JOINT OPERATIONS AND TECHNICAL COMMITTEE MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY

APPROVED

Tuesday, November 27, 2018 • 1:30 p.m.
LA-RICS Headquarters – Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Operations Committee Members Present:
John Geiger, Los Angeles County, CEO
Kyle Zuniga, Chair, Chief, County of Los Angeles, Fire Department
Hiroshi Yokoyama, Vice-Chair, Lieutenant, Los Angeles County Sheriff's Department
Kay Fruhwirth, Los Angeles County DHS
Elliot Kase, Chief, Alhambra Police Department
Ric Walczak, Lieutenant, Covina Police Department
Jeff LaGreek, Sergeant, Inglewood Police Department
Ron Sagmit, Lieutenant, Signal Hill Police Department

Technical Committee Members Present:
John Geiger, Los Angeles County, CEO
Scott England, Vice-Chair, Telecommunications Engineer Command and Control, LACoFD
Information Officer, EMS Agency, County of LADHS
Hiroshi Yokoyama, Lieutenant, Los Angeles County Sheriff's Department
Jeffrey Morgan, Los Angeles County DHS
Ted Pao, Chair, Information Technology Specialist, Los Angeles County Internal Services Department
Elliot Kase, Chief, Alhambra Police Department
Ric Walczak, Lieutenant, Covina Police Department
Jeff LaGreek, Sergeant, Inglewood Police Department
Ron Sagmit, Lieutenant, Signal Hill Police Department

Absent:
Chris Donovan, Fire Chief, Los Angeles Area Fire Chiefs Association
Anthony Vairo, L.A. County Police Chiefs Association
James Craig, Manhattan Beach Fire Department

Officers Present:
Scott D. Edson, LA-RICS Executive Director
Joann Huerta, LA-RICS Committee Secretary

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NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Operations Committee Chair Kyle Zuniga called the meeting to order at 1:33 p.m.

II. ANNOUNCE QUORUM – Roll Call

Operations Committee Chair Kyle Zuniga asked for a roll call and acknowledged a quorum was present for both committees.

III. APPROVAL OF MINUTES (A)

A. September 26, 2018 – Regular Meeting Minutes

Operations Committee Chair Kyle Zuniga asked for a motion to approve the minutes. Committee Member John Geiger moved to approve first, seconded by Committee Member Kay Fruhwirth.

Ayes 11: Geiger, Zuniga, Hiroshi, Fruhwirth, Kase, Walczak, LaGreek, Sagmit, England, Morgan, and Pao

IV. PUBLIC COMMENTS – (NONE)

V. CONSENT CALENDAR – (NONE)

VI. REPORTS (B-C)

B. Status Report Update for LTE – Steve Sidore

Steve Sidore, a consultant with Televate provided an update on the Long Term Evolution (LTE) Public Safety Broadband Network (PSBN).

The LTE Project Round 2 Objective 2 Cell Site on Light Truck (COLT) status: Meetings were held internally with LACOFD and LASD agencies covering use cases. Future meetings with AT&T is scheduled for December 5, 2018, to provide COLT variation demos (Full blown COLT, Trailer and Fly-away) and to run through use cases, Standard Operating Procedures and specifications for the different COLT offerings from AT&T/FirstNet.

AT&T Migration program status: AT&T is currently in the process of cutting over the Round 1 sites. These are the 75 sites from the original PSBN. This week they are scheduled to have three of those sites cut over to FirstNet/AT&T from the PSBN. We are waiting on confirmation that those three will be completed. AT&T

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has a schedule to transition 40% of the sites by December 2018, and the remainder over the course of the first two quarters of 2019. They are trying to speed the site transition with escalations. LA-RICS are getting updates from AT&T and we are monitoring the progress.

The migration of the Routers for Fire and Sheriff and other agencies using the PSBN in underway. LA-RICS is supporting them in their migration to moving to FirstNet. This work is moving forward.

C.   Status Report Update for LMR – Justin Delfino

Program Manager Delfino stated which sites that are in construction and those active and planned and provided details supporting the construction-related activities occurring at these sites to date.

Project Manager Delfino stated that LTE Round 2 Objective 1 may be viewed as a continuation of LTE Round 1 adding 26 sites to the 76 in existence. LTE 2 is making progress in design and planning efforts, currently we meeting regularly with David Evans Associates, who is the architect and engineer for the 26 new sites. LA-RICS has gone on seven site walks in the last week with David Evans. In addition we are currently negotiating with Southern California Edison (SCE) for Site Access Agreements (SAA) on roughly eight sites. One of the hurdles to overcome for LTE R2 is the completion of SAA's many of which are currently being negotiated between our team and land owners. We have gone out and have prospected looking for additional sites that may act as replacements, as well as looking at specific geographies where FirstNet/AT&T coverage may be enhanced. We have a goal to complete 13 sites by June 1, 2019, and the balance of 13 sites will be completed the following year 2020 in June as well.

The LMR network is one third of the way completed. Twenty three sites have been built using the UASI funds from 2011 through 15. UASI '16 will add six new sites from a build. UASI '17 and '18 will add the balance of the sites to the network, we are expecting a total of 60 sites. There is a drawing meeting held downtown at the Figueroa office for Motorola where we are jointly reviewing drawings, for contract compliance, design efficiency and for completion, so that they can be approved by the jurisdiction. In the first quarter of next year we will have roughly 30 drawings completed. We are currently under construction with Signal Hill and that site is on schedule for completion in February 2019.

Member Ric Walczak had a question regarding LTE and stated that at a couple of meetings you had additional sites and we were a part of that discussion, have those decisions been made or are they still continuing? Program Manager Delfino said that the project Manager Rosalyn Knowlton and the AT&T Radio Frequency (RF) engineer have discussed adding a site in West Covina since AT&T coverage

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there was weak. Unfortunately, the decision to have the site has not yet been made because AT&T needs to accept, our observations and suggestion to add a site there.   Member Walczak asked because Project Manager Delfino mentioned the 26 sites is that the hard cap?

Project Manager Delfino stated that if there is additional funding there is potential to add more sites, on top of that the minimum requirement of 26 sites.

This concluded the Program Manager's Report.

VII.   DISCUSSION ITEMS (D-F)

D.   Outreach to Riverside Sheriff's Department:

Member Sven Crongeyer stated that the LA-RICS outreach to the Riverside Sheriff's Department, which consisted of Battalion Chief Kyle Zuniga, Captain Frank Garrido, Sergeant Sven Crongeyer, and Lieutenant Yokoyama. Sergeant Crongeyer gave a briefing on the state of LA-RICS, and started a roundtable discussion amongst the members present at the California Statewide Interoperability Executive Committee (CALSIEC) Southern Planning Area (SPA) and Inland Interoperability Group meeting.

The roundtable included the need for establishing inter-regional talk group names. The group collectively stated that inter-regional talk group names did not exist because of the many disparate radio systems. We discussed the idea of interconnecting with Subsystem System Interface (ISSI) technology but it was understood that this would be an expensive and complex project. For the time being, it was suggested to continue using Federal and State interoperability channels as listed in the California Interoperability Field Operations. Guide (CAL-IFOG) and National Interoperability Field Operations Guide (NIFOG) guide books.

Member John Geiger asked what is the organization structure in the various Counties. The way the California JPA is statured is structured there is no impediment to other counties playing together, or other County being members of our JPA or impediment of other States. At a technical and operations standpoint what potential and opportunities avail themselves? Operations Chair Kyle Zuniga, responded and said that they will report back at our next meeting.

E.   LMR Option Items:

Executive Director Scott Edson stated that a subscription rate plan with many options is likely the best solution moving forward. That plan will look at subscriptions per radio, push to talk (PTT) smartphone and any optional features

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that might be available on the radio system. We are also exploring the possibility of offering a Centralized Computer Aided Dispatch (CAD) to the region as well as a Records Management System on a subscription basis, as that makes it more affordable for agencies to replace their legacy systems taking advantage of economies of scale.

LA-RICS is not just a provider, but a subscriber. We ask what additional value LA-RICS should think about adding. What about data inoperability we talked about Objective 3 with LTE BTOP, CAD to CAD interface maybe we can take that a step further with the user and the board starts thinking about being a CAD provider, a dispatch provider. For discussion, what other kind of value to add, voice interoperability, data interoperability. That all goes hand in hand with business requirements to bring you those solutions. We started off with this project by writing an RFP with input from operations: procedures and guidelines to now being a provider. Now we have to look at our organization; the solution is here: being more of a provider and how to bring down the cost; what do I need in resources. We will see things changing that is why I wanted to bring it to the Operations and Technical Committee.

Member Geiger asked if you had Working Groups looking at these issues that may be an avenue to the next step. Executive Director Edson stated, yes that is what I wanted to get out of the group and follow that up with volunteers. Vice-Chair Scott England asked what about hosting a network to support all of this? Executive Director Edson responded and said that will be a good idea public network should be different.

Member Sagmit stated that we are all moving towards body worn cameras. We all have a problem about storage onsite storage; maybe LA-RICS can come up with a solution for subscribers in that area that might be welcomed by the agencies. Executive Director Edson asked if it was just storage or device back. Member Sagmit stated they can start with storage because that is all they have to do. A storage solution will be good. Member Geiger stated that it's interesting one of the things we can discuss jumping on the County system or should we explore launching our own private cloud. If that is a service that member subscribers will be interested in or horizontal access that is something to look at again. Member Sagmit stated that he has a small agency, and if all that came together that is a huge solution for our agency. Vice-Chair England stated that it's not far stretched; we already provide that platform; it's already service with LA-RICS. Member Walczak stated we are trying to link up our system and competing different ways to share data. We would be interested in sharing the records and data.

Chair Zuniga asked if the Committee would like to reach out to discuss all the items in a Working Group. Member Geiger stated that would be a great start to have a further discussion.

F.   DHS-funded Mobility Acceleration Coalition Program for Regional Mobile Data Planning

Ms. Niki Papazoglakas, Director and Ms. Debbie Tanner, Regional Coordinator, Department of Homeland Security Mobility Acceleration Coalition. Ms. Papazoglakas shared a PowerPoint presentation with the Committee members and presented an Operational Overview:

Super Bowl LI had security designation of a **SEAR 1** (Special Event Assessment Rating)

- **150,000** out-of-town visitors to Houston, in addition to the game
- Super Bowl Live, a free event for **nine days** leading up to Game Day
- Super Bowl Live footprint was a seven by **five block area**

Numerous local, state & federal agencies

- **No shared data system**
- Critical need to share pertinent real time information across all agencies
- No identity policy across agencies

Keep it simple as possible. Minimize the number of apps end users would have to toggle between

VIII. ADMINISTRATIVE MATTERS (G-I)

G.   APPROVE RECOMMENDATION TO THE LA-RICS JOINT POWERS AUTHORITY BOARD OF DIRECTORS TO APPROVE THE LA-RICS' SECURITY POLICIES (POLICY NOS. 029-2018, 030-2018, AND 031-2018)

It is recommended the Joint Operations and Technical Committees:

Approve a recommendation to the Board to adopt the following LA-RICS security policies to enhance the Authority's Information Technology (IT) Security Program:

- Board Policy No. 029-2018 – LA-RICS Protection of Information on Portable Computing Devices Policy (Enclosure 1)

- Board Policy No. 030-2018 – LA-RICS Information Security Awareness Training Policy (Enclosure 2)

- Board Policy No. 031-2018 – LA-RICS Secure Disposal of Computing Devices Policy (Enclosure 3)

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Technical Vice-Chair England motioned first, seconded by Technical Chair Pao.

Ayes 11:   Geiger, Zuniga, Hiroshi, Fruhwirth, Kase, Walczak, LaGreek, Sagmit, England, Morgan, and Pao

MOTION APPROVED

H.   OPERATIONS COMMITTEE VICE CHAIR – ELECTION

It is recommended the Operations Committee hold elections for the vacant Vice-Chairperson Officer position.

Member Walczak motioned first, seconded by Technical Chair Pao.

Ayes 11:   Geiger, Zuniga, Hiroshi, Fruhwirth, Kase, Walczak, LaGreek, Sagmit, England, Morgan, and Pao

I.   2019 SCHEDULE OF LAL-RICS JOINT OPERATIONS AND TECHNICAL COMMITTEE MEETING

It is recommended that your Committee:

1. Approve the following dates for the calendar year of 2019 Joint Operations and Technical Committee Regular Meeting Schedule:

   January 15
   March 19
   May 21
   July 16
   September 17
   November 12

Executive Director Edson added that there may be some special meetings that we may have to add in regards to the grant opportunities with DHS.

Member Geiger motioned first, seconded by Technical Chair Pao.

Ayes 11:   Geiger, Zuniga, Hiroshi, Fruhwirth, Kase, Walczak, LaGreek, Sagmit, England, Morgan, and Pao

IX.   MISCELLANEOUS – (NONE)

X.   ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE

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XI.   **CLOSED SESSION REPORT – (NONE)**

XII.   **ADJOURNMENT AND NEXT MEETING:**

Operations Committee Chair Zuniga announced adjournment of this meeting at 2:19 p.m., and the next Committee Meeting is on Tuesday, January 15, 2019, at 1:30 p.m., LA-RICS Headquarters, 2525 Corporate Place, Suite 200, Large Conference Room, Monterey Park, California 91754.

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