



# BOARD OF DIRECTORS MEETING MINUTES

LOS ANGELES REGIONAL  
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

July 7, 2016  
The Hertzberg Davis Forensic Science Center  
1800 Paseo Rancho Castilla, Conference Room 263  
Los Angeles, CA 90032

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**Board Members Present:**

**Cathy Chidester**, Director, EMS Agency, County of Los Angeles Department of Health Services  
**Mark R. Alexander**, City Manager, CA Contract Cities Assoc.  
**Kim Raney**, Chief of Police, City of Covina Police Dept.

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**Alternates For Board Members Present:**

**John Geiger**, General Manager, CEO, County of Los Angeles  
**Chris Bundesen**, Asst., Fire Chief, County of Los Angeles Fire Dept.  
**Dean Gialamas**, Division Dir., Sheriff, Los Angeles County Sheriff's Dept.  
**Louis Perez**, Deputy Chief, City of Inglewood Police Dept.  
**Chris Nunley**, Captain, City of Signal Hill Police Dept.

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**Officers Present:**

**John Radeleff**, LA-RICS Interim Executive Director

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**Absent:**

**Chris Donovan**, Fire Chief, City of El Segundo Fire Dept.  
**Larry Giannone**, Chief of Police, City of Sierra Madre Police Dept.



**I. CALL TO ORDER**

Director Dean Gialamas called the meeting of the Board to order.

**II. ANNOUNCE QUORUM – Roll Call**

Director Gialamas acknowledged that a quorum was present and asked for a roll call.

**III. APPROVAL OF MINUTES (A-D)**

**A.** March 29, 2016 – Special Meeting Minutes

**B.** April 7, 2016 – None – Board Meeting Cancelled

**C.** May 5, 2016 – Regular Meeting Minutes

**D.** June 2, 2016 – None – Board Meeting Cancelled

Director Gialamas asked for a motion to approve the March and May 2016 Meeting Minutes; Alternate Member Chris Bundesen motioned first, seconded by Alternate Member John Geiger.

Ayes 7: Chidester, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

Abstained 1: Alexander (did not attend the May 5, 2016 meeting)

**MOTION APPROVED.**

**IV. PUBLIC COMMENTS – (None)**

**V. CONSENT CALENDAR – (None)**

**VI. REPORTS (E-F)**

**E.** Director's Report – John Radeleff

Interim Executive Director John Radeleff stated we closed the UASI 2011. This is the first time we have spent the full amount of funds during the grant period, which is a full expenditure of \$18 million.

Senate Bill 1008 for the CEQA extension is in process with the committees.



Interim Executive Director John Radeleff informed the Board of an invite to speak at the National Association of Counties Telecommunication and Technology Steering Committee at the Long Beach Convention Center on July 22nd.

The LTE Project extension has been approved through September 30, 2016. LA-RICS is waiting final approval from NTIA for Phase 2 and this will provide \$37 million for the BTOP grant funds.

In regards to the LMR Project, the USAI Approval Authority has approved commitment of \$105 million to complete the build out of the system. FEMA has issued the FONSI, and we have deployed equipment at eight (8) sites but were not able to build due to lack of the construction waver. As of last night we were advised by FEMA that they have approved our construction waiver for UASI 2013, 2014 and 2016. We are pending written verification.

#### F. Project Manager's Report – Chris Odenthal

Jacobs Program Manager Chris Odenthal stated for PSBN/LTE, Round 1 network is undergoing final testing. Sites begin final acceptance testing next week (5 week process). Close-out books are being delivered, although they are incomplete because of the Site Acceptance Tests. Round 2 Site selection is in progress with certain work pending this Board's approval of the Jacobs amendment. We currently have a total of 45 sites, and are focused on approximately 38 that demonstrate feasibility. Final site selection will take approximately 60-90 days.

In regards to the LMR System Deployment, approval of construction Waiver allows work to be performed on all sites that have Site Access Agreements. Environmental Clearance from FEMA Environmental Historic Preservation (EHP) Environmental Management Information System (EMIS), for Group 1 (10 sites) and Group 2 (9 sites) is pending. We do have CEQA clearance, contract value true-up, and building permits for these sites. As stated in the monthly report, site drawing progress has been slow. MSI has stated that they are making efforts to change the process. The Authority is still waiting for MSI to deliver a schedule that reflects the redesign efforts. The LMR contract true-up is currently underway. Authority will be submitting an amendment to the contract to reflect accurate pricing for Phases 2 through 4 on each site. It is likely that the amendments will come in groups.

Interim Executive Director John Radeleff stated one of his recommendations was to have Chris Odenthal serve as the Program Manager, and he will now be providing the Project Manager Report. Board Member Mark Alexander stated, he is pleased with the change and the remaining Board Members agreed.



## VII. DISCUSSION ITEMS (G-I)

### G. Outreach Update

The purpose of this discussion item is to update your Board on the status of outreach activities pertaining to the Land Mobile Radio (LMR) project. Director Dean Gialamas shared his appreciation for the improved outreach efforts with the community. The communication with the community is a benefit and the feedback received has been very positive. Compliment's to the team for their efforts.

### H. Replacement of Oversight Committee Member

Board is advised that a seat on the Oversight Committee is now available. If any member of the Board wishes to fill this seat, please notify the Chair of the Board. The Chair fills the seats on the Oversight Committee, at his discretion. The Oversight Committee monitors change orders, amendments, completion of Tasks, Subtasks, Deliverables and Milestones, or any deviation thereof, as it relates to the Land Mobile Radio (LMR) and Long Term Evolution (LTE) contracts. The replacement member should not be someone representing the County or the Contract Cities, who currently already serve on the Oversight Committee.

## **(THE PROJECT DEMONSTRATION WAS MOVED OUT OF ORDER TO THE END OF THE MEETING)**

### I. Project Demonstration

The purpose of this discussion item is to provide a demonstration of video, maps, GPS data and two-way voice traffic transmission between the Los Angeles County Sheriff's Department and Los Angeles County Fire Department utilizing the new Public Safety Broadband Network (PSBN) and the Land Mobile Radio (LMR) systems.

Interim Executive Director Radeleff introduced LA-RICS staff to present the project demonstration. Demonstration provided was similar to the presentation at the last BOD Meeting. The objective is to see if the video would work with Band 14 and the system was successful. Strong-watch was used for the Rose Parade throughout the duration of the parade. Our public safety broadband network system was very successful; the videos were streaming back to the command post. The speed was higher than the commercial carrier's throughout the event. Live footage was presented at the demonstration and commands were being sent to a Deputy to show that the footage was live. Some devices that are used while patrolling the streets of Los Angeles were displayed. Vehicles and other devices were available in front of the building to view during the parade. Tests were completed against the



commercial carriers and were presented as well as the locations of lost coverage and full coverage.

**VIII. ADMINISTRATIVE MATTERS (J-H)**

**(ITEM J WAS MOVED OUT OF ORDER TO AFTER ITEM O)**

**J. APPROVE THE FISCAL-YEAR 2016-17 PROPOSED LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY OPERATING BUDGET**

It is recommended that your Board:

It is recommended that the Los Angeles Regional Interoperable Communications System Authority (Authority) approve the enclosed Fiscal-Year 2016-17 Proposed Operating Budget of \$106,341,000 to be utilized for the continued operation of the Authority.

Board Member Mark Alexander asked about the Funding Plan and the cost for administrative operations that are derived from the Sheriff's Department. He specifically asked if the Sheriff's Department is going to pass on the cost to the contract cities. Director Dean Gialamas stated we are actively working on getting that issue resolved. Board Member Mark Alexander stated that if there are discussions occurring with contract cities related to cost, he would like to be involved, Interim Executive Director Radeleff agreed.

Director Gialamas asked for a motion to approve, Director Dean Gialamas motioned first, seconded by Alternate Member Chris Bundesen.

Ayes 8: Chidester, Alexander, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

**MOTION APPROVED.**

**(ITEM K WAS MOVED OUT OF ORDER TO AFTER ITEM H)**

**K. REQUEST TO REINSTATE THE CITY OF BELL AS A MEMBER IN LA-RICS**

It is recommended that your Board:

1. Approve the reinstatement of the City of Bell's Membership into LA-RICS; and



2. Delegate authority to the Interim Executive Director to provide notice to the City Manager of Bell that the Board of Director's has accepted their request to reinstate their LA-RICS Membership.

Board Member Mark Alexander asked for those cities that opt back in will they contribute to the cost for the time they opted-out. Alternate Member John Geiger and Director Dean Gialamas stated that they agree with Board Member Alexander. Director Dean Gialamas sated there will be a discussion sometime in the near future. There is no financial or operational impact to the Authority for the City of Bell returning as a member at this time. Board Member Cathy Chidester asked would the Finance Committee be considered to review this decision. Director Dean Gialamas stated yes the Finance Committee would be considered as well as other higher level stakeholders that would need to be involved.

Director Gialamas asked for a motion to approve, the Board's consensus was unanimous.

Ayes 8: Chidester, Alexander, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

**(ITEM L WAS MOVED OUT OF ORDER TO AFTER ITEM J)**

**L. AMENDMENT NO. 21 TO THE PROJECT AND CONSTRUCTION MANAGEMENT SERVICES AGREEMENT**

It is recommended that your Board:

1. Approve Amendment No. 21 to the Project and Construction Management Services contract with Jacobs, in substantially similar form to the enclosed, to reflect the following:
  - a. Shift funds in the amount of \$1,274,360 from Phase 2 (Site Construction and Site Modification), Phase 3 (Supply LMR System Components), and Phase 4 (System Integration) to Phase 1 (System Design) to ensure sufficient funds to cover Phase 1 activities for the LMR project of the Agreement Budget due to extended design activities related to certain federal sites.
  - b. Reflect an increase in the amount of \$369,541 for Long Term Evolution (LTE) Work related to the development of the Phase 2 buildout of the Public Safety Broadband Network (PSBN) for July 2016 through September 2016, contingent upon final approval from the National Oceanic and Atmospheric Administration (NOAA).



- c. Replace the Jacobs' contract Rate Schedule to reflect changes to the Jacobs' staffing.
  - d. Replace the Administration of Agreement to the Jacobs' contract to reflect changes to Jacobs' management assigned to the LA-RICS project.
  - e. Increase the Maximum Contract Sum by \$369,541 for the LTE project of the Agreement Budget from \$37,009,416, to \$37,378,957.
2. Delegate authority to the Interim Executive Director to execute Amendment No. 21 with Jacobs, substantially similar in form to the enclosed, and issue one or more Notices to Proceed for this Work.

Contracts Manager Jeanette Arismendez read into the record since the time of this Agenda posting the Authority did secure approval from NOAA for funds identified under recommendation 1b. Director Dean Gialamas asked for confirmation that the shift in funds is for the purpose of taking Phase 1 activities forward. Contracts Manager Jeanette Arismendez stated yes that's correct and later there may be an amendment to replenish funds, if needed. The recommendation is to move forward with the shifting of funds for work projected in Phase 1.

Director Gialamas asked for a motion to approve, Cathy Chidester motioned first, seconded by Board Member Mark Alexander.

Ayes 8: Chidester, Alexander, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

**MOTION APPROVED.**

**M. APPROVE MEMORANDUM OF UNDERSTANDING FOR USE OF LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) USER EQUIPMENT ON THE LAND MOBILE RADIO (LMR) SYSTEM EARLY DEPLOYMENT SYSTEM**

It is recommended that your Board:

1. Delegate authority to the Interim Executive Director to execute MOUs with agencies, substantially similar in form to the enclosed, which would allow the Authority to loan User Equipment to agencies and utilize the User Equipment on the LMR Early Deployment System.



2. Delegate authority to the Interim Executive Director, or his equivalent, to approve and execute amendments to the MOUs, provided they are approved as to form by Counsel to the Authority.

Alternate Member John Geiger asked if the MOU would be between members or agencies other than members. Contract Manager Jeanette Arismendez stated there has been interest from many agencies that are not currently members, including those at a Federal level, and thus the intent is to provide these devices to demonstrate utility of the System and encourage participation. Alternate Member John Geiger stated he is good with this item as long as Counsel can confirm we are complying with all grant requirements regarding the loan of equipment that has been purchased under Federal funds. Board Member Mark Alexander asked if this is only for testing purposes. Contract Manager Jeanette Arismendez stated yes, that's correct. Board Member Cathy Chidester commented that this item will require more staff and it's not clear that it's for testing purposes only. Director Dean Gialamas asked for a recommendation for an amended motion. Alternate Member John Geiger suggested a designated term period for the testing via use of these devices. Board Member Mark Alexander stated that LA-RICS staff should provide a time frame for testing purposes. Director Dean Gialamas introduced a revision to the recommendation to add language that states that the use of the devices are for testing purposes on the Land Mobile Radio early deployment, and that language be added indicating there will be a specific term in the agreement for use of the equipment, and delegating authority to the Interim Executive Director to set the term..

Director Gialamas asked for s, Director Gialamas motioned first, seconded by Alternate Member John Geiger.

Ayes 8: Chidester, Alexander, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

**MOTION APPROVED.**

**N. APPROVE MEMORANDUM OF UNDERSTANDING FOR USE OF LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM (LA-RICS) PUBLIC SAFETY BROADBAND NETWORK (PSBN) DEVICES**

It is recommended that your Board:

1. Delegate authority to the Interim Executive Director to execute MOUs with agencies, substantially similar in form to the enclosed, which would allow the Authority to loan Authority purchased PSBN Devices to agencies for use on the PSBN.





2. Delegate authority to the Interim Executive Director, or his equivalent, to approve and execute amendments to the MOUs, provided they are approved as to form by Counsel to the Authority.

Board members engaged in discussion regarding whether similar revisions should be made to this MOU as in Item M. Program Manager Chris Odenthal stated this MOU is for a loan out of equipment for use on the PSBN System, which is complete, and different from the previous board item. Board Member Cathy Chidester also commented that members who want to use the equipment should be in good standing with the Authority. Counsel Truc Moore suggested that the recommended action could be amended to approve the MOU with added language that the equipment will be provided to those members/subscribers that are and will remain in good standing with the Authority, and for non-members/subscriber's there would be an established term for use of the equipment, as determined by the interim Executive Director.

Director Gialamas asked for a motion to approve, Director Gialamas motioned first, seconded by Alternate Member John Geiger.

Ayes 8: Chidester, Alexander, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

**MOTION APPROVED.**

**(ITEM O WAS MOVED OUT OF ORDER TO AFTER DISCUSSION ITEM K)**

**O. APPROVE SITE ACCESS AGREEMENTS, CONSENT TO SITE ACCESS AGREEMENTS, AND A LICENSE AND INDEMNITY AGREEMENT FOR LAND MOBILE RADIO SYSTEM SITES**

It is recommended that your Board:

1. Find that (a) approval of all of the Agreements for the sites listed in Enclosure 1 is within the scope of the Board's March 29, 2016, approval of design, construction, implementation, operation, and maintenance of LMR infrastructure at forty-four (44) sites analyzed in the Final Environmental Impact Report (EIR) for the Los Angeles Regional Interoperability Communications System (LA-RICS) LMR System, which was recommended for certification to the Board on March 29, 2016; (b) there are no changes to the project or to the circumstances under which the project is undertaken since the approval that would result in new effects or the need for new mitigation; and (c) no new environmental document is required.



2. Authorize the Interim Executive Director to finalize and execute, substantially similar in form to the enclosed, one or more SAAs, Consent to SAAs, and License and Indemnity Agreement with the County of Los Angeles, Southern California Edison Company, Ralphs Trust, and Morrison Ranch Estates Homeowners Association.

Board Member Mark Alexander asked if this was the same agreement that was used with the County. Counsel Truc Moore stated yes it's the same agreement.

Director Gialamas asked for a motion to approve, Alternate Member Louis Perez motioned first, seconded by Alternate Member John Geiger.

Ayes 8: Chidester, Alexander, Raney, Geiger, Bundesen, Gialamas, Perez, and Nunley

**MOTION APPROVED.**

**IX. MISCELLANEOUS – (None)**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD**

**XI. CLOSED SESSION REPORT**

1. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (subdivision (d) (2) and (d) (4) of Government Code Section 54956.9) (1 case)
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director
3. PUBLIC EMPLOYMENT  
(Government Code Section 54957(b)(1))  
Title: Executive Director / Interim Executive Director
4. CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

The Board entered into Closed Session at 9:57 a.m., and returned to Open Session at 10:45 a.m.; Counsel Truc Moore reported that the Board of Directors for LA-RICS Authority has approved a settlement agreement with the Brentwood Hills Home Owners Association, the Hillside Federation and the Mountains Recreation Conversation Authority. The settlement agreement resolves a disputed claim regarding the Authorities' compliance with CEQA for the LMR Project. The Board unanimously found that the approval of the settlement agreement is within the scope of the previously approved project EIR and that there have been no changes to the project that call for additional CEQA review.



**MOTION APPROVED.**

**XII. ADJOURNMENT and NEXT MEETING:**

Director Gialamas announced adjournment of this meeting at 10:47 a.m. The Board's consensus was unanimous. The next Board meeting will take place on Thursday, August 4, 2016, at 9:00 a.m., at the Los Angeles County Sheriff's Department, Hertzberg Davis Forensic Science Center, 1800 Paseo Rancho Castilla, Los Angeles, CA 90032.



## BOARD MEETING INFORMATION

Members of the public are invited to address the LA-RICS Authority Board on any item on the agenda prior to action by the Board on that specific item. Members of the public may also address the Board on any matter within the subject matter jurisdiction of the Board. The Board will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Board's Chair.

*(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)*

Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Board Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Board Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.