



JOINT OPERATIONS & TECHNICAL COMMITTEE MEETING MINUTES

**LOS ANGELES REGIONAL
INTEROPERABLE COMMUNICATIONS SYSTEM AUTHORITY**

Tuesday, November 28, 2017 • 1:30 p.m.
LA-RICS Headquarters – Large Conference Room
2525 Corporate Place, Suite 200, Monterey Park, CA 91754

Operations Committee Members Present:

Mike Iwanaga, CEO, County of Los Angeles
Kyle Zuniga, Chair, Los Angeles County Fire Department
Judy Anderson, Los Angeles County Sheriff's Department
Jeff Steinhoff, City of Inglewood Police Department

Technical Committee Members Present:

Mike Iwanaga, CEO, County of Los Angeles
Ted Pao, Chair, Los Angeles County Internal Services Department
Scott England, Los Angeles County Fire Department
Judy Anderson, Los Angeles County Sheriff's Department
Jeffrey Morgan, County of Los Angeles Department. of Health Services
Jeff Steinhoff, City of Inglewood Police Department
Steven Page, Los Angeles Area Fire Chiefs Association

Absent:

Cathy Chidester, Los Angeles County Department of Health Services
Chris Donovan, Los Angeles Area Fire Chiefs Association
Anthony Vairo, Los Angeles County Police Chiefs Association
Ron Sagmit, Signal Hill Police Department
John Curley, Covina Police Department
Elliot Kase, Alhambra Police Department

Officers Present:

Scott D. Edson, LA-RICS Director
Susy Orellana-Curtis, LA-RICS Administrative Deputy

AGENDA ITEM A



NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

I. CALL TO ORDER

Operations Committee Chair Kyle Zuniga called the meeting to order at 1:45 p.m.

II. ANNOUNCE QUORUM – Roll Call

Secretary Geoia Bearden took roll call for each committee and only Technical Committee had quorum.

III. APPROVAL OF MINUTES

A. October 24, 2017 – Regular Meeting Minutes

Operations Committee Chair Kyle Zuniga asked for a motion to approve the minutes. Committee member Steven Page moved to approve, seconded by Operations Committee Vice-Chair Judy Anderson.

The Technical Committee accepted the approval of the minutes.

Ayes 7: Iwanaga, Anderson, England, Pao, Morgan, Steinhoff and Page

Commented [S01]: Tech Committee motions and approvals only. Ops didn't have quorum so they didn't take action at this meeting. So we would say here Technical Committee Member Steven Page moved to approve, seconded by Technical committee member Judy Anderson. Please make that change if needed on the other motions.

IV. PUBLIC COMMENTS – (NONE)

V. CONSENT CALENDAR – (NONE)

VI. REPORTS (B-C)

B. Status Report Update for LTE

Eileen Healy of Televate reported that the LTE Public Safety Broadband Network (PSBN) is in its 5th month of its maintenance agreement with Motorola Solutions, Inc. (MSI). There are now weekly reports generated on alarms; there is good information flowing between the MSI Network Operations Center (NOC) and the LA-RICS NOC. Operational discipline is getting better each month. Staff is pleased with how network operations are progressing. All Key Performance Indicators (KPI) have been met. We now have 9 Cell on Wheels (COW) sites being tested and integration issues are being sorted out.

Regarding “onboarding”, staff continues to report to the Board each month the number of new users (Sierra Madre Police Department and Covina Police Department); and there are continued technical discussions with FirstNet and AT&T



regarding transition of existing users onto the National Public Safety Broadband Network (NPSBN).

Both committees have designated participants to the Security Working Group; there has been one meeting since the last Joint Operations and Technical Committee meeting; the Security Response Plan has been finalized and approved, with first version provided to Board members for their review.

Technical Committee Chair Ted Pao asked Ms. Healy to provide an update on the Data Warehouse. Eileen Healy replied the team has developed a very robust methodology/system to track performance data. Technical Committee Chair Ted Pao asked if that report could be made available/generated by LA-RICS staff. Technical Committee Vice-Chair Scott England stated this report has been extremely helpful for Fire Department personnel, especially at the West Hollywood Carnival this year. He then explained the variance visible via this date of typical day to day loading vs event loading.

Technical Committee Chair Ted Pao stated public safety really needs a dedicated reserve bandwidth for any event we are responsible for. Steven Page asked if there is a public portal into the Tableau server which manages the data. Eileen Healy responded that individual agencies could have local control in the future, but it is not available now, as access is limited to the Authority administrators. Agencies can request a report once fully "onboarded".

Commented [S02]: Ted, please confirm proposed edits are accurate.

C. Status Report Update for LMR

LA-RICS Project Manager Chris Odenthal reported in addition to the LTE update provided, California issued a Request for Proposal (RFP) the prior Friday for the State alternative solution to FirstNet, and there will likely be 3 bidders. RFP responses are due the following week. The RFP Evaluation team will likely review and will advise the Governor on the proposals received and the State's options. California decision to opt out of FirstNet is due by the end of the month.

For the LMR project, sites are currently under construction with expectation of completion in late January, early February time frame. Close-out documentation from MSI is expected to be delivered to the Authority by March 1st in time to close out the activities under the UASI 13 Grant performance period.

Four additional sites are currently in the permitting process, which concludes up the UASI 13 site builds. In total eight (8) new sites will be constructed under UASI 13 Grant Period : Monte Vista, Tejon Peak, Palmdale Sheriff Station , Oat Nike, Mount McDill, Verdugo Peak, San Dimas, and Pomona Courthouse.

Commented [S03]: Justin Delfino, Eight new sites have begun construction and list all 8 or are we saying 4 new sites have begun construction with an additional found projected to follow and list the last 4?
From JD: No. 4 sites have started out of the 8 planned to complete under the UASI 13 Grant period, my corrections should clarify the issue.



VII. DISCUSSION ITEMS (D)

D. LA-RICS LMR Early Agency Deployment Workgroup

Scott England led discussion on early “onboarding”. He explained there are some public safety agencies interested in coming on the LMR system while we are continuing to build the LMR infrastructure. The discussion the group would like to have is whether it is feasible to bring these agencies onto the LMR system while it is being constructed as long as sites could cover their jurisdiction reliably. If we are going to offer this, we need to have working groups determine coverage, reliability, maintenance, notifications, interoperability roles, etc. so we can serve those agencies reliably.

Lt. Anderson stated that some agencies need to transition to newer systems and/or preparing to upgrade existing equipment and have asked about coming onto LA-RICS earlier than the projected 2020 System Acceptance, perhaps a few select agencies could be used as “test groups” or “working groups”. Agencies would still need to keep their own communication system for now, as a fall back. The Joint Operations and Technical Committee will send an email out to the 26 member agencies requesting each agency select an operations and/or technical person from their agency to be part of the working group. We would like to have a recommendation for the Joint Powers Authority Board Members by February.

Steven Page asked about “managed expectation” of early adopters, such as understanding where it works and where it doesn’t. He also stressed the importance of maintaining communication with everyone.

Technical Committee Vice-Chair Scott England asked what agencies were interested. Lt. Anderson replied that there are a “few”, agencies interested, such as City of Bell.

Mike Iwanaga addressed finance issues regarding operational costs of this Early Deployment Workgroup, and confirmed with Susy Orellana-Curtis that the Finance Committee has not met recently. He suggested that the Finance Committee engage in smaller work groups as well, and work in parallel with the Joint Operations and Technical Committee. Scott England suggested this committee estimate some preliminary operational costs and how those would be funded.

Steven Page suggested using Tableau for usage data. Scott England asked about using Genesis. Steven Page replied that Genesis is lightweight and slow compared to Tableau. Steven Page also said Tableau could be linked to the Genesis Data Warehouse via SQL connector. Steven Page suggested getting some analytics through the LMR system to help justify numbers (dollars) to the Finance Committee.

Commented [S04]: Was this discussion in connection with getting the data warehouse in place for LMR so we can collect data on performance of the system and coverage?



VIII. ADMINISTRATIVE MATTERS (E)

E. APPROVE THE 2018 SCHEDULE OF LA-RICS JOINT OPERATIONS AND TECHNICAL COMMITTEE MEETINGS

Committee Member Vice-Chair Judy Anderson moved to approve the following dates for the calendar year 2018 Joint Operations and Technical Committee Meeting Schedule, which was seconded by Technical Committee member Steven Page.

January 23
March 27
May 22
July 24
September 25
November 27

The Technical Committee accepted the approval of the 2018 schedule.

Ayes 7: Iwanaga, Anderson, England, Pao, Morgan, Steinhoff and Page

All regular meetings will be held at 1:30 p.m. Pacific Standard Time at the LA-RICS Headquarters – Large Conference Room, 2525 Corporate Place, Suite 200, Monterey Park, CA 91754.

IX. MISCELLANEOUS – (None)

X. ITEMS FOR FUTURE DISCUSSION AND/OR ACTION BY THE BOARD

XI. ADJOURNMENT AND NEXT MEETING:

Operations Committee Chair Kyle Zuniga announced adjournment of this meeting at 2:25 p.m. The next Committee Meeting will be January 23, 2017, at 1:30 p.m., at the LA-RICS Headquarters, 2525 Corporate Place, Monterey Park 91754, Suite 200 Large Conference Room.