significant amount of time to ensure we met our UASI 12 deadline Project Manager Chris Odenthal stated our deadline is in May for USAI 14 and March for UASI 12.

Project Manager Chris Odenthal stated BMT, HPK, FCCF, and PHN we constructed already and we are adding Compton Court, Airport Court House, Criminal Court Building, and LDWP 243. Seven (7) sites will be deployed in the next group followed by another four (4) sites to round out the UASI 12 through 16 spend. Currently, those sites are scheduled for turn-up with power to be complete in December, right around the time UASI 17 will arrive. The drawing process is continuing to advance and we expect to have a back log of drawings for sites that we will have permits to construct. We will not be able to move forward with those sites until the UASI money is allocated for those sites. As permits become available, we will execute to construction and we will start the back log in June but it will be based on the deliveries. Board Member Alexander asked if Cerro Negro (CRN) is part of the back log. Project Manager Chris Odenthal stated yes and we just received a 50% drawing and the next step is geotechnical investigation.

Project Manager Chris Odenthal stated that in regards to Core 2 Relocation; we are relocating the LMR Core to Los Angeles County Sheriff's Station Palmdale (LASDPLM). LA-RICS has moved the installation type, initially we were going to install heating, ventilation and air conditioning (HVAC) on the roof but that will cause



us to reinforce the roof internally and externally. Placing the air conditioning on the outside is a cost savings; this is the reason why LASDPLM is not in your true-up documentation. For the next meeting we plan to provide ten (10) to 15 sites, which will lead to LMR cost structure.

Director Gialamas acknowledged Project Manager Chris Odenthal accomplishments of work completed. Project Manager Chris Odenthal acknowledged John Radeleff for his leadership as Interim Executive Director for LA-RICS and stated that he started a year ago and there has been a substantial change in the organization and thanked the Board for recognizing the huge difference that Interim Executive Director John Radeleff has made.

Interim Executive Director stated he wants to add one thing to his 90-day Assessment Report and it is the need for additional Fire staff; we have a new Captain Tom Richards. We just found out yesterday that Chief Neese will be transferring to Palos Verdes at the end of the month. Chief Neese has been carrying the weight of Fire and Emergency Medical Services (EMS) issues by himself. Interim Executive Director acknowledged Chief Neese. Interim Executive Director also acknowledged Sergeant Al Ortega for his accomplishments and dedication to LA-RICS, as he will be retiring at the end of the month. Interim Executive Director Radeleff read a commendation from the Board and presented him with a plaque from LA-RICS and congratulated Sergeant Ortega. Sergeant Ortega thanked the Board and LA-RICS for the acknowledgement of his accomplishments on behalf of public safety.

Board Member Alexander recommended scheduling a tour for Board members to view the important construction sites and equipment that we use. Interim Executive Director Radeleff suggested that when tour is scheduled, the Board Members visit a site in the area closest to the Board and Alternate Members' jurisdiction.

## **VII. DISCUSSION ITEMS (D-E)**

### **D. Outreach Update**

Interim Executive Director Radeleff recapped the outreach items mentioned in his Director's Report. There was no further discussion.

### **E. PSBN Onboarding Update**

Interim Executive Radeleff stated this item provides information on the number of devices that have been installed including demonstration test kits. The issue is the activation and process of getting individuals on board to use the system as well as the ongoing issue of switching from Band 14 and commercial cellular and some software upgrades but they can be done remotely; we are activating the routers and utilizing the system as months go by. LA-RICS has prepared a document for NTIA



in connection with their request for number of users we have on the system. We are preparing a document that provides all the details of the technical issues that we have been dealing with and will be shared with the early builders as well. The issues consist of installation and activation of the system, things that everyone will need to know as we move forward with the National system. We are also preparing a document that outlines the business plan and provides direction on switching from construction to operations and will be presented to the Board in the future.

Item **XI. CLOSED SESSION REPORT** was taken out of order.

The Board entered into Closed Session at 9:50 a.m. and returned to Open Session at 10:08 a.m. Counsel Truc Moore stated that the Brown Act does not require a report.

1. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation  
(subdivision (d) of Government Code Section 54956.9) (1 case)

## **VIII. ADMINISTRATIVE MATTERS (F-L)**

### **F. AUDIT OF THE LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY FOR THE YEAR ENDED JUNE 30, 2016**

Principal Accountant Rachelle Anema from the Auditor-Controller presented the annual financial audit for LA-RICS and stated that Helen Chu and Michael DeCastro from BCA Watson Rice will also present, as they are the auditors for LA-RICS. On page 4 through 7 of the auditor's report there is a high-level overview of management discussion and analysis, which serves as a summary of the audit report. Principal Accountant, Rachelle Anema stated she is happy to report the audit is a clean report. On page 25 is the Audit of Federal Awards Programs, which is also called the single audit and is required for all Federal grants; part of the single audit process is the filing of it with the Federal government and that process has been completed as well.

Principal Accountant Rachelle Anema introduced Helen Chu and Michael DeCastro and they presented the annual and financial audit for LA-RICS June 30, 2016. Michael DeCastro stated preparation of the financial statements is the responsibility of the Authority's Management. Our responsibility as auditors is to issue an opinion on the presentation of the financial statements. Michael DeCastro walked the Board through the content of the report and stated they found no deficiencies and no compliance issues to be reported to you. We are also required to do a substantial audit on the grants revenues and that report is on page 28 through 30 and we are happy to report the Authority complied with all grant requirements. On page 33 and



34 there were no findings or cost questions and we have none to report. Michael DeCastro asked if anyone had questions.

Board Member Alexander stated he is assuming that the negative fund balance reflected on page 12 is due to timing and receivable on grants. Principal Accountant Rachelle Anema stated it's just the matter of timing on the cash flow reimbursement which takes place once the grants reimburse expenses paid out (UASI and SHSGP). Board Member Alexander asked if the County's contribution is included in the report. Principal Accountant Rachelle Anema stated yes on page 8 liabilities \$1.8 (Note 7) million reflects this contribution. Director Gialamas stated (Note 7) is not the full County loan but it's for this period captured in the audit report. Principal Accountant Rachelle Anema stated the negative fund balance is in relation to the revolving fund loan provided by the County. As we receive UASI funds to reimburse for grant-funded activities, we pay the loan down. Michael DeCastro stated we paid down close to \$6 million in 2016 and at the end of 2015 the balance was \$7.5 million. Board Member Alexander asked is there an identifiable source to pay off the loan or does that still have to be resolved. Principal Accountant, Rachelle Anema stated this specific line refers to the cash-flow loan which is similar to an advance to pay for grant-funded expenditures under the UASI portion of the grants; it has to be spent and paid for before the reimbursement can occur.

Director Gialamas stated there are two items being discussed here, as the County has put money into the project in two ways. The first way is that the County has fronted money due to the cash flow grant reimbursement problem; we spend the grants and reimburse the County. The second way is a separate contribution that is for the member-funded operations cost and that is separate matter, which Board Member Alexander may be alluding to. Board Member Alexander asked if that information is reflected in the audit report. Principal Accountant, Rachelle Anema stated yes it is, on page 12 contributions is \$3 million. Board Member Alexander asked if there's a cumulative total for the arrears provided by the County on behalf of other Members to date. Director Gialamas asked Administrative Deputy Susy Orellana-Curtiss for confirmation. Administrative Deputy Susy Orellana-Curtiss stated if it includes match contributions to date, it is close to \$14 million from the date of the adoption of the funding plan through FY 16-17. Administrative Deputy Susy Orellana-Curtiss stated the annual adopted budget that comes before your Board has a footnote that states Repayment of loan provided by the County for these costs are to be determined by your Board. A policy decision has not been brought to your Board regarding repayment. Director Gialamas stated we will talk about that issue outside of this report as this contemplates certain decisions such as treatment of members vs. non-members and other sources of revenue to offset member-funded costs. Board Member Alexander asked if that payable owed to the County is reflected as a liability. Principal Accountant Rachelle Anema stated no, not until a decision is made.



Board Member Alexander stated he would like to see potential cost that will have to be addressed and recommended documenting with the cumulative total owed to the County because the financial liability falls on the Board. The audit report is being captured as revenue/expenses for the County but it's not being reflected as a liability for the Board/Members. Director Gialamas stated he is taking the lead on this and will be working with CEO to determine next steps. Director Gialamas recommended receipt and file the auditor's report (attached). Principal Accountant Rachelle Anema stated that the financial statements are presented fairly in conformance with generally accepted accounting principles and State regulations governing special districts. The auditor's report also indicates that there were no findings of material deficiencies in LA-RICS' controls over financial reporting. The Single Audit report concludes that LA-RICS complied in all material respects with the types of compliance requirements that would have a material effect on each of its major programs.

Director Gialamas motioned to receive and file the auditor's report.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

#### **MOTION APPROVED**

### **G. LA-RICS VISION AND MISSION STATEMENT**

Interim Executive Director Radeleff presented to the Board Agenda Item G and requested that the Board take the following actions to approve the LA-RICS Vision and Mission Statement. The goals will be addressed separately. Director Gialamas stated he will open a discussion or approve it. Interim Executive Director Radeleff stated the goal is to provide a better understanding for those that refer to the website of what LA-RICS is about. Board Member Alexander commended Interim Executive Director Radeleff for capturing the Vision and stated that the overall structure is excellent. Interim Executive Director Radeleff asked if the goals should stay internal and Alternate Member Geiger stated that he preferred the goals to stay within the internal strategic plan, to allow for adaptability. Director Gialamas stated he concurred with Alternate Member Geiger that the Vision and Mission is appropriate for the Board because we are responsible for what the Authority does, and the goals can be kept internal. Director Gialamas asked that as future things come up that need to be shared with the Board, it does not need to be a Board approved but would appreciate sharing appropriate updates. As far as this item, Director Gialamas recommended approval of the enclosed LA-RICS Vision and Mission Statement for use effective immediately.

Director Gialamas motioned first, seconded by Board Member Fronterotta.



Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

**MOTION APPROVED**

**H. APPROVE AMENDMENT NO. 21 FOR AGREEMENT NO. LA-RICS 008 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) PUBLIC SAFETY BROADBAND NETWORK**

Contracts Manager Jeanette Arismendez presented to the Board Agenda Item H and requested that the Board take the following actions:

1. Approve Amendment No. 21 to Agreement No. LA-RICS 008 for the PSBN with Motorola Solutions, Inc. (Motorola), in substantially similar form to the Enclosure, which revises the Agreement to extend the Warranty Period on a month-to-month basis, at no additional cost to the Authority.
2. Authorize the first month Warranty Period extension to commence on April 1, 2017, and expire on April 30, 2017, in order to complete ongoing Work within this period.
3. Delegate Authority to the Executive Director to approve subsequent month-to-month Warranty Period extensions, if any, that are mutually agreed upon by both parties, via an Amendment substantially similar in form to the Enclosed Amendment.
4. Delegate authority to the Interim Executive Director to execute Amendment No. 21 in substantially similar form to the enclosed Amendment.

Director Gialamas stated we need to include authority for the Interim Executive Director and subsequently warranty for the Executive Director.

Board Member Alexander motioned first, seconded by Board Member Fronterotta.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

**MOTION APPROVED**



**I. APPROVE AMENDMENT NO. 25 TO AGREEMENT NO. LA-RICS 007 FOR LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM LAND MOBILE RADIO SYSTEM**

Contracts Manager Jeanette Arismendez presented to the Board Agenda Item I and requested that the Board take the following actions:

1. Make the following findings:
  - a. Find that (a) approval of the changes necessary to reflect the reconciliation of three (3) LMR System Sites (LA-RICS Headquarters (LARICSHQ), Whitaker Middle Peak (WMP), and Whitaker Ridge (WTR)) to align with the updated LMR System Design is within the scope of the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperable Communications System (LA-RICS) LMR System, which was previously certified under the California Environmental Quality Act (CEQA) on March 29, 2016; and (b) there are no changes to the project at these sites or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects; and (c) no new environmental document is required.
  - b. Find that (a) approval of the changes necessary to reflect the reconciliation of two (2) LMR System Sites (Claremont (CLM) and Los Angeles County Fire Department Del Valle Training Camp (LACFDEL)), to align with the updated LMR System Design is within the scope of the design, construction, implementation, operation and maintenance activities for the LMR System previously authorized at these two (2) sites, which your Board previously found statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System project, and categorically exempt under CEQA pursuant to Guidelines section 15301 (existing facilities), 15303 (new construction or conversion of small structures) and 15304 (minor alterations to land).
  - c. Find that the inclusion of three (3) LMR System Sites (Baldwin Hills County (BHS), Los Angeles County Department of Public Works Pump Station 38 (DPW38), and Rancho Palos Verdes (RPV1)) into Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), and Phase 4 (LMR System Implementation) and exercising of the Unilateral Options to align with the updated LMR System Design is within the scope of the design, construction, implementation, operation and maintenance activities for the LMR System previously authorized at these three (3) sites, which your Board previously found statutorily exempt from review under CEQA pursuant to



Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System project, and categorically exempt under CEQA pursuant to Guidelines section 15301 (existing facilities), 15303 (new construction or conversion of small structures) and 15304 (minor alterations to land).

2. Approve Amendment No. 25 (Enclosure) to Agreement No. LA-RICS 007 for a LMR System with Motorola Solutions, Inc. (Motorola), which revises the Agreement to reflect the following:
  - a. Reconciliation of five (5) LMR System Sites to align with the updated LMR System Design for a cost decrease in the amount of \$330,670.
  - b. Inclusion of three (3) LMR System Sites into the scope of Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR Components), Phase 4 (LMR System Implementation), and exercising the Unilateral Options of the same, to align with the updated LMR System Design for a cost increase in the amount of \$4,684,205.
3. Authorize an increase to the Maximum Contract Sum by \$4,353,535, from \$288,845,314 to \$293,198,849 when taking the cost increase and decrease into consideration.
4. Allow for the issuance of one or more Notices to Proceed for the Work contemplated in Amendment No. 25.
5. Delegate authority to the Interim Executive Director to execute Amendment No. 25, in substantially similar form, to the enclosed Amendment (Enclosure).

Director Gialamas confirmed this is supported by grant funding to cover the costs associated with the amendment, Contracts Manager Arismendez confirmed.

Alternate Member Geiger motioned first, seconded by Director Gialamas.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

#### **MOTION APPROVED**

#### **J. AMENDMENT NO. 10 FOR PROFESSIONAL BROADBAND ENGINEERING CONSULTING SERVICES**

Contracts Manager Jeanette Arismendez presented to the Board Agenda Item J and requested that the Board take the following actions:



1. Approve Amendment No. 10, which contemplates among other things, an extension to the term of the Televate Agreement to June 30, 2017, to allow Televate to continue assisting the Authority with the PSBN Warranty Period closeout work and ongoing PSBN operations work.
2. Revise Exhibit B (Schedule of Payments) to reflect an increase in certain Hourly Rates (Partner, Senior Subject Matter Expert, and Subject Matter Expert), effective March 13, 2017, to account for the inclusion of travel expenses.
3. Approve an increase to the Maximum Contract Sum in the amount of \$680,000, increasing the Maximum Contract Sum amount from \$8,061,978 to \$8,741,978 to allow Televate to continue assisting the Authority with the work contemplated in recommendation 1, as well as an increase certain hourly rates to account for the inclusion of travel.
4. Delegate authority to the Interim Executive Director to execute Amendment No. 10, substantially similar in form to the Enclosure.

Board Member Alexander asked for clarification on number 2, for the inclusion of travel expenses; does that mean they are paid during the actual time of travel or does that mean cost of travel? Contracts Manager Arismendez stated the cost of travel. Alternate Member Geiger asked if they are currently setup the way the County is for travel. Contracts Manager Arismendez stated Televate contract currently operates in accordance with the County travel policy, which means that the Authority coordinates and handles all the travel details and corresponding expenses. LA-RICS would like to align travel with the other consulting contracts, which contemplates travel captured within the hourly rate. To accomplish this we are requesting three (3) positions to contemplate a change in rate. Alternate Member Geiger asked are we moving to a fully burdened rate. Contracts Manager Arismendez stated yes that is correct, Televate would handle all of their travel and it would not be processed through LA-RICS. It would be captured when they invoice us at the higher rate before your Board. Board Member Chidester asked how LA-RICS came up with the amounts for the hourly rate. Contract Manager Arismendez stated we performed an analysis based on the monthly cost which was approximately \$9,000 to \$10,000 per month, with this proposed amendment resulting in approximate expenditures totaling \$8,000 and provide a cost savings, excluding the costs associated with administering the travel.

Board Member Chidester motioned first, seconded by Alternate Member Bundesen.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

**MOTION APPROVED**



## **K. AMENDMENT NO. 24 TO THE PROJECT AND CONSTRUCTION MANAGEMENT SERVICES AGREEMENT**

Contracts Manager Jeanette Arismendez presented to the Board Agenda Item K and requested that the Board take the following actions:

1. Approve an increase to all the hourly rates by 2.4 percent to account for a COLA in accordance with the Agreement effective January 1, 2017.
2. Authorize Jacobs to continue assisting the Authority with the PSBN Warranty closeout work through June 30, 2017, for a cost increase in the amount of \$309,000.
3. Approve an increase to the LMR System budget to align the Jacobs staff to the current LMR System Integrated Master Schedule (IMS) which contemplates achieving LMR Final System Acceptance and documentation closeout by Quarter 4 2020, for a cost increase in the amount of \$17,763,715.
4. Approve an increase to the Maximum Contract Sum in the amount of \$18,072,715 from \$38,098,957 to \$56,171,672 when taking the cost increases including and the increased hourly rates into consideration.
5. Delegate authority to the Executive Director to execute Amendment No. 24 with Jacobs, substantially similar in form to the enclosed, and issue one or more Notices to Proceed for this work.

Contract Manager Arismendez provided background of the historical nature of the Jacobs Agreement and why we are at the contract sum to date and why we are presenting this item. In 2012 this contract was executed with a value of approximately \$20 million but since then a great deal of actions has occurred. Your Board has approved quite a few amendments ranging from the project management teams' assistance with the development of the Request for Proposal (RFP) for LMR as well as the evaluation and negotiation portion at a value of \$3.1 million, to increase the scope of outreach and environmental work at a value of \$14.4 million in addition there was a need to increase LMR Phase 1, the system acceptance schedule projected to occur in 2018 with the new schedule now reflecting system acceptance in 2020. The existing Jacobs's budget can take us to about the first quarter of 2018 but beyond that time there is no budget for resources. We presented an item to the Oversight Committee on February 23, 2017, an amendment to contemplate only the COLA increase. The Oversight Committee asked that we take a closer look at what the impact of COLA would be on the hourly rate and corresponding impact on the maximum sum for the contract. Thus, we are



bringing an amendment that factors the COLA increase to the budget aligning with the updated LMR project schedule.

Board Member Mark Alexander asked for a breakdown of hourly rates for Item K, No. 3 (\$17,763,715) and 4 (\$18,072,715) to bring back to the next Board meeting. Contracts Manager Arismendez stated we will provide that requested information. Director Gialamas stated we need to settle the COLA increase now because that will be a retroactive action. Contracts Manager Arismendez stated attached to the amendment are the increased hourly rates reflecting the COLA. Contracts Manager Arismendez asked the Board that in addition to the COLA, we request your Board approve PSBN and we can bring back the item in question at the next Board meeting. Counsel Truc Moore stated that would be item number 2. Counsel Moore stated the recommendation is to revise the recommendation seeking approval for items 1, 2, and 5; and that items 3 and 4 be brought back to the Board. Alternate Member Geiger concurred with Board Member Alexander and stated he agreed with an amended motion, this item is one of the reasons the Oversight Committee wanted this to item be brought forward to the Board of Directors, therefore, we should move forward with items 1, 2, and 5 at this time.

Alternate Member Geiger motioned first, seconded by Board Member Alexander.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

#### **AMENDED MOTION APPROVED**

#### **L. APPROVE A TELECOMMUNICATIONS SITE LICENSE AGREEMENT FOR LAND MOBILE RADIO SYSTEM SITE**

Executive Assistant Wendy Stallworth-Tait presented to the Board Agenda Item L and requested that the Board take the following actions:

1. Find that the approval and execution of the Telecommunications Site License Agreement for the UCLA Factor Building (UCLA) site with the Regents of the University of California to allow all LMR System Work at that site for the design, construction, implementation, operation and maintenance of the LMR System infrastructure, is within the scope of the activities previously authorized at the UCLA site on December 12, 2016, which your Board previously found statutorily exempt from review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System (LA-RICS) project, and further found that any leased circuit work that may occur outside of the site as needed to provide connectivity to the LMR System is categorically exempt under CEQA pursuant to CEQA Guidelines sections



15301, 15303 and 15304 for the reasons set forth in this letter and in the record of the project.

2. Authorize the Interim Executive Director to finalize and execute a Telecommunications Site License Agreement with the Regents of the University of California. Association, substantially similar in form to the agreement attached hereto.

Board Member Chidester asked who the licensed agreement belongs to? Executive Assistant Stallworth-Tait stated UCLA and they asked that we use their standard telecommunication agreement. They are also members of LA-RICS. Board Member Chidester asked if there is a cost and Executive Assistant Stallworth-Tait stated there is a cost for the permitting fee and the attorney's review of their agreement.

Board Member Fronterotta motioned first, seconded by Board Member Ortiz.

Ayes 9: Chidester, Ortiz, Alexander, Fronterotta, Curley, Geiger, Bundesen, Gialamas and Haberle.

#### **MOTION APPROVED**

#### **IX. MISCELLANEOUS – NONE**

#### **X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

Director Gialamas stated that he would like to go back and address Board Member Mark Alexander inquiry in regards to the County Contribution portion. Dean Gialamas stated that moving forward, the Sheriff and Fire Chief representing the Authority as the elected officials will have a conversation with the CEOs Office to determine what the next steps are in addressing contributions made by the County on behalf of Members of the Authority. The process consists of initial discussions that have already taken place and now we are working on scheduling meetings with the CEO. Dean Gialamas stated he hopes to provide some information by next Board meeting, with the County's direction.

Interim Executive Director Radeleff stated his term is coming to an end and from now until the next meeting Chief Edson will start his term with LA-RICS. Interim Executive Director Radeleff asked Chief Edson to come up to receive his official LA-RICS polo shirt, identification cards, and office keys. Interim Executive Director Radeleff stated Chief Edson will do great things for LA-RICS and stated that it has been one of the most enjoyable, rewarding, and challenging projects including working with great staff. Coming to work for this program after retirement and making a difference this past year



has been a joy. The most important thing is the relationships he has formed and support that he has received.

**XI. ADJOURNMENT and NEXT MEETING:**

Thursday, April 6, 2017, at 9:00 a.m., at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.