



AGENDA

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

FINANCE COMMITTEE MEETING

Thursday, May 21, 2020 • 1:30 p.m.

Teleconference Meeting*

Meeting Call-in Number for Finance Members and Public:

(562) 526-3800

Access Code: 992 424 691

Los Angeles Regional Interoperable Communications System Authority (the "Authority")

AGENDA POSTED: May 15, 2020

Complete agendas are available on the Authority's website at <http://www.la-rics.org>.

*The procedures used for this Teleconference Meeting is permitted pursuant to Executive Order N-29-20 issued on March 17, 2020, by the Governor of the State of California.

Members:

1. **John Geiger, Chair**, County of Los Angeles Chief Executive Office
2. **Leticia Rivera**, County of Los Angeles Fire Department
3. **Bill Song, Vice-Chair**, County of Los Angeles Sheriff's Department
4. **Karolyn Fruhwirth**, County of Los Angeles Department of Health Services
5. **Vacant**, Los Angeles Area Fire Chiefs' Association
6. **Vacant**, Los Angeles County Police Chiefs' Association
7. **Rebekka Hosken**, California Contract Cities Association
8. **John Curley**, City of Covina, At Large Seat #5
9. **Marie DiBernardo**, City of Inglewood, At Large Seat #2
10. **Ron Sagmit**, City of Signal Hill, At Large Seat #4

Alternates:

1. **Michael Iwanaga**, County of Los Angeles Chief Executive Office
2. **Helen Jo**, County of Los Angeles Fire Department
3. **Sven Crongeyer**, County of Los Angeles Sheriff's Department
4. **Maria Morales**, County of Los Angeles Department of Health Services
5. **Vacant**, Los Angeles Area Fire Chiefs' Association
6. **Vacant**, Los Angeles County Police Chiefs' Association
7. **Vacant**, California Contract Cities Association
8. **Ric Walczak**, City of Covina, At Large Seat #5
9. **Gabriela Garcia**, City of Inglewood, At Large Seat #2
10. **Nick Davenport**, City of Signal Hill, At Large Seat #4

Officers:

Scott Edson, Executive Director

Susy Orellana-Curtiss, LA-RICS Administrative Deputy

Beatriz Cojulun, Committee Secretary



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

II. ANNOUNCE QUORUM – Roll Call

III. APPROVAL OF MINUTES (A)

A. June 27, 2019 – Special Meeting Minutes

Agenda Item A

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR - (None)

VI. REPORTS – (None)

VII. DISCUSSION ITEMS – (B)

B. Grant Update

VIII. ADMINISTRATIVE MATTERS – (C-E)

**C. REVIEW AND RECOMMEND APPROVAL OF THE AMENDED FISCAL-YEAR
2019-20 BUDGET**

It is recommended that your Committee:

Recommend adoption of the Draft Amended Operating Budget for FY2019-20 which will allow for an increase in revenue and corresponding payment of PSBN (LTE) 2 equipment.

Agenda Item C

**D. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED FISCAL-YEAR
2020-21 OPERATING BUDGET**

It is recommended that your Committee:

Recommend adoption of the Draft Proposed Operating Budget to the LA-RICS Board to allow for payment of expenditures incurred effective July 1, 2020, as well



as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Agenda Item D

E. 2020 SCHEDULE OF LA-RICS FINANCE COMMITTEE MEETINGS

It is recommended that your Committee:

1. Approve the following dates for the calendar year 2020 Finance Committee Regular Meeting Schedule:

June 18
July 16
August 20
September 17
October 15
November 19
December 17

On March 17, 2020, the Governor of the State of California issued Executive Order N-29-20, establishing the use of Teleconference Meeting procedures, due to COVID-19 and the need for social distancing measures. To comply with this order, a teleconference number will be provided on the meeting Agenda, which will be issued prior to the meeting date and time. Please note that all meetings will continue to occur at 1:30 p.m.

Once the social distancing measures are lifted meetings will resume at the regular location:

LA-RICS Headquarters
2525 Corporate Place
Suite 200, Large Conference Room
Monterey Park, California 91754

IX. MISCELLANEOUS - (None)

X. CLOSED SESSION REPORT - (None)

XI. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XII. ADJOURNMENT AND NEXT MEETING:



Thursday, June 18, 2020, at 1:30 p.m., via Teleconference Meeting.



COMMITTEE MEETING INFORMATION

Members of the public are invited to address the LA-RICS Committee on any item on the agenda prior to action by the Committee on that specific item. Members of the public may also address the Committee on any matter within the subject matter jurisdiction of the Committee. The Committee will entertain such comments during the Public Comment period. Public Comment will be limited to three (3) minutes per individual for each item addressed, unless there are more than ten (10) comment cards for each item, in which case the Public Comment will be limited to one (1) minute per individual. The aforementioned limitation may be waived by the Committee's Chair.

(NOTE: Pursuant to Government Code Section 54954.3(b) the legislative body of a local agency may adopt reasonable regulations, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.)

Members of the public who wish to address the Committee are urged to complete a Speaker Card and submit it to the Committee Secretary prior to commencement of the public meeting. The cards are available in the meeting room. However, should a member of the public feel the need to address a matter while the meeting is in progress, a card may be submitted to the Committee Secretary prior to final consideration of the matter.

It is requested that individuals who require the services of a translator contact the Committee Secretary no later than the day preceding the meeting. Whenever possible, a translator will be provided. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. (323) 881-8291 or (323) 881-8295

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 72 HORAS POR ANTICIPADO.

The meeting is recorded, and the recording is kept for 30 days.



FINANCE COMMITTEE SPECIAL MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Thursday, June 27, 2019 • 1:30 p.m.
Los Angeles Regional Interoperable Communications System
Headquarters
Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Finance Committee Members Present:

Bill Song, County of Los Angeles Sheriff's Dept.
Rebekka Hosken, California Contract Cities Association
Marie DiBernardo, City of Inglewood Police Department

Alternates For Finance Committee Members Present:

Michael Iwanaga, County of Los Angeles Chief Executive Office
Leticia Rivera, County of Los Angeles LACoFD
Maria Morales, County of Los Angeles Department of Health Services
Ric Walczak, City of Covina Police Department

Officers Present:

Scott Edson, Executive Director
Susy Orellana-Curtiss, LA-RICS Administrative Deputy
Beatriz Cojulun, Committee Secretary

Absent:

John Geiger, County of Los Angeles Chief Executive Office
Karolyn (Kay) Fruhwirth, County of Los Angeles Department of Health Services
John Curley, City of Covina Police Department
Ron Sagmit, City of Signal Hill Police Department



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Alternate Chair Michael Iwanaga called the Regular Meeting of the Finance Committee to order at 1:32 p.m.

II. ANNOUNCE QUORUM – Roll Call

Committee Secretary, Beatriz Cojulan performed a roll call and acknowledged the presence of a quorum.

III. APPROVAL OF MINUTES (A)

A. February 28, 2019 – Special Meeting Minutes

Alternate Chair Iwanaga read in the minutes for February 28, 2019, and asked if there were any changes or corrections. With a request for correction to remove duplication of Rebecca Hosken's name on the last page of the February 28, 2019, minutes. Alternate Chair Iwanaga proposed the revised minutes for approval.

Alternate Member Kyle Zuniga sat in for Leticia Rivera for item A. Member Rebecca Hosken arrived after this item and thus she is not included in votes approving Item A.

Alternate Committee Member Kyle Zuniga motioned first to approve the change of the meeting date, seconded by Committee Member Ric Walczak.

Ayes 4: Iwanaga, Song, Morales, and DiBernardo.

MOTION APPROVED.

IV. PUBLIC COMMENTS – (None)

V. CONSENT CALENDAR – (None)

VI. REPORTS (None)

VII. DISCUSSION ITEMS – (D)**B. Finance Ad Hoc Committee Reporting**

Administrative Deputy Susy Orellana-Curtiss stated that at the request of the Finance Committee Chair, reports with fiscal impact to the budget or revenue source will be presented to this Committee. As a result, there are no reports for Public Safety Broadband Network (PSBN/LTE), Land Mobile Radio (LMR), nor the Finance Ad Hoc Committee at this time.

VIII. ADMINISTRATIVE MATTERS – (E)**C. REVIEW AND RECOMMEND APPROVAL OF THE PROPOSED FISCAL-YEAR 2019-20 OPERATING BUDGET**

Staff is requesting Finance Committee recommendation of adoption of the Draft Proposed Operating Budget allowing payment of expenditures incurred effective July 1, 2019, as well as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Administrative Deputy Orellana-Curtiss presented the Committee with an overview of the major categories within the Draft Proposed Operating Budget for Fiscal-Year (FY) 2019-20, in order to provide the Committee's recommendation to the Board of Directors at their next meeting on July 11, 2019.

Administrative Deputy Orellana-Curtiss stated similar to last year's budget, the current budget is in accordance with the Adopted Funding Plan, approved by LA-RICS members.

Activities captured in grant-funded expenditures category are to pay for activities relating to either:

- PSBN Round 2 Deployment paid by the Broadband Technology Opportunities Program (BTOP Grant); or
- LMR Deployment paid by the Urban Area Security Initiative (UASI Grant).

Administrative Deputy Orellana-Curtiss went on to say the grants do not cover Member-Funded activities/expenses identified in the Adopted Funding Plan as Member-Funded Operations, LMR Administrative costs, or PSBN Administrative costs. Other activities/expenses not covered by the grants are those related to



management/administration, certain Services and Supplies (S&S) costs, lease costs, certain travel expenses, as well any activities relating to the ongoing Operations and Maintenance (O&M) and/or transition or assignment of what was PSBN Round 1.

Administrative Deputy Orellana-Curtiss stated LA-RICS concluded the deployment of PSBN Round 1, transitioning assets to AT&T as the National Public Safety Broadband Network (NPSBN) operator. The Authority cannot remove itself from PSBN Round 1 activities as certain activities still require our oversight, advice and participation such as transition of the devices from member agencies with installed equipment, as well as member agencies using PSBN related equipment under PSBN/LA-RICS, and finally assisting with Site Access Agreements assignments.

Administrative Deputy Orellana-Curtiss expressed the proposed budget reflects the conclusion of all construction related activities and procurement activities under the BTOP Round 2 grant. The BTOP performance period appropriation ends September 30, 2020, which includes a 90-day close-out period. All construction and procurement related work has to be completed, invoiced and paid by no later than June 30, 2020, which coincides perfectly with the recommended FY 2019-20 Operating Budget.

Administrative Deputy Orellana-Curtiss added that grant related activities supporting the deployment of the 26 sites planned for construction in PSBN Round 2 and the purchase of Cell on Light Trucks (CoLTS), along with the associated testing and implementation costs are captured in the proposed budget.

Administrative Deputy Orellana-Curtiss shared similar to last year, the revenue funds from the AT&T Business Agreement Services, specifically to fund the router swap activities installed and deployed in member agency vehicles are contemplated in the budget. AT&T, through their agreement with LA-RICS, provided for replacement of equipment, therefore the services line item is for removal, reinstallation, and testing of new equipment.

Administrative Deputy Orellana-Curtiss addressed an item in the proposed budget regarding the disallowed costs of two (2) Los Angeles County Fire Department (LACoFD) positions within the project. These two (2) positions had been included as grant-funded under the UASI Grant. However, the LMR Grantor issued their written final determination late last winter, which was supported by the Federal Emergency Management Agency (FEMA), stating two (2) positions are not allowable, since they were previously funded by the County. Per the Grantor citing Code of Federal Regulations, this is considered supplanting. As such, the determination was made those positions and corresponding charges are not allowable costs under the grant.

Administrative Deputy Orellana-Curtiss went on to report that through the course of the Grantor's review and LA-RICS' dispute of their findings, the project continued incurring costs by choosing to maintain the positions in place pending grantor decision. During that period the two (2) positions accumulated and incurred a total of \$545,441 for over the course of three (3) fiscal years.

Lastly, Administrative Deputy Orellana-Curtiss stated in light of the final determination, LA-RICS has to reallocate those funds, which are captured under the project team expenses. LA-RICS was able to pay for a portion of those positions under the current FY 2018-19 through salary savings, under the existing Member-Funded salaries. The balance of \$428,848 has to be paid in FY 2019-20 and out the Member-Funded line item. This is reflected under the Project Team's expense, which is funded by the Joint Powers Authority (JPA) Operations and not the grant. Administrative Deputy Orellana-Curtiss concluded her report.

Committee Member Rebecca Hosken motioned first, seconded by Committee Member Bill Song.

Ayes 5: Iwanaga, Rivera, Walczak, Morales, and DiBernardo.

MOTION APPROVED.

VIII. MISCELLANEOUS – (None)

IX. CLOSED SESSION REPORT – (None)

The Committee did not enter into Closed Session.

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

XI. ADJOURNMENT and NEXT MEETING:

The Finance Committee meeting adjourned at 1:44 p.m. The next meeting scheduled for Thursday, April 25, 2019, at 1:30 p.m., at the LA-RICS Headquarters, 2525 Corporate Place, Large Conference Room, Monterey Park, CA 91754.



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

May 21, 2020

LA-RICS Finance Committee
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

**REVIEW AND RECOMMEND APPROVAL OF THE AMENDED
FISCAL-YEAR 2019-20 OPERATING BUDGET**

Staff requests the Finance Committee review the attached Recommended Amended Operating Budget for Fiscal-Year 2019-20, and consider recommending adoption of the same to the LA-RICS Authority's Board of Directors.

The enclosed Recommended Amended Operating Budget reflects an increase to the revenue and corresponding Public Safety Broadband Network (PSBN) Equipment Payment line items. This amendment will allow for payment of PSBN equipment which was ordered in Round 1 of the Public Safety Broadband Network project.

Respectfully submitted,

SCOTT EDSON
EXECUTIVE DIRECTOR

MBC:soc

Enclosure

c: Counsel to the Authority

AGENDA ITEM C

Los Angeles Regional Interoperable Communications System (LARICS)
Recommended Amended Operating Budget
Fiscal Year 2019-20

		FY 2017-18	FY 2018-19	FY 2019-20	FY 2019-20
FINANCING USES		ACTUALS	ADOPTED	ADOPTED	RECOMMENDED AMENDED
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Grant Funded Expenditures					
Project Team		2,685,401	6,008,000	6,029,000	6,029,000
	BTOP (1)	315,441	3,947,000	3,481,000	3,481,000
	UASI Grant	2,369,960	2,061,000	2,548,000	2,548,000
Travel & Training		18,731	90,000	41,000	41,000
	BTOP	9,407	20,000	10,000	10,000
	UASI Grant	9,324	70,000	31,000	31,000
Admin and Other Contractors		49,287	300,000	316,000	316,000
	BTOP (1)	0	220,000	236,000	236,000
	UASI Grant	49,287	80,000	80,000	80,000
Miscellaneous * (3)		77,958	630,000	630,000	630,000
	BTOP	0	0	0	0
	UASI Grant	77,958	630,000	630,000	630,000
Other Charges* (4)		110,127	384,000	759,000	759,000
	BTOP	0	0	0	0
	UASI Grant	110,127	384,000	759,000	759,000
Contractors/Consultants Services		19,145,873	67,706,000	95,499,048	95,499,048
	BTOP (1)	4,061,684	14,037,000	27,695,048	27,695,048
	UASI	15,084,189	53,669,000	67,804,000	67,804,000
Total Grant Funded Expenditures		22,087,377	75,118,000	103,274,048	103,274,048
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Member Funded JPA Operations (2)					
Project Team		223,961	276,000	491,000	491,000
Travel & Training		17,464	50,000	40,000	40,000
Services & Supplies		58,988	60,000	60,000	60,000
Admin and Other Contractors		172,200	119,000	116,000	116,000
Miscellaneous *(3)		72,232	135,000	138,000	138,000
Capital Assets & Furniture		0	20,000	20,000	20,000
Other Charges *(4)		26,296	60,000	70,000	70,000
Lease & Other Services - Suite 100		0	120,000	120,000	120,000
Contractors/Consultants Services		0	460,000	245,000	245,000
Total Member Funded JPA Operations		571,141	1,300,000	1,300,000	1,300,000
LMR Administrative Cost (2) (5)		507,456	850,000	850,000	850,000
LTE Administrative Cost (2) (5)		676,530	850,000	850,000	850,000
LTE Operation & Maintenance (2)		5,951,323	0	0	0
AT&T Business Agreement Services (BAS)		0	2,500,000	1,865,000	1,865,000
LTE Equipment Payment (6)		0	0	4,248,000	5,992,000
Total LTE & LMR Member Funded, AT&T BAS and LTE Equipment		7,135,309	4,200,000	7,813,000	9,557,000
TOTAL FINANCING USES		29,793,827	80,618,000	112,387,048	114,131,048
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FINANCING SOURCES					
Federal Grant Revenue			75,118,000	103,274,048	103,274,048
Member Contribution			3,000,000	3,000,000	3,000,000
AT&T Business Agreement Services			2,500,000	1,865,000	1,865,000
LTE Equipment Payment			0	4,248,000	5,992,000
Total Available Financing			80,618,000	112,387,048	114,131,048

Note 1: BTOP Award in FY 19-20 includes the remaining funds in PSBN Round 2 budget.

Note 2: Member Funded JPA Operations, LTE Administrative Cost, and LMR Administrative Cost will be paid for out of the LA-RICS AT&T Business Agreement Funds

Note 3: Fees including utilities, Notices of Exception, Escort and permit fees, etc.

Note 4: Liability Insurance for LA-RICS JPA, Commercial Property Insurance and FCC Licensing.

Note 5: LTE Administrative Cost and LMR Administrative Cost include certain costs associated with the management & implementation of the LTE & LMR Systems in accordance with the Adopted Funding Plan.

Note 6: LTE Equipment Payment is provided by the County of Los Angeles as a loan.

AGENDA ITEM C - ENCLOSURE

**LA-RICS
FY 2019-2020**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>						
Administrative Deputy II *	132,000	0	68,000	20,000	44,930	264,930
Fiscal Officer II *	124,904	0	58,274	20,000	27,392	230,570
DA Total	256,904	0	126,274	40,000	72,322	\$ 495,501
<u>TREASURER & TAX COLLECTOR (TTC)</u>						
Administrative Services Manager I *	84,830	30,000	20,000	11,996	22,000	168,826
TTC Total	84,830	30,000	20,000	11,996	22,000	\$ 168,826
<u>PUBLIC WORKS (PW)</u>						
Senior Management Secretary III *	68,000	22,000	20,000	1,988	25,958	137,946
PW Total	68,000	22,000	20,000	1,988	25,958	\$ 137,946
<u>SHERIFF (SH)</u>						
Operations Assistant III *	36,461	52,297	20,000	7,784	8,000	124,542
SH Total	36,461	52,297	20,000	7,784	8,000	\$ 124,542
<u>PROBATION (PB)</u>						
Administrative Services Manager I	82,960	53,000	0	7,182	22,000	165,142
Executive Assistant	108,143	85,000	0	9,448	15,071	217,662
PB Total	191,103	138,000	0	16,630	37,071	\$ 382,804
<u>ISD</u>						
Administrative Services Manager III *	116,015	76,000	10,000	20,278	10,000	232,293
ISD Total	116,015	76,000	10,000	20,278	10,000	\$ 232,293
<u>MENTAL HEALTH (MH)</u>						
Administrative Services Manager I	79,321	38,000	20,000	21,246	0	158,567
MH Total	79,321	38,000	20,000	21,246	0	\$ 158,567
<u>REGISTRAR RECORDER COUNTY CLERK (RRCC)</u>						
Accounting Officer II *	75,905	0	20,000	20,524	50,000	166,429
RRCC Total	75,905	0	20,000	20,524	50,000	\$ 166,429
<u>AUDITOR CONTROLLER (A/C)</u>						
S&EB						
Principal Accountant	0	0	3,700	7,575	0	11,275
Supervising Accountant	0	0	10,000	14,833	0	24,833
Senior Accountant	0	0	22,584	40,936	20,000	83,520
S&S						
Travel Administrative Cost	0	0	0	1,000	2,000	3,000
Single Audit	0	0	0	15,000	50,000	65,000
A/C Total	0	0	36,284	79,344	72,000	\$ 187,627
<u>COUNTY COUNSEL</u>						
Principal/Senior County Counsel (4)	241,041	180,210	20,000	0	10,000	451,251
Environmental Legal Services	44,500	40,000	0	0	0	84,500
County Counsel Total	285,541	220,210	20,000	0	10,000	\$ 535,751

**LA-RICS
FY 2019-2020**

PROJECT TEAM	BTOP	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	Yearly Costs (Salary & Employee Benefits)
INTERNAL SERVICES DEPARTMENT (ISD)						
Information Technology Manager III	124,219	116,732	0	4,676	10,000	255,627
Sr. Telecom Systems Engineer (3)	361,012	206,049	0	0	10,000	577,061
Supervising Telecom System Engineer	108,710	107,817	0	0	0	216,527
Communication Tower & Line Supervisor (2)	181,336	115,005	0	0	0	296,341
Sr. Electronics Communications Technician (2)	147,352	145,207	0	10,000	0	302,559
ISD Total	922,629	690,810	0	14,676	20,000	\$ 1,648,115
LOS ANGELES COUNTY FIRE (FR)						
Fire Captain (2)	200,626	237,026	0	0	4,348	442,000
Fire Fighter Specialist (2)	180,873	180,127	0	0	15,000	376,000
FR Total	381,499	417,153	0	0	19,348	\$ 818,000
LOS ANGELES COUNTY SHERIFF (LASD)						
S&EB						
Lieutenant (1)	210,000	182,104	0	10,000	0	402,104
Sergeant (1)	151,587	159,580	0	0	7,877	319,044
Deputy (5)	621,466	521,511	0	28,534	0	1,171,511
S&EB Total						\$ 1,892,659
S&S						
Human Resources & Procurement Services	0	0	0	10,000	9,424	19,424
LASD Total	983,053	863,195	0	48,534	17,301	\$ 1,912,083
Total	3,481,261	2,547,665	292,558	283,000	364,000	6,968,483
Total Budgeted Project Team for FY 19-20						\$ 6,968,483
* These Positions are Underfills						

**LA-RICS
FY 2019-2020**

ADMIN AND OTHER CONTRACTORS		Maximum Contract Sum	Funding Source
Executive Director		232,000	50% BTOP & 50% Member Funded JPA
MISC County Contracts (DPW, CEO, CEO RED, RP, & ISD)		200,000	60% BTOP & 40% UASI/SHSGP
Total Admin and Other Contractors		\$ 432,000	
CONTRACTORS/CONSULTANTS		Maximum Contract Sum	Funding Source
Project Construction Management		6,115,729	BTOP
		3,603,000	UASI 17
		3,250,000	UASI 18
Broadband Engineering		404,000	BTOP
		245,000	LTE Admin
		245,000	Member Funded
Telecommunications & Devices Contractors		21,175,319	BTOP
		31,060,000	UASI 17
		29,891,000	UASI 18
		5,992,000	LTE Equipment Payment
Total Contractors/Consultants Services		\$ 101,981,048	
MEMBER FUNDED JPA OPERATIONS			Funding Source
Project Team		491,000	Member Funded
Travel & Training		40,000	Member Funded
Services & Supplies		60,000	Member Funded
Admin and Other Contractors		116,000	Member Funded
Miscellaneous		138,000	Member Funded
Capital Assets & Furniture		20,000	Member Funded
Other Charges		70,000	Member Funded
Lease & Other Services - Suite 100		120,000	Member Funded
Contractors/Consultants Services		245,000	Member Funded
Total Member Funded JPA Operations		\$ 1,300,000	
LMR ADMINISTRATIVE COST (MEMBER FUNDED)			Funding Source
Project Team & Professional Consultants		614,000	Member Funded
Services, Supplies, Travel, lease & Misc		236,000	Member Funded
Total LMR Administrative Cost		\$ 850,000	
LTE ADMINISTRATIVE COST (MEMBER FUNDED)			Funding Source
Project Team & Professional Consultants		528,000	Member Funded
Services, Supplies, Travel, lease & Misc		322,000	Member Funded
Total LTE Administrative Cost		\$ 850,000	
AT&T Business Agreement Services			Funding Source
Professional Consultants & Swap Services Providers		1,865,000	AT&T Business Agreement Services
Total AT&T Business Agreement Services		\$ 1,865,000	
LTE Equipment Payment			Funding Source
Telecommunications Contractor		5,992,000	LTE Equipment Payment
		\$ 5,992,000	

AGENDA ITEM C - ENCLOSURE



**LOS ANGELES REGIONAL INTEROPERABLE
COMMUNICATIONS SYSTEM AUTHORITY**

2525 Corporate Place, Suite 100
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Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

May 21, 2020

LA-RICS Finance Committee
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

**REVIEW AND RECOMMEND APPROVAL OF THE DRAFT PROPOSED
FISCAL-YEAR 2020-21 OPERATING BUDGET**

Staff requests the Finance Committee review the attached draft Proposed Operating Budget for Fiscal-Year 2020-21, and consider recommending adoption of the same to the LA-RICS Authority's Board of Directors.

Recommendation of adoption of the draft Proposed Operating Budget will allow for payment of expenditures incurred effective July 1, 2020, as well as to continue with LA-RICS operations. The draft budget is in accordance with the cost factors identified in the Adopted Funding Plan.

Respectfully submitted,

SCOTT EDSON
EXECUTIVE DIRECTOR

MBC:soc

Enclosure

c: Counsel to the Authority

AGENDA ITEM D

Los Angeles Regional Interoperable Communications System (LARICS)
Proposed Operating Budget
Fiscal Year 2020-21

	FY 2018-19	FY 2019-20	FY 2019-20	FY 2020-21
FINANCING USES	ACTUALS	ADOPTED BUDGET	ESTIMATED	PROPOSED
<u>Grant Funded Expenditures</u>				
Project Team	2,785,116	6,029,000	5,458,040	5,338,000
BTOP	742,461	3,481,000	3,481,000	0
UASI Grant	2,042,655	2,548,000	1,977,040	5,338,000
Travel & Training	12,994	41,000	15,000	50,000
BTOP	12,994	10,000	10,000	0
UASI Grant	0	31,000	5,000	50,000
Admin and Other Contractors	109,329	316,000	284,717	0
BTOP	67,107	236,000	236,000	0
UASI Grant	42,222	80,000	48,717	0
Miscellaneous * (2)	208,219	630,000	630,000	705,000
BTOP	0	0	0	0
UASI Grant	208,219	630,000	630,000	705,000
Other Charges* (3)	5,273	759,000	336,342	677,000
BTOP	0	0	0	0
UASI Grant	5,273	759,000	336,342	677,000
Contractors/Consultants Services	24,833,344	95,499,048	46,802,231	53,563,000
BTOP	5,751,557	27,695,048	27,695,048	0
UASI	19,081,787	67,804,000	19,107,183	53,563,000
Total Grant Funded Expenditures	27,954,275	103,274,048	53,526,330	60,333,000
<u>Member Funded JPA Operations (1)</u>				
Project Team	343,849	491,000	491,000	700,000
Travel & Training	6,468	40,000	5,321	28,000
Services & Supplies	60,000	60,000	60,000	40,000
Admin and Other Contractors	123,969	116,000	116,000	232,000
Miscellaneous *(2)	1,915	138,000	138,000	110,000
Capital Assets & Furniture	0	20,000	0	0
Other Charges *(3)	60,000	70,000	70,000	70,000
Lease & Other Services - Suite 100	120,000	120,000	120,000	120,000
Contractors/Consultants Services	583,799	245,000	245,000	0
Total Member Funded JPA Operations	1,300,000	1,300,000	1,245,321	1,300,000
LMR Administrative Cost (1) (4)	850,000	850,000	850,000	908,000
LTE Administrative Cost (1) (4)	784,368	850,000	850,000	908,000
AT&T Business Agreement Services (BAS)	811,033	1,865,000	1,047,649	641,000
LTE Equipment Payment	0	5,992,000	5,992,000	0
Total LTE & LMR Member Funded, AT&T BAS and LTE Equipment	2,445,401	9,557,000	8,739,649	2,457,000
TOTAL FINANCING USES	31,699,677	114,131,048	63,511,300	64,090,000
<u>FINANCING SOURCES</u>				
Federal Grant Revenue		103,274,048		60,333,000
Member Contribution		3,000,000		3,116,000
AT&T Business Agreement Services		1,865,000		641,000
LTE Equipment Payment		5,992,000		0
Total Available Financing		114,131,048		64,090,000

Note 1: Member Funded JPA Operations, LTE Administrative Cost, and LMR Administrative Cost will be paid for out of the LA-RICS AT&T Business Agreement funds

Note 2: Fees including utilities, Notices of Exception, Escort and permit fees, etc.

Note 3: Liability Insurance for LA-RICS JPA, Commercial Property Insurance and FCC Licensing.

Note 4: LTE Administrative Cost and LMR Administrative Cost include certain costs associated with the management & implementation of the LTE & LMR Systems in accordance with the Adopted Funding Plan.

**LA-RICS
FY 2020-2021**

PROJECT TEAM	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	Yearly Costs (Salary & Employee Benefits)
<u>DISTRICT ATTORNEY (DA)</u>					
Administrative Deputy II *	0	147,457	92,543	40,958	280,958
Fiscal Officer II *	0	112,151	35,000	104,516	251,667
DA Total	0	259,608	127,543	145,474	\$ 532,625
<u>TREASURER & TAX COLLECTOR (TTC)</u>					
Administrative Services Manager I *	133,857	20,000	11,996	12,000	177,853
TTC Total	133,857	20,000	11,996	12,000	\$ 177,853
<u>PUBLIC WORKS (PW)</u>					
Senior Management Secretary III *	100,182	20,000	1,988	25,958	148,128
PW Total	100,182	20,000	1,988	25,958	\$ 148,128
<u>SHERIFF (SH)</u>					
Operations Assistant III *	102,863	20,000	7,784	8,000	138,647
SH Total	102,863	20,000	7,784	8,000	\$ 138,647
<u>PROBATION (PB)</u>					
Administrative Services Manager I	153,530	0	7,182	22,000	182,712
Executive Assistant	178,702	37,543	9,448	15,071	240,764
PB Total	332,232	37,543	16,630	37,071	\$ 423,477
<u>ISD</u>					
Administrative Services Manager III *	209,751	10,000	10,278	10,000	240,029
ISD Total	209,751	10,000	10,278	10,000	\$ 240,029
<u>MENTAL HEALTH (MH)</u>					
Administrative Services Manager I	135,900	30,000	1,246	0	167,146
MH Total	135,900	30,000	1,246	0	\$ 167,146
<u>REGISTRAR RECORDER COUNTY CLERK (RRCC)</u>					
Accounting Officer II *	0	45,000	44,127	90,000	179,127
RRCC Total	0	45,000	44,127	90,000	\$ 179,127
<u>AUDITOR CONTROLLER (A/C)</u>					
S&EB					
Principal Accountant	0	3,700	7,575	0	11,275
Supervising Accountant	0	10,000	14,833	0	24,833
Senior Accountant	0	43,520	0	40,000	83,520
S&S					
Travel Administrative Cost	0	0	1,000	2,000	3,000
Single Audit	0	0	15,000	50,000	65,000
A/C Total	0	57,220	38,408	92,000	\$ 187,627
<u>COUNTY COUNSEL</u>					
Principal/Senior County Counsel (4)	339,183	40,000	0	48,658	427,841
Environmental Legal Services	64,464	0	0	0	64,464
County Counsel Total	403,647	40,000	0	48,658	\$ 492,306

AGENDA ITEM D - ENCLOSURE

**LA-RICS
FY 2020-2021**

PROJECT TEAM	UASI/SHSGP Funding	Member Funded JPA Operations	LTE Admin Cost	LMR Admin Cost	Yearly Costs (Salary & Employee Benefits)
<u>INTERNAL SERVICES DEPARTMENT (ISD)</u>					
Sr. Telecom Systems Engineer (3)	555,000	45,000	10,000	25,078	635,078
Supervising Telecom System Engineer	218,275	0	0	20,000	238,275
Communication Tower & Line Supervisor (2)	304,834	10,000	0	10,000	324,834
Sr. Electronics Communications Technician (2)	311,649	0	10,000	10,000	331,649
ISD Total	1,389,758	55,000	20,000	65,078	\$ 1,529,836

LOS ANGELES COUNTY FIRE (FR)

Fire Captain (1)	239,000	0	0	0	239,000
Fire Fighter Specialist (1)	209,000	0	0	0	209,000
FR Total	448,000	0	0	0	\$ 448,000

LOS ANGELES COUNTY SHERIFF (LASD)

S&EB

Lieutenant (1)	344,072	0	10,000	0	354,072
Sergeant (1)	260,005	29,513	0	8,835	298,353
Deputy (5)	934,967	49,000	10,000	41,502	1,035,469
Information Technology Manager III	283,058	7,878	0	0	290,936
Information Technology Specialist	260,000	9,238	0	0	269,238
S&EB Total					\$ 2,248,068

S&S

Human Resources & Procurement Services	0	10,000	0	9,424	19,424
LASD Total	2,082,102	105,629	20,000	59,761	\$ 2,267,492

Total	5,338,292	700,000	300,000	594,000	6,932,293
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Total Budgeted Project Team for FY 20-21 **\$ 6,932,293**
*** These Positions are Underfills**

AGENDA ITEM D - ENCLOSURE

**LA-RICS
FY 2020-2021**

GRANT FUNDED - CONTRACTORS/CONSULTANTS	Maximum Contract Sum	Funding Source
Project Construction Management	3,787,000	UASI 18
	4,000,000	UASI 19
MISC County Contracts (DPW, CEO, CEO RED, RP, & ISD)	120,000	UASI 18
Telecommunications & Devices Contractors	28,656,000	UASI 18
	<u>17,000,000</u>	UASI 19
Total Contractors/Consultants Services	\$ 53,563,000	

MEMBER FUNDED JPA OPERATIONS		Funding Source
Project Team	700,000	Member Funded
Travel & Training	28,000	Member Funded
Services & Supplies	40,000	Member Funded
Admin and Other Contractors (Executive Director)	232,000	Member Funded
Miscellaneous	110,000	Member Funded
Other Charges	70,000	Member Funded
Lease & Other Services - Suite 100	<u>120,000</u>	Member Funded
Total Member Funded JPA Operations	\$ 1,300,000	

LMR ADMINISTRATIVE COST (MEMBER FUNDED)		Funding Source
Project Team	594,000	Member Funded
Professional Consultants	76,000	Member Funded
Services, Supplies, Travel, lease & Misc	<u>238,000</u>	Member Funded
Total LMR Administrative Cost	\$ 908,000	

LTE ADMINISTRATIVE COST (MEMBER FUNDED)		Funding Source
Project Team	300,000	Member Funded
Professional Consultants	330,000	Member Funded
Services, Supplies, Travel, lease & Misc	<u>278,000</u>	Member Funded
Total LTE Administrative Cost	\$ 908,000	

AT&T BUSINESS AGREEMENT SERVICES		Funding Source
Professional Consultants & Swap Services Providers	<u>620,000</u>	AT&T Business Agreement Services
Total AT&T Business Agreement Services	\$ 620,000	

AGENDA ITEM D - ENCLOSURE



LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

2525 Corporate Place, Suite 100
Monterey Park, California 91754
Telephone: (323) 881-8291
<http://www.la-rics.org>

SCOTT EDSON
EXECUTIVE DIRECTOR

SENT CORRESPONDENCE BY:
E-MAIL

May 21, 2020

LA-RICS Finance Committee Members
Los Angeles Regional Interoperable Communications System Authority (the "Authority")

Dear Committee Members:

2020 SCHEDULE OF LA-RICS FINANCE COMMITTEE MEETINGS

SUBJECT

Committee approval is requested for the 2020 Schedule of LA-RICS Finance Committee Regular Meetings.

RECOMMENDED ACTIONS

It is recommended that the Committee:

1. Approve the following dates for the calendar year 2020 Finance Committee Regular Meeting Schedule:
 - June 18
 - July 16
 - August 20
 - September 17
 - October 15
 - November 19
 - December 17

On March 17, 2020, the Governor of the State of California issued Executive Order N-29-20, permitting the use of Teleconference Meeting procedures, due to COVID-19 and the need for social distancing measures. Until such time when this Executive Order is revoked, a teleconference number will be provided on the meeting Agenda, which will be issued prior to the meeting date and time. Please note that all meetings will continue to occur at 1:30 p.m.

AGENDA ITEM E

LA-RICS Finance Committee
May 21, 2020
Page 2

Once the social distancing measures are lifted meetings will resume at the regular location:

LA-RICS Headquarters
2525 Corporate Place
Suite 200, Large Conference Room
Monterey Park, California 91754

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The approval of the recommended action will set the date, time, and location for each Regular Meeting of this Finance Committee for calendar year 2020.

Respectfully submitted,



SCOTT EDSON
EXECUTIVE DIRECTOR

MBC:ja

c: Counsel to the Authority