



# JOINT OPERATIONS & TECHNICAL COMMITTEE MEETING MINUTES

LOS ANGELES REGIONAL INTEROPERABLE  
COMMUNICATIONS SYSTEM AUTHORITY

APPROVED

Tuesday, July 24, 2018 • 1:30 p.m.

LA-RICS Headquarters – Large Conference Room  
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

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**Operations Committee Members Present:**

**Mike Iwanaga**, Los Angeles County, CEO  
**Kyle Zuniga**, Chair, County of Los Angeles, Fire Department  
**Tab Rhodes**, Vice-Chair, Lieutenant, Los Angeles County Sheriff's Department  
**Cathy Chidester**, Los Angeles County DHS  
**Ric Walczak**, Lieutenant, Covina Police Department  
**Brian Leyn**, Captain, Signal Hill Police Department

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**Technical Committee Members Present:**

**Mike Iwanaga**, Los Angeles County, CEO  
**Scott England**, Vice-Chair, Telecommunications Engineer Command and Control, LACoFD  
Information Officer, EMS Agency, County of LADHS  
**Tab Rhodes**, Lieutenant, Los Angeles County Sheriff's Department  
**Kim Buard**, Los Angeles County DHS  
**Ted Pao**, Chair, Information Technology Specialist, Los Angeles County Internal Services Department  
**Ric Walczak**, Lieutenant, Covina Police Department  
**Brian Leyn**, Captain, Signal Hill Police Department

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**Absent:**

**John Geiger**, Los Angeles County, CEO  
**Chris Donovan**, Los Angeles Area Fire Chiefs Association  
**Jeffrey Morgan**, Los Angeles County DHS  
**James Craig**, Manhattan Beach Fire Department  
**Anthony Vairo**, L.A. County Police Chiefs Association  
**Elliot Kase**, Assistant Chief of Police, Alhambra Police Department  
**John Curley**, Chief of Police, Covina Police Department  
**Jeff Steinhoff**, Sergeant, Inglewood Police Department  
**Ron Sagmit**, Lieutenant, Signal Hill Police Department

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**Officers Present:**

**Scott D. Edson**, LA-RICS Executive Director  
**Joann Huerta**, LA-RICS Committees Secretary

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**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

**I. CALL TO ORDER**

Technical Committee Vice-Chair Tab Rhodes called the meeting to order at 1:37 p.m.

**II. ANNOUNCE QUORUM – Roll Call**

Committee secretary Joann Huerta took roll call for each committee and both committees had quorum.

**III. APPROVAL OF MINUTES (A)**

**A. May 22, 2018 – Regular Meeting Minutes**

Operations Committee Vice-Chair Tab Rhodes asked for a motion to approve the minutes. Committee Member Cathy Chidester moved to approve first, seconded by Technical Committee Chair Ted Pao.

Ayes 9: Zuniga, Pao, Iwanaga, Chidester, Rhodes, Buard, Walczak, Leyn and England

**IV. PUBLIC COMMENTS – (NONE)**

**V. CONSENT CALENDAR – (NONE)**

**VI. REPORTS (B-C)**

**B. Status Report Update for LTE**

Steve Sidore, Broadband Consultant with Televate, provided an update on the Long Term Evolution (LTE) Public Safety Broadband Network (PSBN).

There has been progress on the transition of the LTE network. As of July 1, 2018, AT&T has taken over the site equipment. LA-RICS is working with AT&T to connect those sites to the FirstNet / AT&T core network while ensuring minimal to no disruption for the public safety users. A “toy cell” for testing was configured at one of the maintenance locations. APN (Access Point Name) testing for connections to the agencies was successfully concluded last week.

Last night AT&T cut over the first site, and they are currently in the process of completing the testing of various APNs including the APN for Los Angeles County Fire (Fire) and Sheriff Departments and other Member Agencies that worked with

AT&T. In the next phase, AT&T will transfer the rest of the sites. They are currently going through an internal AT&T investigation on how to do this.

There is service contact work that is being done by ISD relating to pricing agreements at the local level / public safety contract. There is a current contract for public safety communications with FirstNet/AT&T through National Association of State Procurement Officers (NASPO) which was executed by Nevada to establish FirstNet pricing which local users could consider utilizing for pricing. Another aspect of the LA-RICS transition work is Agency device migration and we are currently working with AT&T on that process.

Technical Vice-Chair Scott England asked the cost and is it an official contract we can utilize? Mr. Sidore stated that the NASPO is an official contract, but needs to be adopted by the local agency intending to utilize it, such as the County of Los Angeles. Technical Vice-Chair England stated that LACoFD has a NASPO contract that was approved by county, but the Nevada NASPO would have to be approved.

Executive Director Scott Edson, stated that before September 1, 2018, we should have Los Angeles County pricing for AT&T and FirstNet services available to you anything outside of the agency would be able to peer off that same vehicle. They are evaluating bids and they are expected to include AT&T FirstNet services among others for primary and extended primary users.

### C. Status Report Update for LMR

Program Manager Delfino provided a Powerpoint presentation that included a map/visual to illustrate sites that are in construction and those active and planned and provided details supporting the construction-related activities occurring at these sites to date.

Active LMR Site Work June 2018 – UASI 16 Work are listed below:

1. CCB: Ph.4, Ph.2 change work
2. FCCF: Ph.4
3. HPK: Ph.4, Ph.2 change work
4. LA-RICS-HQ: Ph.2
5. LDWP243: Ph.4
6. MMC: Ph.4
7. ONK: Ph.4, Ph.2 change work
8. PLM: Ph.4 - Milestone – CORE Connection to FCCF
9. POM: Ph.1 Geo-tech generator
10. SPN: Ph.1 Geo-tech tower scheduled 6/28/18



11. TPK: Ph.4

12. VPK: Ph.2

The next sites on the PowerPoint presentation are listed below:

- LA-RICSHQ - (rack delivery for this site)
- LDWP243 – (RF fingerprint, completed tower, stacked generator and this is a finished site)

Project Manager Delfino acknowledge Motorola on their quality of finished work to these sites.

- MMC – (drone technology was utilized to take this view of the tower, antennas and shelter installed)
- TPK – (180 foot tower structure, shelter and generator all installed. Glendale Water and Power Vault Location scheduled to install and complete Ph. 2 Under UASI 16))

The next sites on the PowerPoint presentation are the 20/20/20/20 Track:

Sites with targeted start dates for the end of summer 2018

1. UCLA
2. POM
3. LA-RICSHQ
4. SGH
5. LAN
6. UNIV
7. CRN
8. DPW038

Sites with targeted start dates for the end of Year 2018

1. BHS
2. RHT
3. MIR
4. OAT
5. AGH
6. LACFDEL
7. INDWT

This concluded the Program Manager's Report and there was no further discussion.

**VII. DISCUSSION ITEMS – (D)****D. Traveling Meeting Mobile**

Operations Committee Vice-Chair Lieutenant Tab Rhodes stated that LA-RICS would like our Committee Members to host some of our future meetings at member agency locations so we can bring LA-RICS to them and showcase deployments and technologies. Operations Chair Kyle Zuniga stated having the meeting close to a site and visit twice a year will show Members what LA-RICS is doing.

**VIII. ADMINISTRATIVE MATTERS – (E-G)****E. APPROVE RECOMMENDATION TO THE LA-RICS JOINT POWERS AUTHORITY BOARD OF DIRECTORS TO APPROVE THE LA-RICS SECURITY POLICIES (POLICY NOS. 025-2018 AND 026-2018)**

Deputy Program Manager Tanya Roth presented Agenda Item E, explaining that the policies before Committees were in follow up to the overall Information Technology Security Program Policy that was presented and approved at the May 22, 2018, meeting. The Security Program Policy (024-2018) set forth the definitions, roles and responsibility for the LA-RICS security program with the intent that that there would be forth coming policy on specific topics. Policy 025-2018 covers responsible and ethical use of LA-RICS information technology resources and policy 026-2018 sets forth antivirus protocol.

Member Mike Iwanaga inquired as to who would be the Chief Information Security Officer. Deputy Program Manager Roth responded stating that Technical Chair Ted Pao is earmarked for the role, but she also clarified that it's not currently applicable since LMR sites are not yet active. Technical Vice-Chair England stated that it would be nice if the role was a one-year term that rotated to different agencies.

Member Iwanaga stated that it's a two year out and will be up and running. Member Cathy Chidester stated the other thing to think about is Cyber security insurance which is a contract that they use. Deputy Program Manager Roth stated that as LA-RICS wrote these policies they wanted them to be firm enough to protect LA-RICS. LA-RICS has the ability to amend them as needed with the appropriate approval. At this time, we recommended that the Joint Operations and Technical Committee:

Approve a recommendation to the Board to adopt the following LA-RICS security policies to enhance the Authority's Information Technology (IT) Security Program:

- Board Policy No. 025-2018 – Use of LA-RICS Information Technology Resources Policy (Enclosure 1)



- Board Policy No. 026-2018 – LA-RICS Antivirus Security Policy (Enclosure 2)

Member Leyn motioned first, seconded by Member Chidester.

Ayes 9: Zuniga, Pao, Iwanaga, Chidester, Rhodes, Buard, Walczak, Leyn and England

**MOTION APPROVED**

**IX. MISCELLANEOUS – (NONE)**

**X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE COMMITTEE**

**XI. CLOSED SESSION REPORT – (NONE)**

**XII. ADJOURNMENT AND NEXT MEETING:**

Operations Committee Vice-Chair Rhodes announced adjournment of this meeting at 2:02 p.m., and the next Committee Meeting is on Tuesday, September 25, 2018, at 1:30 p.m., location forthcoming.