



# **BOARD OF DIRECTORS**

## **REGULAR MEETING MINUTES**

**LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, April 12, 2018 • 9:00 a.m.  
Los Angeles County Sheriff's Department  
The Hertzberg Davis Forensic Science Center  
Conference Room 223 through 227  
1800 Paseo Rancho Castilla, Los Angeles, CA 90032

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**Board Members Present:**

**Joe Ortiz**, Chief of Police, City of Sierra Madre Police Dept.  
**Mark Alexander**, City Manager, CA Contract Cities Assoc.  
**John Curley**, Chief of Police, City of Covina Police Dept.

**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Asst., Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Los Angeles County Sheriff's Dept.  
**Kay Fruhwirth**, Asst., Dir., EMS Agency, County of LADHS  
**Louis Perez**, Deputy Chief, City of Inglewood Police Dept.

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**Officers Present:**

**Scott Edson**, LA-RICS Executive Director  
**Priscilla Lara**, LA-RICS Board Secretary

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.  
**Chris Nunley**, Police Chief, City of Signal Hill Police Dept.

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Director Dean Gialamas called the Regular Meeting of the Board to order at 9:02 a.m.

**II. ANNOUNCE QUORUM – Roll Call**

Director Dean Gialamas acknowledged a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES (A)**

**A. March 1, 2018 – Regular Meeting Minutes**

Alternate Board Member Chris Bundesen motioned first, seconded by Alternate Board Member Kay Fruhwirth.

Ayes 7: Ortiz, Curley, Geiger, Bundesen, Gialamas, Fruhwirth and Perez.

**MOTION APPROVED**

**IV. PUBLIC COMMENTS – (NONE)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (B-D)**

**(DIRECTOR GIALAMAS STATED AGENDA ITEM G WILL BE TAKEN  
OUT-OF-ORDER)**

**G. APPROVE AUDIT OF THE LOS ANGELES REGIONAL INTEROPERABLE  
COMMUNICATIONS SYSTEM AUTHORITY FOR THE YEAR ENDED  
JUNE 30, 2017.**

Rachelle Anema, representing the Los Angeles County Auditor-Controller, Ellen Chu and Michael DeCastro from BCA Watson Rice firm presented the audit report to the Board.

Ms. Anema stated the Auditor Controller acts as the LA-RICS Authority's fiscal agent and also arrange and manages the annual financial statements' audit of LA-RICS. Ms. Anema states for Ellen Chu and Michael DeCastro from BCA Watson Rice have



been LA-RICS audit firm for the last seven years and have a long history with LA-RICS and know the operations well.

Ms. Chu presented the audit report and went over the responsibility of this engagement and stated the management of LA-RICS is responsible for the financial statements. Our responsibility as the auditor is to issue an opinion on the financial statements. As of the year ended June 30, 2017, she is happy to report an “unmodified opinion”, in other words a clean opinion. The audit report also consists of a management discussion analysis (MDA) section, which is basically a narrative overview of the Authority’s financial activity for fiscal year June 30, 2017. The MDA are not required as the basic financial statements but supplementary information, which is required by government audit standards. The financial statements consist of two separate financial statements, which are Governmental Wide Financial Statements, located on pages 9 and 10 and Statement of Net Position and also the Statement of Net Activities. The Governmental Wide Financial Statements provides a broad overview of the Authority finances, in a manner similar to a private sector business and displays financial activity of the Authority. The Net Position on page 9 as of June 30, 2017, was \$149,706,228. The statement of activities, which is located on page 10 presents how the net position changed during the fiscal year. Basically, a direct comparison of expenses for program revenues and government activities and the change for that position for June 30, 2017, is \$25,862,019. The fund financial statements starts on page 11 and contain information regarding major individual funds and focuses on current and year term in/out flows of resources with all of the Authority funds are classified as governmental funds during fiscal year June 30, 2017. The Fund financial statements consist of the Balance Sheet, which is on page 11, the reconciliation of the net position fund balance, which is on page 12, the statement of revenues exchanges and changes and fund balance on page 13 and again reconciliation of the change in the fund balance to the statement of activities on page 14. Ms. Chu stated the notes to the basic financial statements, which is additional information that is essential to a full understanding of the financial statements start on page 15. Our report also consist of supplementary information; again this is not part of the basic financial statements but are required by government and county standard board (GASB) and we applied limited procedures auditing this supplementary information, which is on page 25 and 26, which are statement of revenues, expenditures and changes in fund balance – budget and actual comparison. In addition to the financial audit, we also did an audit of the federal awards program. Based on our audit on the major programs that were awarded there were no compliance findings. LA-RICS has complied with all the material aspects of direct and material effect of each of the major federal programs for the year June 30, 2017. There were no internal control findings of non-compliance or any deficiencies that were noted during our audit. In relation to Internal Control compliance, we did not identify any deficiencies. There are other matters to be communicated and is during



our course of the audit, there were no audit adjustments, no correcting of statements and there was no disagreement with management. Ms. Chu further stated there was no management letter comment, which is for recommendations, and improvements over the accounting process.

Ms. Chu concluded her report.

Director Gialamas acknowledged the firm for doing the work and stated as a Board Member we see many adjustments that come our way for approval and the fact that we've kept that clean financial book / audit streak is a real compliment to the LA-RICS staff. Director Gialamas on behalf of the board thanked staff for their diligent work and stated we appreciate the review and audit.

This was a receive and file item.

## **RECEIVED AND FILE**

### **B. Director's Report – Susy Orellana-Curtiss**

Administrative Deputy Susy Orellana-Curtiss stated she would present the Director's Report on behalf of Executive Director Scott Edson. Administrative Deputy Orellana-Curtiss referred to Agenda Item B the Executive Summary, which provides a snapshot of the activities we will be presenting to you today. The majority of the LTE and LMR update will be provided by your Project Manager Chris Odenthal. Administrative Deputy Orellana-Curtiss provided an update on the grant status, reporting all activities related to UASI '13 grant, and mentioned that yesterday evening LA-RICS submitted our final claim to close out UASI '13 successfully spending \$13,744,067.

Administrative Deputy Orellana-Curtiss further stated Agenda Item H refers to the acceptance of UASI '17 grant, which is also another milestone for the project and is to accept \$34,763,750 million for the first three committed years by the UASI approval authority. This is a huge achievement for the project.

Administrative Deputy Orellana-Curtiss stated for BTOP, we have submitted to the grantor an implementation plan for the augmentation or Round 2 activity in connection with LTE deployment. We have received preliminary feedback from the federal grantor and it is our understanding that they are very close to announcing a decision on the augmentation and the project plan. In anticipation of the notification coming from the grantor and because the next board meeting is May 3<sup>rd</sup> and the deadline we have given the grantor for notification of the grant augmentation is coming at the end of April, gives us very little time to receive the award letter and to understand the term and conditions of augmentation of grant funds, modify or amend contracts with those



who would be providing services in Round 2, which include contract amendments for your broadband services subject matter expert, Televate with your construction provided by Motorola as well as Jacobs, we would like to request for your board to consider calendaring a Special Meeting in May that would allow us to package those amendments and to prepare budget adjustments to receive the grant funds and to present the grant augmentation to your board. LA-RICS would like you to consider May 17<sup>th</sup> and if that date does not work for the board we could canvas the Board with a couple of alternate dates in addition to the regular meeting the first week of May. Administrative Deputy Orellana-Curtiss asked the Board to mark their calendars for May 17<sup>th</sup> as a tentative place holder.

Administrative Deputy Orellana-Curtiss stated in connection with the grant status update, she wanted to take this time to recognize a member of our staff team. He has been the sole grant analyst for the last 2 ½ years, his hands have touched over \$60 to \$70 million in grant funds for close out activities and that is a lot of responsibility and a lot of work. He provided excellent service and he will be moving on in his career with the County of Los Angeles. Administrative Deputy Orellana-Curtiss stated she would like to take this time to introduce and thank Lam Tran our grant analyst. He will be greatly missed.

Administrative Deputy Orellana-Curtiss provided a status of PSBN agencies onboarding and stated while the team continues to work in parallel with AT&T on transition activities in anticipation of the federal grantor approving the transition PSBN to AT&T for corporation into the National system; the team also continues to onboard agencies onto the PSBN on a day-to-day basis. The table you have before you shows the total installations in progress by agency, as well as work that is being done in parallel to prepare those very agencies to transition to the National system, which involves a great deal of technical work. If this Board has any questions or individual agencies have questions on how to effectively accomplish this transition to the National deployment, we are here for you and will extend those services to you to effect that transition.

This concludes the Director's Report.

Board Member Mark Alexander stated he wanted to know if it is okay with the Chair to speak about the Special Meeting date of May 17, 2018. Director Gialamas stated yes. Board Member Alexander stated that day is the commencement of the Contract Cities Conference and thinks he might be able to make the meeting but wanted to see if any other members have conflicts. Director Gialamas asked the Board if any other members have any known major conflicts. Director Gialamas stated if we do not have quorum we will canvas another date; we do not know if the meeting is required because it will depend on NTIA final response to our proposed project.



### C. Project Manager's Report – Chris Odenthal

Project Manager Chris Odenthal asked the Board to turn to the Jacobs Monthly Report to see what is happening with the LTE and LMR programs. Briefly going over the LTE 1, COWs are up and operational; there are couple of sectors on given sites that we are tweaking from an interference standpoint we are performing to the best of our ability. That project is complete and is operating as it should under the maintenance contract with Motorola. Project Manager Odenthal stated as Administrative Deputy Orellana-Curtiss mentioned there is not a significant level of outreach and onboarding because adding new agencies as we transition the network as an additional layer of work, it is complicated enough as it stands today. If there was an agency that had a desire to get on right now, we would arrange that and could make that happen. As of now we are not seeking additional users on the network, we would allow AT&T and the existing service providers to secure usage of agencies themselves.

Project Manager Odenthal stated from a LMR standpoint we've been busy as Administrative Deputy Orellana-Curtiss mentioned we just finished the closeout of UASI '13. We will go through what you received for your money and what the state and federal government have received for their investment with the sites. We have already started to move into UASI '16 and '17 as an agenda item today you will have UASI '17 spending approval with permission of the state and the federal government, we have been moving along for UASI '17 to make sure we are not holding up the schedule and proceeding with buildout. CLM and LA-RICS HQ are UASI '17 sites and have begun the process of completing Claremont Police Department as you can see from the slide deck. UASI '13 is mission accomplished and UASI '16 is ongoing. You also have Site Access Agreements (SAA) before your Board today, which pertain to the UASI '17 sites for our efforts building out over the next six to nine months. Project Manager Odenthal stated many of the sites require forward planning to eventually build on those locations, first among those are the US Forest Service sites. We have been in the process of reviewing drawings submitted by Motorola in an effort to submit a proposal to the U.S. Forest Service; we are expecting submission by the end of the week. Once submitted the documentation will take 30 days to review and then the USGS will invite LA-RICS to submit its application, which doubles as both the NEPA and SAA process and is expected to take six to eight month based on the process we have worked out with the U.S. Forest Service. Expecting some approval of our application and therefore closure with NEPA and SAA with LA-RICS and the Forest sometime in Q4 of this year with construction expected to begin end of Q4 or early Q1 depending on weather in the Forest. This encompasses the 13 additional sites in the U.S. Forest Service and is the connection between the northern desert to the basin for microwave as well as coverage. These sites will be the most difficult sites we construct from a bottom up perspective; having enough time to construct in 2018 and 2019 beginning to turn on the network in 2020.



Board Member Alexander mentioned last time we talked he asked about coverage maps for the forest sites. Project Manager Odenthal stated from a coverage map perspective were you requesting LMR or LTE coverage. Board Member Alexander stated both. Project Manager Odenthal stated we will submit your request for the May Board meeting and we can also transmit that information earlier to you if you prefer that as well. Director Gialamas stated once the coverage maps are done please send out to the Board. Project Manager Odenthal stated that is the process moving forward for the forest sites. All efforts to acquire additional SAAs are ongoing and we have several before your Board. They are three Los Angeles County Waterworks Division sites, one for Criminal Courts Building downtown and Mirador. The next SAA we are working towards is BKK in West Covina. We missed for this posting but are expecting to bring to your Board in May. We also have UCLA and Universal, which we are proceeding with these now. One of the biggest responsibility of the Authority on LMR is to secure SAAs in order to allow Motorola to proceed with construction, Geotechnical etc. SAAs are one of the biggest drivers we have in the program. We have to negotiate rent free SAA over the course of 10 to 15 years takes a while to negotiate. This is why these type of negotiations take some time even though some of them are public agencies and some of them are private entities. For example, the AGH Charter SAA we had last month is one of them, which is also one of your biggest challenges as well as organizing, stepping forward and building out these sites.

Project Manager Odenthal presented the PowerPoint Presentation to the Board that included the following updates:

Construction completed sites are listed below:

1. TPK
2. BMT
3. MLM
4. PLM
5. MMC
6. HPK
7. ONK
8. LDWP243
9. LA-RICS HQ
10. LASDTEM
11. APC
12. CCB
13. MVS
14. PHN
15. SDW



Under construction, sites are listed below:

1. VPK
2. CCT
3. FCCF
4. CLM

Project Manager Odenthal stated ongoing UASI '16 and '17 sites are VPK, CCT and CLM and the LA-RICS Headquarters building. In order to create a microwave link back to our building for monitoring purposes we're installing a link between FCCF and LA-RICS HQ as the core location. Board Member Alexander asked if LA-RICS was ever to move its Headquarters would that facility need to move as well. Project Manager Odenthal stated one of the requirements is to analyze any additional location would be based on connectivity to the Los Angeles County network then you would be connected to the core. Director Gialamas asked how many out of the construction sites are operational. Project Manager Odenthal stated no new build has been turned on and the reason for that is we stage all of the microwave backhaul equipment at the facility in Virginia in mid-March and arrived in Motorola warehouse in the beginning of April and has not been deployed. No site can be turned on until the microwave has been deployed and the connections back to the core complete.

Director Gialamas asked when do you anticipate those sites will be up and running? Project Manager Odenthal stated it depends on the agency needs; we most likely will not be turning on many sites for the sake of just turning them on; if we need to, we can accomplish that task. This is not in the plan but if we are directed by the Board to do so, it can be done.

The next PowerPoint Slides presented are listed below:

- CCT (preparation generator power underway)

Board Member Alexander asked if it would have been easier to go external rather than internal. Project Manager Odenthal stated yes it would have been but it is a historical building, so external could not be modified and the outside of the building also contained asbestos issues.

- CLM (existing site and putting up a microwave link)
- MMC (buildout of a new tower including generator and fuel tank)

Board Member Alexander asked where exactly is Mount McDill (MMC)? Project Manager Odenthal stated is on the North side of the Angeles National Forest. Board Member Alexander asked was it designed to



cover the Forest, Lancaster/Palmdale area or both. Project Manager Odenthal stated yes designed to cover both.

- MVS (built a brand new tower and the existing tower will be decommissioned)
- ONK (lattice tower and going inside an existing shelter as well as all equipment installed)
- SDW (this site was completed early)
- TPK (new lattice tower and generator as well as all equipment in the shelter)
- VPK (hardest construction site to date foundation and cement has been poured)

Board Member Alexander asked if this site would service his city and Project Manager Odenthal stated yes it will as well as CRN.

The next sites on the power point presentation are listed below:

1. AGH
2. CRN
3. BKK
4. POM
5. LAN
6. UCLA
7. UNIV
8. SGH
9. OAT

There was no further discussion.

**D. Joint Operations and Technical Committee Chairs Report – No Report**

**VII. DISCUSSION ITEMS (E-G)**

**E. Outreach Update**

Administrative Deputy Orellana-Curtiss presented the Outreach Update, Agenda Item E and stated that during this reporting period, the LA-RICS Team participated in many, many, meetings with AT&T to achieve a successful transition to the NPSBN , as well as meetings with the City of Pomona, the Baldwin Hills Conservancy to achieve a Site Access Agreement for the Baldwin Hills site, meetings with the City of Pasadena and



the Executive Director's participation in IWCE and the CalFRN Board of Director's meeting.

There was no further discussion.

**F. PSBN Onboarding Update**

Administrative Deputy Orellana-Curtiss also presented the Onboarding Update stating that Agenda Item F provides a summary of activities accomplished to date. The focus of the activities are now to work with AT&T on the transition of existing users to the PSBN system but we are continuing to onboard users onto the PSBN. Board Member Alexander stated Sierra Madre asked to postpone is that an indefinite postponement. Administrative Deputy Orellana-Curtiss stated it is being postponed while they discuss other technical requirements for transitioning to NPSBN/AT&T.

There was no further discussion.

**(DIRECTOR GIALAMAS STATED CLOSED SESSION WILL BE TAKEN  
OUT-OF-ORDER)**

Director Gialamas stated that another item will be taken out of order and the Board will now go into Closed Session before we begin the administrative discussion items. Counsel Truc Moore stated its 9:41 a.m., proceeded to Closed Session as listed on the Agenda Item XI for lot 43 track 33409 Agoura Hills.

Counsel Truc Moore reconvened Open Session at 10:08 a.m. the brown act does not require a report.

**IX. CLOSED SESSION REPORT**

1. CONFER WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8. (1 case)

LA-RICS Negotiators: Sonia Chan

**VIII. ADMINISTRATIVE MATTERS (G-K)**

Director Gialamas heard Agenda Item G out of order under Agenda Item VI, Reports.



## **H. APPROVE ACCEPT 2017 URBAN AREAS SECURITY INITIATIVE FUNDS**

Administrative Deputy Orellana-Curtiss presented Agenda Item H and recommended that the Board:

1. Accept \$34,763,750 in grant funds from the Fiscal-Year 2017 UASI funds as distributed through the California Office of Emergency Services (Cal OES); and
2. Authorize the Executive Director to execute the enclosed 2017 UASI Sub-recipient Agreement between the City of Los Angeles and the Authority; and
3. Delegate authority to the Executive Director to execute any subsequent amendments to the Agreement that do not impact the award amount.

Alternate Board Member John Geiger motioned first, seconded by Alternate Board Member Cathy Chidester.

Ayes 8: Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas, Fruhwirth and Perez.

### **MOTION APPROVED**

## **I. APPROVE A SITE ACCESS AGREEMENT WITH THE COUNTY OF LOS ANGELES AND PERMITS TO ENTER WITH THE DISTRICT ENGINEER OF WATERWORKS DISTRICTS NOS. 29 & 40, AND AN AMENDMENT TO THE SITE ACCESS AGREEMENT WITH THE CITY OF PASADENA FOR LAND MOBILE RADIO SYSTEM SITES**

Executive Assistant Wendy Stallworth-Tait presented to the Board Agenda Item I, and requested that the Board:

1. Find that the approval and execution of the Site Access Agreement (SAA) for site CCT, the Permits to Enter for sites DWP38 and WWY, and the amendment to an existing SAA with the City of Pasadena for site MIR to allow for all Land Mobile Radio (LMR) system work to occur at these three sites for the design, construction, implementation, operation and maintenance of the LMR System infrastructure, as covered by the respective SAA and Permit to Enter, are within the scope of the activities previously authorized at sites CCT and MIR on December 17, 2015 and at sites DWP38 and WWY on December 12, 2016, which your Board previously found statutorily exempt from review under the California Environmental Quality



Act (CEQA) pursuant to Public Resources Code Section 21080.25, the exemption adopted specifically for the Los Angeles Regional Interoperable Communications System (LA-RICS) project, and further found that any leased circuit work that may occur outside of the site as needed to provide connectivity to the LMR System is categorically exempt under CEQA pursuant to CEQA Guidelines sections 15301, 15303 and 15304 for the reasons set forth in this letter and in the record of the project.

2. Find that (a) approval of the Permit to Enter for site TOP to allow for all Land Mobile Radio system work to occur at this site is (a) within the scope of the impacts analyzed in the Final Environmental Impact Report (EIR) for the LA-RICS LMR System previously certified by your Board under CEQA on March 29, 2016; and (b) there are no changes to the project at this site or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects.
3. Authorize the Executive Director to finalize and execute agreements and permits substantially similar in form to the enclosed SAA, Permits to Enter and Amendment to SAA.

Board Member Alexander stated he has a question for Counsel Moore asking if this item should be segmented because we are talking about separate SAAs. Counsel Moore stated there are three jurisdictions in Agenda Item I, and to date we have been bundling them together. Your Board can approve them as one item unless you decide to segregate them because you're not going to approve certain motions.

Alternate Board Member Geiger motioned first, seconded by Alternate Board Member Bundesen.

Ayes 8: Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas, Fruhwirth and Perez.

#### **MOTION APPROVED**

#### **J. APPROVE MODIFICATION TO THE DELEGATION RELATING TO USE OF LA-RICS PUBLIC SAFETY BROADBAND NETWORK DEVICES MEMORANDUM OF UNDERSTANDING**

Contracts Manager Jeanette Arismendez presented to the Board Agenda Item J and recommend that the Board:

Modify the delegated authority relating to the execution of MOUs for the loan of PSBN devices to now include user equipment and/or devices (1) purchased via the PSBN



Devices Master Agreement, or (2) contemplated as part of any Board approved agreement, including but not limited to the PSBN Agreement, AT&T Transfer Agreement, No-Cost Agreements, etc.

Board Member Gialamas motioned first, seconded by Alternate Board Member Bundesen.

Ayes 8: Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas, Fruhwirth and Perez.

**MOTION APPROVED**

**K. APPROVE SITE ACCESS AGREEMENT WITH FALCON CABLEVISION, A CALIFORNIA LIMITED PARTNERSHIP, FOR A LAND MOBILE RADIO SYSTEM SITE**

Executive Assistant Wendy Stallworth-Tait presented to the Board Agenda Item K, which was continued from our March 1, 2018, meeting. It is recommended that the Board:

1. Find that (a) approval of the SAA for the Agoura Hills (AGH) site listed in Enclosure 1 to allow for the design, construction, implementation, operation, and maintenance of the LMR infrastructure at this site is within the scope of the Final Environmental Impact Report (EIR) prepared for the Los Angeles Regional Interoperability Communications System (LA-RICS) LMR System, which was previously certified under the California Environmental Quality Act (CEQA) on March 29, 2016; (b) there are no changes to the project at this site or to the circumstances under which the project is undertaken that require revisions to the previous EIR due to new significant effects or a substantial increase in the severity of previously identified significant effects.
2. Authorize the Executive Director to finalize and execute, substantially similar in form to the enclosed, one SAA with Falcon Cablevision, A California Limited Partnership.

Alternate Board Member Geiger motioned first, seconded by Alternate Board Member Fruhwirth.

Ayes 8: Ortiz, Alexander, Curley, Geiger, Bundesen, Gialamas, Fruhwirth and Perez.

**MOTION APPROVED**



**CONTINUED FROM MEETING OF MARCH 1, 2018**

- X. MISCELLANEOUS – NONE**
- XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**
- XII. ADJOURNMENT and NEXT MEETING:**

The Board meeting adjourned at 10:17 a.m. and the next meeting is on Thursday, May 3, 2018, at 9:00 a.m., with a possibility of a Special Meeting on Thursday, May 17, 2018, at the Los Angeles Sheriff's Department, Scientific Services Bureau, located at 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.